



Minutes of a Strategic Planning Committee Meeting held on Tuesday March 26<sup>th</sup>, 2024 at 7:00 p.m. in person in the meeting room or by phone.

**1. Opening of Meeting by the Committee Chair:**

The Chair called the meeting to order at 7:00 p.m. and welcomed those in attendance.

**2. Roll Call:**

| <u>Attendance:</u>             | <u>Present</u>                      | <u>Absent</u>                       |
|--------------------------------|-------------------------------------|-------------------------------------|
| Chair Councillor Elaine Fic    | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| Co-Chair Councillor Annie Keft | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |
| John Gabourie                  | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| Taylor White                   | <input type="checkbox"/>            | <input checked="" type="checkbox"/> |
| Mayor Bonita Culhane           | <input checked="" type="checkbox"/> | <input type="checkbox"/>            |

Clerk Typist: Melanie Jensen  
Member of the audience: 3

Moved by Wendy Weller **10/2024**  
Seconded by Bonita Culhane **Absent**

THAT the Chair agrees to grant a leave of absence to Member Taylor White and John Gabourie for the Strategic Planning Committee Meeting of March 26<sup>th</sup>, 2024, due to appropriate advance notice submitted to the Clerk or Chair.

Carried

**3. Adoption of the Agenda and Addendum:**

Moved by Bonita Culhane **11/2024**  
Seconded by Wendy Weller **Agenda**

THAT the agenda for the Strategic Planning Committee Meeting held on March 26<sup>th</sup>, 2024 be adopted.

Carried

**4. Disclosure of Pecuniary Interest: None**

**5. Minutes of Previous Meetings :**

Moved by Bonita Culhane  
Seconded by Wendy Weller

**12/2024  
Minutes**

THAT the minutes of the Strategic Planning Committee Meeting held on February 27<sup>th</sup>, 2024, be adopted.

Carried

**6. Matters arising from the minutes: None**

**7. Deputations: None**

**8. Correspondence, Information:**

**9. Members Update Reports:**

-Members gave a verbal report.

**10. New Business:**

**a) Change time of meeting:**

Deferred to next meeting.

**b) Trade Show:**

Deferred to next meeting.

**c) Terms of Reference:**

Moved by Annie Keft  
Seconded by Wendy Weller

**13/2024  
Terms of Reference**

THAT the Strategic Planning Committee accepts the Terms of reference and bring it forward to Council for final approval.

Carried

**d) Budget:**

Members discussed the Budget.

**e) Review Draft Strategic Plan:**

Members discussed the Strategic Plan and will bring forward any changes to Council.

**11. a) Submitted Questions: None**

**b) Audience Questions:**

A question period was held.

**12. Adjournment:**

Moved by Annie Keft  
Seconded by Wendy Weller

**14/2024**  
**Adjournment**

THAT this meeting be adjourned at 7:20 p.m.

Carried



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Chair Councillor Elaine Fic