

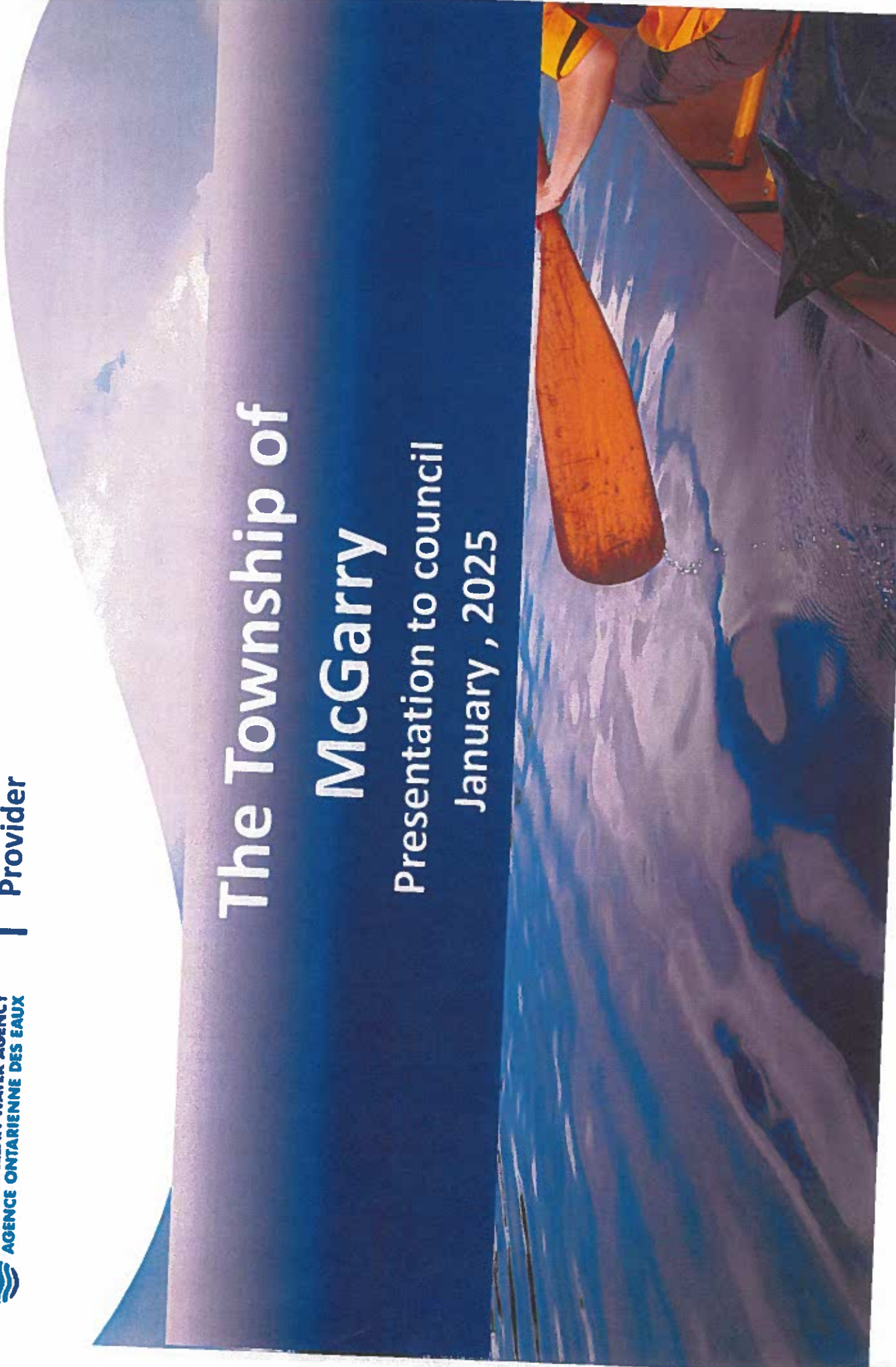
OCWA

**ONTARIO CLEAN WATER AGENCY
AGENCE ONTARIENNE DES EAUX**

**Your Total
Water Solutions
Provider**

The Township of McGarry

Presentation to council
January, 2025



Agenda

- OCWA brief review and staff changes
- Comparison of flows (water and wastewater)
- Tower inspection report
- Consideration for Soda Ash addition
- Questions

OCWA – NEO Organization

- Assigned Kodiak Jolivet as Process Compliance Technician
- Recently hired an electrician
- Building our linear services team and equipment
 - Hydrant services, flushing, valve turning, leak detection, camera rover, swabbing
- Maximize asset life through asset maintenance program



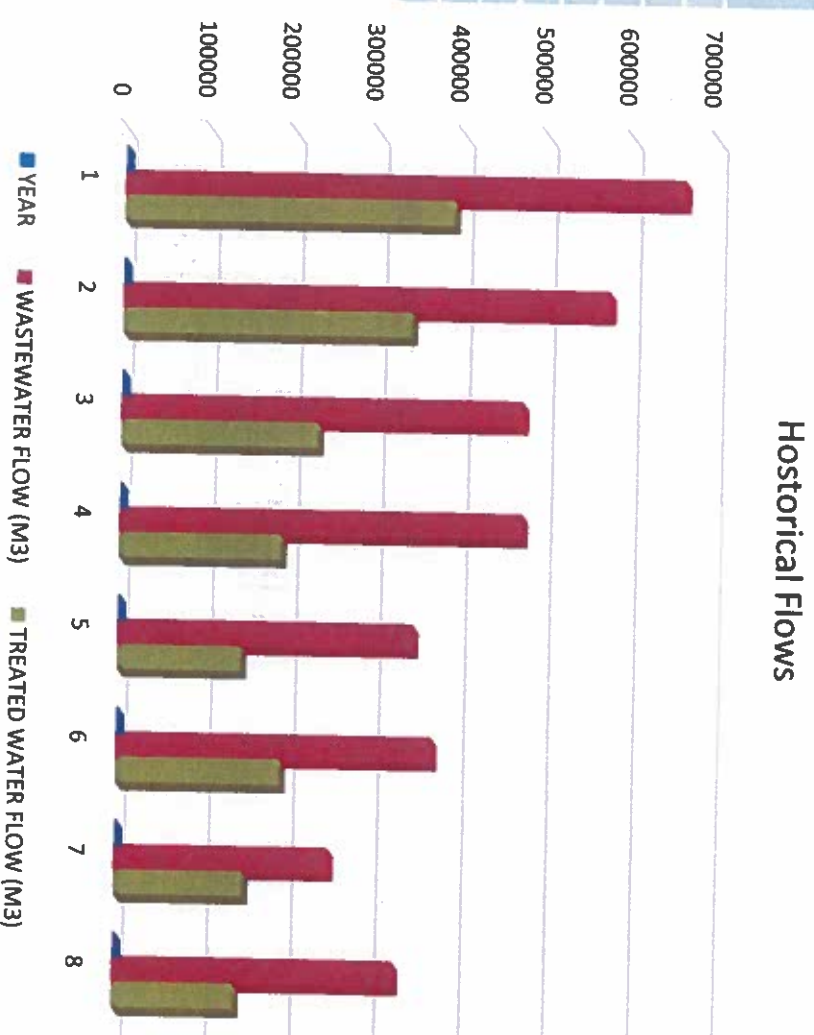
Current Agreement Highlights

- Term = 5 yrs – January 1, 2021
with 5 year renewal option.
- Current agreement expires end of this year
- Major Maintenance:
 - Recommendations are submitted by Nov 30th
 - Procurement of parts
- Reporting = Quarterly update, Annual facility Performance, regulatory reporting as required.
- Communications = Regular, Ongoing

Linear Upgraded and Flows

YEAR	WASTEWATER FLOW (M3)	TREATED WATER FLOW (M3)	MAIN BREAKS
2017	662826	390674	11
2018	576627	342083	6
2019	475681	233524	1
2020	476828	191383	3
2021	349792	145878	2
2022	373865	194073	10
2023	253193	152271	7
2024	331845	143146	4

2024 totals
extrapolated from
3rd quarter flows



Tower Inspection Report

- Met with Mark regarding the report
- Tackle the H&S issues first then move on what can be afforded

Soda Ash Consideration

- Langelier Saturation Index (LSI)
- A measure of the tendency of water to scale or corrode pipes, based on pH, conductivity, hardness, alkalinity and water temperature.
 - LSI = Negative => Corrosive
 - McGarry = -0.5 (corrosive)
 - LSI = 0 => Stable
 - LSI = Positive => Scale forming
- What can we do?

Alkalinity Adjustment

- Easily increased with the use of Soda Ash
 - Soda ash is effective when increasing Alkalinity, while not drastically increasing pH
 - Alkalinity in distribution = 70-71
 - Calcium in the system = 25.4-26.6
 - pH in the system = 7.48-7.51
 - With a dosage of 25-30 mg/L we can achieve positive LSI
 - Based on several bench tests

V-Town Monthly Total Flow

Monthly Total Flow	Well 1 (m ³)	Well 2 (m ³)	Total (m ³)
July 2022	23117	634	23751
August 2022	12864	1062	13926
September 2022	8750	206	8956
October 2022	11601	281	11882
November 2022	14717	210	14927
December 2022	16687	332	17019
January 2023	15183	280	15463
February 2023	13256	265	13521
March 2023	15572	288	15860
April 2023	14489	198	14687
May 2023	14582	281	14863
June 2023	12597	273	12870
July 2023	12098	201	12299
August 2023	11153	196	11349
September 2023	9136	257	9393
October 2023	10017	187	10204
November 2023	10616	225	10841
December 2023	10752	169	10921
January 2024	10739	207	10946
February 2024	11048	114	11162
March 2024	12763	158	12921
April 2024	11504	173	11677
May 2024	12637	247	12884
June 2024	11119	270	11389
July 2024	15033	837	15870
August 2024	11937	694	12631
Average	12844.88	317.12	13162

Dosage and Cost

- Approximately 12 to 17 bags per month
- \$40 per bag
- \$480 - \$680 per month
- Cost of parts and implementation can be calculated if desired.

Thank you. Questions

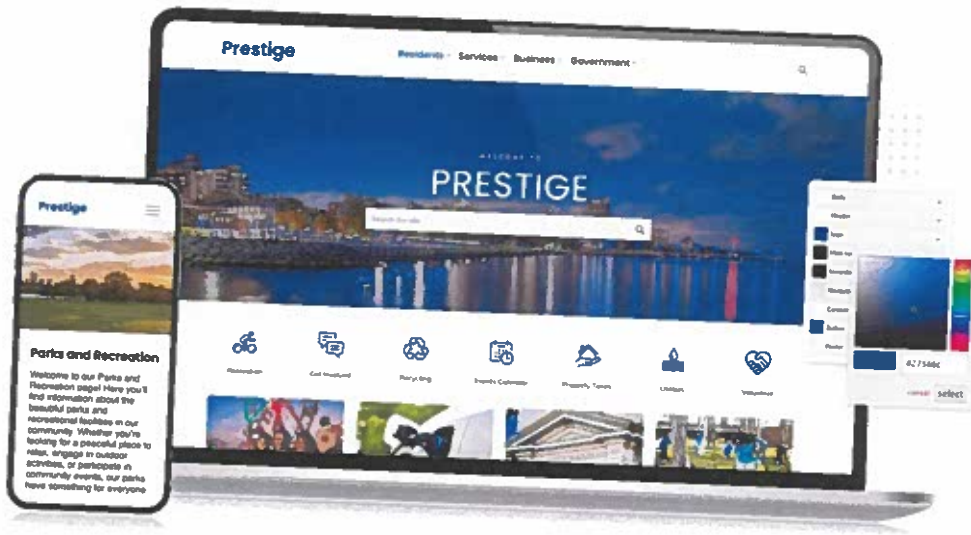
A close-up photograph of a hand holding a clear glass filled with water. The background is a soft, out-of-focus landscape with a blue sky and green hills. The text 'Thank you. Questions' is overlaid on the image in a large, bold, white font.

End of Life Announcement for i:Create CMS

3 messages

Mon, Nov 18, 2024 at 4:40 PM

govstack®



UPDATE

i:Create to Govstack

Karine

We are reaching out with **important news regarding i:Create**, a platform that has long served as the foundation for your digital services. For more than 25 years, i:Create was a trusted platform to support your work and meet the needs of your community; however, the needs of public organizations and their stakeholders have changed. Today, residents, businesses, and visitors demand more from their web experience, including cutting-edge platforms with state-of-the-art products and solutions. To meet these needs, GHD made the decision to launch a new, faster, more cost-efficient and scalable platform: the Govstack platform. Govstack puts the control into your hands to deliver services and information more easily and efficiently to your stakeholders.

To facilitate this important move toward the future, we have set June 30, 2027, as the official end-of-life date for i:Create.

What this means for you:

- A planned, phased retirement process, to ensure a smooth transition.
- You will receive notices detailing your end-of-maintenance and end-of-life dates, and communication will be ongoing, keeping you updated on the progress of these phases, which may be sooner than June 30, 2027 in some cases—for clients with more immediate timelines, we've established refined, efficient migration options for a seamless switch to Govstack, minimizing any disruption to your team's operations.

Want to move to Govstack earlier? Contact your Account Manager today and we'll get you started.

We would like to reiterate that this decision was not made lightly. We have been carefully listening to our customers' needs and observing industry trends, and as technology advances, we've kept pace and introduced Govstack, a state-of-the-art platform that builds on your

existing investment and delivers enhanced stability, security, usability, functionality, and support.

Over 150 i:Create customers have transitioned to Govstack. Their valuable feedback has enabled us to continuously refine our processes and enhance the Govstack platform. With these improvements, we're confident in announcing the end-of-life of i:Create.

To ensure a smooth transition, we'll be hosting a series of webinars that will:

- Answer your questions about the end-of-life process for i:Create.
- Share experiences and insights from other customers who have successfully transitioned to Govstack.
- Demonstrate the numerous advantages of Govstack and how it can benefit your organization.

[Registration is available for our first webinar on December 16th.](#)

Our team is dedicated to supporting you throughout this transition. We're here to discuss timelines, answer your questions, and [provide the resources](#) you need for a smooth transition to Govstack. We look forward to showing you how Govstack can empower and improve the way you communicate with your stakeholders.

Thank you for your longstanding partnership and for choosing GHD. We're excited about the future with you, and we look forward to working with you on Govstack.

Sincerely,

Alison Carden, GHD Digital



#8 (b)

**Ministry of the Environment,
Conservation and Parks**

Drinking Water and Environmental
Compliance Division

8th floor
135 St. Clair Avenue West
Toronto, ON M4V 1P5

**Ministère de l'Environnement, de la
Protection de la nature et des Parcs**

Division de la conformité en matière d'eau
potable et d'environnement

8^e étage
135, avenue St. Clair Ouest
Toronto (Ontario) M4V 1P5



November 19, 2024

Dear Owners and Operating Authorities of Municipal Drinking Water and Wastewater Systems,

As a follow-up to my communication of February 14, 2024, the Ministry of the Environment, Conservation and Parks would like to bring awareness to the potential for cyber-attacks to water and wastewater plants.

The ministry is reminding you to have a cyber security program in place to mitigate malicious activity, this could include actions such as implementing multifactor authentication, changing passwords to strong and unique ones, and checking Programmable Logic Controllers (PLCs) for default passwords. If your system utilizes SCADA (Supervisory Control and Data Acquisition) or Programmable Logic Controllers, the ministry recommends that you review and update cyber security measures.

Cyber security threats are required to be considered in the Drinking Water Quality Management Standard (DWQMS) risk assessment for municipal drinking water systems. Outcomes from the risk assessment should be considered when assessing cyber security.

Although the Drinking Water Quality Management Standard does not apply to wastewater facilities, the ministry recommends that owners /operating authorities implement a proactive cyber security program for these facilities as well.

Measures that can be considered in a cyber security program include:

- Encrypting electronic communication, including emails and data transfers.
- Developing computer access and virus protection policies and procedures.
- Regularly updating and patching operating systems, software, and firmware.
- Conducting regular penetration testing and vulnerability assessments.
- Developing and implementing an Incident Response Plan to respond to cyber-attacks.
- Regularly backing up critical data and systems and developing data recovery and operating protocols.
- Developing override procedures to operate manually.
- Operator training on manual operation and awareness or identification of cyber security threats.
- The use of routers, firewalls and network segmentation to block access to outside attackers.

Cyber security measures should be implemented, reviewed and updated regularly to secure computer systems such as SCADA from unauthorized access and cyber-attacks.

For additional information about cyber security, please visit the Cyber Security Centre of Excellence - <https://cybersecurityontario.ca/>. The ministry will continue to share information related to cyber security, as it is a crucial safeguard that helps ensure Ontario's infrastructure remains protected from malicious attacks that could compromise municipal water and wastewater systems. It is of utmost importance for municipalities to take cyber security seriously and frequently update their cyber security program. Municipalities that do not have a cyber security program in place and are looking for resources or information on how to get started can reach out to the ministry for assistance by contacting your local MECP district office [Ministry of the Environment, Conservation and Parks district locator | ontario.ca](#).

Sincerely,



Steven Carrasco
Assistant Deputy Minister and Chief Drinking Water Inspector
Drinking Water and Environmental Compliance Division
Ministry of the Environment, Conservation and Parks



MUNICIPAL
PROPERTY
ASSESSMENT
CORPORATION

Township of McGarry

2025 Preliminary New Assessment Forecast Report

Below is an estimated range of new assessment for your municipality. This information may inform the 2025 municipal budget planning process and will be updated as new information becomes available.
(As of Sep 30, 2024)

#8(c)

Township of McGarry	Forecasted Work Unit Range in 2024 ¹		Estimated Value per Work Unit ²	New Assessment Forecast Range ³	
	(a) 85%	(a1) 100%		(c) 85% ⁴	(c1) 100%
New House	0	0	0	0	\$0
Residential Additions	0	0	0	0	\$0
Other ⁵	0	0	0	0	\$0
Residential Condominiums	0	0	0	0	\$0
M-Plan Registrations ⁶	0	0	0	0	\$0
Total Residential	0	0	0	0	\$0
New Multi-Residential ⁷	0	0	0	0	\$0
Multi-Residential Additions ⁸	0	0	0	0	\$0
Other	0	0	0	0	\$0
Total Multi-Residential	0	0	0	0	\$0
Properties Owned by the Province of Ontario or the Government of Canada ⁹					
New Building Addition	0	0	0	0	\$0
Total Commercial and Industrial ¹⁰					\$0
Total New Assessment Forecast Range					\$0

¹ New construction activity that is expected to lead to new assessment in 2025. Numbers have been rounded for ease of use.
² Value based on average supplementary or omitted assessments from 2018 to 2024 including local area adjustments, where applicable.
³ Forecast range reflects an estimate of new assessment that may be processed in 2025. MPAC's service level commitment is to capture at least 85% of the total value of supplementary or omitted assessment within one year of occupancy. Despite our best efforts, new assessment may not be processed because of changing market conditions, delayed permit information, construction delays and limited access to properties. Numbers have been rounded for ease of use.
⁴ Numbers have been rounded for ease of use (0.85 * c1 * c).
⁵ Other includes all other sources of new assessment. Examples include, but are not limited to, garages, swimming pools, and home renovations.
⁶ The available new assessment resulting from Mi-Plans registered prior to December 12, 2024 and not reflected on the Assessment Roll for 2025 taxation.
⁷ New Multi-Residential is defined in Regulation 282-98 (s10).
⁸ Multi-Residential is defined in Regulation 282-98 (s4) as having seven or more self contained units.
⁹ Sufficient information is not available.
¹⁰ Business properties are complex and require more time and specialized resources to assess. Limited access to building plans and/or properties may prevent MPAC from processing 85% of new assessment.
 © MPAC

Township of McGarry
New Assessment Forecast Report
 03 2024
 (As of Sep 30, 2024)

	Forecasted Work Unit Range in 2024 ¹		Estimated Value per Work Unit ²	New Assessment Forecast Range ³	
	(a) 85%	(a1) 100%		(c) 85% ⁴	(c1) 100%
New House	0	1	\$110,000	\$93,000	\$110,000
Residential Additions	0	0	\$0	\$0	\$0
Other ⁵	0	1	\$40,000	\$34,000	\$40,000
Residential Condominiums	0	0	\$0	\$0	\$0
M-Plan Registrations ⁶	0	0	\$0	\$0	\$0
Total Residential	0	0	\$0	\$0	\$0
New Multi-Residential ⁷	0	0	\$0	\$0	\$0
Multi-Residential Additions ⁸	0	0	\$0	\$0	\$0
Other	0	0	\$0	\$0	\$0
Total Multi-Residential	0	0	\$0	\$0	\$0
Properties Owned by the Province of Ontario or the Government of Canada ⁹	0	0	\$0	\$0	\$0
New Building Addition	0	0	\$0	\$0	\$0
Total Commercial and Industrial ¹⁰	0	0	\$0	\$0	\$0
Total New Assessment Forecast Range				\$127,000	\$150,000

¹ New construction activity that is expected to lead to new assessment in 2024. Numbers have been rounded for ease of use.
² Value based on average supplementary or omitted assessments from 2017 to 2024 including local area adjustments, where applicable.
³ Forecast range reflects an estimate of new assessment that may be processed in 2024. MPAC's service level commitment is to capture at least 85% of the total value of supplementary or omitted assessment within one year of occupancy. Despite our best efforts, new assessment may not be processed because of changing market conditions, delayed permit information, construction delays and limited access to properties. Numbers have been rounded for ease of use.
⁴ Numbers have been rounded for ease of use (0.85 * 2.1 = 1).
⁵ Other includes all other sources of new assessment. Examples include, but are not limited to, garages, swimming pools, and home renovations.
⁶ The available new assessment resulting from M-Plans registered prior to December 12, 2023 and not reflected on the Assessment Roll for 2024 taxation.
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 © MPAC



MEMORANDUM

TO: Assessment Review Board Stakeholders

FROM: Ken Bednarek, Associate Chair
Kelly Triantafilou, Registrar

DATE: November 18, 2024

RE: Changes to Electronic Payment Systems

We are writing to inform you that effective November 17, 2024, applicants making electronic payments using credit and debit cards to Assessment Review Board (ARB) will see the new WORLDLINE logo instead of TD Canada Trust (TD) logo on the payment webpage.

This change has been made across government for improved security.

We are confident the new payment page will be more accessible and responsive to the user's needs.

For more information, please read our [Operational Update](#).

If you have any questions, please contact us at ARB.Registrar@ontario.ca.

Thank you,

Ken Bednarek
Associate Chair

Kelly Triantafilou
Registrar

Ministry of Natural Resources

Development and Hazard Policy Branch
Policy Division
300 Water Street
Peterborough, ON K9J 3C7

Ministère des Richesses naturelles

Direction de la politique d'exploitation des
ressources et des risques naturels.
Division de l'élaboration des politiques
300, rue Water
Peterborough (Ontario) K9J 3C7

November 25, 2024

Subject: Decision on *Discussion Paper: Regulating Commercial-Scale Geologic Carbon Storage Projects in Ontario*, and Proposal on *Enabling the Development of Commercial-Scale Geologic Carbon Storage in Ontario: The Geologic Carbon Storage Act*

Hello,

Over the past two years, the Ministry of Natural Resources has been taking a measured and phased approach to enabling and regulating geologic carbon storage in Ontario. Carbon storage is new to the province, and developing a comprehensive framework to regulate this activity would help ensure that it is done responsibly, with measures in place to safeguard people and the environment.

Geologic carbon storage (further referred to as carbon storage) involves injecting captured carbon dioxide (CO₂) into deep geological formations for permanent storage. This technology could provide industries in Ontario with a critical tool for managing their emissions and contributing to the achievement of Ontario's emissions reduction targets.

Today, we are writing to notify you that 1) a decision has been made to proceed with the development of a framework for enabling commercial-scale geologic carbon storage (Environmental Registry of Ontario posting # 019-8767), and 2) that a new *Geologic Carbon Storage Act* is being proposed (Environmental Registry of Ontario posting # 019-9299).

These developments represent significant steps towards Phase 3 of Ontario's approach to enabling and regulating geologic carbon storage. Ontario aims to have a framework in place by summer 2025. Initially, the ministry anticipates that commercial-scale projects would be proposed in Southwestern Ontario, where the geology is expected to be the most suitable.

- 1) In the summer of this year, we shared information about the development of a legislative and regulatory framework for commercial-scale geologic carbon storage. This information included a discussion paper that provided an overview of how various components of the framework could function. Based on feedback received, a decision was made to move forward with the development of the framework.

More details on the decision, the feedback received, and the original discussion paper can be viewed in the decision notice on the Environmental Registry of Ontario: <https://ero.ontario.ca/notice/019-8767>.

- 2) Based on comments received in response to the discussion paper, as well as feedback received in previous phases of framework development, a *Geologic Carbon Storage Act* (the "Act") is being proposed. The proposed Act would enable the regulation of research and evaluation activities, and carbon storage activities associated with the permanent storage of carbon dioxide in underground geologic formations in Ontario.

We encourage you to review, and submit feedback on, the legislative proposal on the [Environmental Registry of Ontario posting # 019-9299](#).

If you would like more information or have any questions, please contact Andrew Ogilvie, Manager of Resources Development Section, at 705-761-5815 or through email: Resources.Development@ontario.ca.

Sincerely,



Jennifer Keyes
Director, Development and Hazard Policy Branch



REALTAX

FEE SCHEDULE 2025

Published: November 2024



Introducing our *New* Realtax Products for 2025

Realtax is the easiest way for municipalities to collect tax arrears. Having successfully managed over 40,000 files, we've encountered and expertly navigated nearly every conceivable challenge. At Realtax, we understand that every municipality operates differently, and we are committed to offering solutions that align with a municipality's priorities. Realtax is pleased to announce the introduction of two new service packages, tailored to meet the diverse needs of our valued municipal clients.

In addition to our **standard offering (Core)**, Realtax is launching our new **Deferred Payment** and **Fast Track** packages in 2025 to provide more flexibility and control over your property tax registration needs. Whether clients choose to continue with our Core service, gain flexibility with Deferred Payment, or accelerate their tax arrears process with Fast Track, we are here to support our municipal clients every step of the way.

It is important to highlight that all Realtax fees are fully reimbursable. Municipalities can recover these costs by adding them to the property owner's tax roll, ensuring that the financial burden of these services is ultimately borne by the property owner. This allows municipalities to access high-quality, professional services without impacting their own budgets.

1. Core Package (default option)

The Core package remains our **default offering and follows the same trusted process municipalities have been accustomed to for over 28 years**. This package ensures reliability and consistency with the tax registration and tax sale process.

Payment is due within 30 days of invoicing, with a 2% monthly late fee applied to overdue amounts. Our Core package is ideal for municipalities that are comfortable with the standard timeline and payment terms. No opt-in is required.

2. Deferred Payment Package (opt-In only; limited spots available)

The new Deferred Payment package is **tailored for municipalities that are more sensitive to their cash flow needs** who would like to delay payment to Realtax until the repayment of tax arrear balances by property owners.

This option allows you to defer payment of Realtax invoices until tax arrears are collected, providing the flexibility to receive payments from property owners before settling your account. Payment is due within 30 days after tax arrears are collected, with a 2% monthly late fee applied to overdue amounts. Spaces are limited, so early enrollment is encouraged -- contact info@realtax.ca to opt-in. Some conditions may apply.

3. Fast Track Package (opt-In only; limited spots available)

For **municipalities needing a faster turnaround**, the Fast Track package is the perfect solution. This option is designed for maximum prioritization, allowing municipalities to **expedite their files and process their tax arrears certificates (TACs) at the quickest speed possible**. Think of it as the first-class priority line at an airport.

Payment is due within 30 days of invoicing, with a 2% monthly late fee applied to overdue amounts. Fast Track is ideal for time-sensitive situations that require immediate action. Spaces are limited, so early enrollment is encouraged -- contact info@realtax.ca to opt-in. Some conditions may apply.

2025 Fee Schedule

(HST to be added to fees shown below)

Service	Core (default)	Deferred Payment (opt-in)	Fast Track (opt-in)
ENGAGE PROFESSIONAL SERVICES	\$550	\$550	\$550
<i>Includes</i> Notices under the Farm Debt Mediation Act			
<i>Engage professional services, advice and communications. Set up file and mirror file. Enter data. Initialize system for tracking documents and statutory deadlines.</i>			
TAX REGISTRATION - PART 1	\$575	\$690	\$860
<i>Includes</i> Print Parcel Register, conduct execution searches			
<i>Obtain and analyze title search and execution search; prepare report on searches, list of interested parties and tax arrears certificate.</i>			
TAX REGISTRATION - PART 2	\$575	\$690	\$860
<i>Includes</i> Update searches, conduct corporate search if necessary, print First Notices, mail if necessary			
<i>Register tax arrears certificate. Register cancellation certificate, tax deed, or notice of vesting when required. Update title search, prepare first notices, prepare treasurer's statutory declaration</i>			
TAX REGISTRATION - PART 3 FINAL NOTICES	\$575	\$690	\$860
<i>Includes</i> Update searches, print Final Notices, mail if necessary			
TAX SALE	\$1,500	\$1,800	\$2,250
<i>Includes</i> Update title search, execution search and corporate search when necessary, prepare and mail Form 5 if necessary			
<i>Advertisement, paper tender packages, tender opening checklist, notices to higher and lower tenderer, tender rejection form, payment into court requisition and statement of facts (if needed). Tax sale day phone support, post-tax sale day phone support and administration.</i>			
<i>Does not include cost of advertisements, auctioneer's fees nor the cost of a survey, if needed.</i>			
Readvertised Sale - Prepare and send Form 10's, plus fee per notice as shown below	\$250	\$300	\$380
Postponed Tax Sale	\$750	\$900	\$1,130

Service	Core	Deferred Payment	Fast Track
Additional Fees will be applied for any additional work, including, but not limited to, work resulting from changes to tax sale date, or any other issues that require us to re-do documents or re-calculate cancellation prices.	\$200/hr (min 1hr)	\$200/hr (min 1hr)	\$200/hr (min 1hr)
ADVERTISE ON ONTARIOTAXSALES.CA <i>This fee is fully recoverable, even if properties don't sell</i>	\$475	\$475	\$475
Attend tender opening or auction, in person or via Zoom (optional and contingent upon availability)	Please contact us for fees		
FEEES FOR SEARCHES AND NOTICES			
Notices under the <i>Farm Debt Mediation Act</i> (per notice)	\$70	\$70	\$70
First Notices, Final Notices, Form 5, Form 10 (per notice)	\$30	\$36	\$50
Notices outside of Canada (per notice)	\$60	\$72	\$90
Print Parcel Register (per PIN)	\$45	\$45	\$45
Execution Searches (per name)	\$30	\$36	\$50
Copies of Executions (per writ)	\$25	\$30	\$40
Corporate Searches, if needed (per corporation)	\$50	\$50	\$50
Send Tax Deed or Notice of Vesting to Ministry (per notice)	\$60	\$72	\$75
Additional Tender Packages (each – min. 20 per order)	\$25	\$30	\$40
<i>*Additional fees may apply for complex title searches</i>			

AMO Policy Update – OPP Billing, Bills

1 message

AMO Policy <...@...ca>

Fri, Nov 29, 2024 at 4:15 PM



AMO Policy Update – OPP Billing, Bills

AMO and municipalities across Ontario have loudly advocated for provincial action to address the unmanageable increase in Ontario Provincial Police (OPP) costs for next year. AMO is proud to have worked closely with the government to address these concerns raised by municipalities. Today, the provincial government proposed more than \$77 million in 2025 to provide municipal budget relief and invest in Ontario's communities.

The majority of Ontario's municipalities proudly partner with the Ontario Provincial Police to keep their communities safe. Ontarians already pay the highest policing costs in the country, and these additional costs were beyond municipal fiscal capacity to absorb. While AMO appreciates the provincial action to address this specific issue, a broader solution to the weakening foundations of municipal fiscal sustainability is critically needed. AMO continues to call on the province for a comprehensive review of the municipal-provincial fiscal framework that helps provide the services that Ontarians rely on every day, including policing.

AMO looks forward to continuing to work closely with the provincial government as they look forward to reviewing the OPP billing model to ensure it continues to meet the needs of communities across the province.

*Disclaimer: The Association of Municipalities of Ontario (AMO) is unable to provide any warranty regarding the accuracy or completeness of third-party submissions. Distribution of these items does not imply an endorsement of the views, information or services mentioned.

Association of Municipalities of Ontario

To unsubscribe, please [Opt Out](#)

155 University Ave Suite 800 | Toronto, ON M5H 3B7 CA

#8(h)

**Ministry of
Municipal Affairs
and Housing**

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M7A 2J3
Tel.: 416 585-7000

**Ministère des
Affaires municipales
et du Logement**

Bureau du ministre

777, rue Bay, 17^e étage
Toronto (Ontario) M7A 2J3
Tél. : 416 585-7000



234-2024-5434

November 28, 2024

Dear Head of Council:

Through the *More Homes Built Faster Act, 2022*, changes were made to the *Planning Act* to accelerate implementation of the province's additional residential unit (ARU) framework. These changes allowed "as-of-right" (without the need to apply for a rezoning) the use of up to 3 units per lot in many existing residential areas (i.e., up to 3 units allowed in the primary building, or up to 2 units allowed in the primary building and 1 unit allowed in an ancillary building such as a garage).

To support implementation of ARUs, the *Cutting Red Tape to Build More Homes Act, 2024*, made further changes to the *Planning Act* to provide me, as the Minister of Municipal Affairs and Housing, with broader regulation-making authority to remove municipal zoning by-law barriers that may be limiting the development of ARUs.

Following consultation on the Environmental Registry of Ontario, our government has taken further action to tackle the housing supply crisis and reach our goal of building more homes by amending [Ontario Regulation 299/19 – Additional Residential Units](#) to remove certain municipal zoning by-law barriers. These changes took effect upon filing.

These changes will help to facilitate the creation of ARUs, such as basement suites and garden suites, by eliminating barriers including maximum lot coverage, angular planes, floor space index (FSI), minimum separation distances and minimum lot sizes on parcels of urban residential land subject to the ARU framework in the *Planning Act*. More information on these changes can be found through [Environmental Registry of Ontario posting 019-9210](#).

It is my expectation that municipalities will respect these regulatory changes and the intent behind them. I will not hesitate to use my available powers to ensure these changes to the *Planning Act* are allowed to support our goal of building more homes.

.../2

We will continue working with our municipal partners to achieve our goal of building the homes that Ontarians need.

Sincerely,

A handwritten signature in blue ink, appearing to read "Paul Calandra".

Hon. Paul Calandra
Minister of Municipal Affairs and Housing

- c. Martha Greenberg, Deputy Minister
- Jessica Lippert, Chief of Staff to Minister Calandra
- Chief Administrative Officer
- Office of The Clerk

RPRA has finalized the Municipal Funding Allocation Model (MFAM) for 2025

1 message

Do Not Reply - RPRA Compliance Communications

Mon, Dec 9, 2024 at 3:27 PM

To: kpelletier@mcgarry.ca



RPRA has finalized the Municipal Funding Allocation Model (MFAM) for 2025. The MFAM is used to distribute funding from stewards to municipalities, First Nation communities, and recycling associations that operate programs under Stewardship Ontario's Blue Box Program Plan. The allocated municipal share of the [2025 Blue Box Steward Funding Obligation](#) is \$28.6 million.

2025/26 payment amounts can be found [on our website](#).

How will this impact programs transitioning to the new Blue Box Regulation?

For programs that are transitioning in 2025, the reported net cost of a program is calculated by using the number of days the program will be active in the 2025 year, divided by the total number of days in the year.

Payment installments have also been changed for programs that are transitioning. Municipalities will receive checks up to the date they transition, with a final installment being paid out after the transition date.

Changes to the number of payment installments will not lower the amount of funding. For example, a program transitioning on July 1, 2025, will have a payout for the total net cost of operating its Blue Box program for 181 days and receive two installments, in June 2025 and September 2025.

2023 Datacall Statistics

RPRA will communicate directly with programs when the 2023 Datacall Statistics become available. This information will be posted to [our website](#) later this month.



You are receiving this message because you have been identified as a Datacall participant.

Resource Productivity and Recovery Authority
4711 Woodbine Ave, Suite 408, Toronto, ON M2N 6R3 Canada
rpra.ca

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Newsletter Fall 2024

1 message

John

Mon, Dec 16, 2024 at 3:49 PM

**John Vanthof, MPP
Timiskaming-Cochrane**

"Working for you in Timiskaming-Cochrane."



Work Being Done by the Office of John Vanthof

Status of the Northern Health Travel Grant Increase

Lately we have been getting asked the question, "When do the rates increase for the Northern Health Travel Grant?"

We have been told by the Ministry of Health that they aren't certain when the increase is occurring. After being asked numerous times, the Minister relayed on Nov 26th that the increase will be effective on Dec 1, 2024.

Finding Properties that the Land Titles Office Can't Find

We have been working for several people who have not been able to find their properties listed on the Land Titles ONLAND online system. If you are having this issue, please contact us and we will look for it using older maps, sessional papers, tax rolls, and any other archives we can find. We have had success! This has helped people when selling, re-zoning, adding to their property, etc.

High Speed Internet is Coming to Rural Regions?

The current government's Ministry of Infrastructure has plans to use Starlink for hard-to-service areas that Bell had originally said they would service and then didn't. Many of these areas are in Northeast and Northwestern Ontario. There may be a few issues regarding this plan. It looks like the government will pay for the equipment and install, but NOT any monthly cost. **The cost of the installation to 15,000 homes is also highly questionable when the government is paying 100 million dollars for the deal. When you consider that it is only for 15,000 homes, that comes out to \$6,666.67 per household which is far and above the usual price tag for equipment of around \$500.** Given that these are tax dollars, why are they paying such a premium? Also the monthly cost is around \$140 - \$185 a month right now which will be affordable for some, but not everyone. Also, there are some concerns that it is owned by a non-Canadian company which raises issues of if there is any way for the government to guarantee the monthly price, or whether or not there would be privacy issues with data, etc. Normally, government contracts are bid on, and have better oversight, but in this case, there have been many things missing that could protect Canadian consumers. There are Canadian companies developing satellite internet that could have benefited from this contract, but unfortunately it looks like the quick and easy solution has been chosen. Let's hope that we don't get price gouged.

MPP Clinics This Summer

Results of the summer MPP Clinics and tours around the riding.

- Municipalities are cash-strapped and need a new deal with the province to take back some of the things they have downloaded to municipalities.
- Services are lacking for families who want to move here (autism services, family doctors)
- Housing is in short supply, especially in areas where workers are needed
- The north needs more provincial funding to deal with homelessness and the opioid crisis

These are all items that a provincial government has the power to improve. We have to keep being vocal about our needs in order to be heard.

Ministry of Transportation Commercial Motor Vehicle Blitzes

Data from Ministry of Transportation Commercial Motor Vehicle Blitzes confirms that there are still a high number of CMV drivers and vehicles that are not meeting standards and have been pulled off the road. (source) We continue to press the minister for action to ensure graduates from trucking schools meet the requirements of their licensing by having the MTO take over the testing of CMV licensees. I spoke about this in the house in December 2023, April 2024 and November 2024. Blitzes by the MTO are great, but more is needed. People's lives depend on it.

Hospitals and Access to Healthcare

Our hospitals are struggling due to the high cost of agency nursing. Some rely on agencies more than others. They are still finding it difficult to find enough doctors. The Ministry of Health maintains that it has increased the amount of spaces in medical school, and more nurses are graduating than ever before, but they could do more. We are suggesting that more nurse-practitioner led public clinics be established, especially as you go further north. These solutions would help people have access to a primary care practitioner quickly.

Parades and Events Around the Riding



MPP John Vanthof, Denton Pfeifer (front), Constituency Assistants Cathy Pfeifer, Lindsay Inglis and Autumn Gambles

New Liskeard Santa Claus Parade 2024



Lindsay Inglis, MPP John Vanthof, Autumn Gambles and Denton Pfeifer

Fall Events Attended by MPP John Vanthof

September 2024

Warren Agricultural Fair - Sept 7

Tour of New Temiskaming Lodge - Sept 12

New Liskeard Fall Fair - Sept 12, 13

New Liskeard Fall Fair parade - Sept 14

MPP Clinic Cochrane - Sept 16

MPP Clinic Earltan - Sept 17

MPP Clinic Englehart - Sept 18

MPP Clinic Kirkland Lake/Swastika - Sept 19

Temagami Family Health Team Healing Space Grand Opening - Sept 20

MPP Visit Larder Lake/V-Town - Sept 20

XYZ Seniors Club Dinner 60 yrs - Virginiatown - Sept 21

Diner Communautaire ACFO - New Liskeard - Sept 24

MPP Clinic Elk Lake/Gowganda - Sept 24

MPP Visit Matachewan - Sept 25

MPP Visit Thorne, Field, Eldee, Lavigne - Sept 26

Friends of Larder Steak BBQ Dinner - Sept 28

Taykwa Tagamou Veronica S. Archibald Cultural Learning Centre opening - Sept 29

October 2024

International Plowing Match - Lindsay/Kawartha Lakes - Oct 1-4

Dinner with Jacques Sevat guest of Latchford Legion at 28 on the Lake - Oct 5

Interview with Eric Boutillier of the Voyageur - Oct 7

MPP Clinic and Visit - Cache Bay, Verner and Noelville - Oct 9

MPP Clinic Black River Matheson - Oct 10

Elk Lake Legion Country Dance - Oct 11

MPP Clinic Sturgeon Falls - Oct 15

MPP Clinic Markstay-Warren - Oct 16

Temiskaming Forestry Day Tour - Oct 17

* Back to Legislature Oct 21

Cadet Spaghetti Dinner in Englehart - Oct 26

November 2024

Matheson Agricultural Society's Christmas Bazaar - Nov 2

Remembrance Day Banquet Englehart - Nov 9

Breakfast at Elk Lake Legion - Nov 10

Christmas Craft Fair at Lion's Den Iroquois Falls - Nov 10

Remembrance Day Ceremony Kirkland Lake - Nov 11

Remembrance Day Legion tour bus Cobalt, Latchford, Hlby - Nov 11

Remembrance Day Banquet Haileybury - Nov 11

CBC Markus Schwabe Morning North Interview Nov 14

Englehart Santa Claus Parade - Nov 19

Kirkland Lake Christmas Parade - Nov 22

Visited and spoke at the Village Noel in Temiskaming Shores - Nov 23

New Liskeard Santa Claus Parade - Nov 23

Cobalt Tree Lighting - Nov 29th

Snowflake Ball - Kirkland Lake - Nov 30th

December 2024

CJTT Christmas Wish Radio Telethon - guest hosting

Sturgeon Falls/ West Nipissing Santa Claus Parade - Dec 6th

Staff Christmas Party at 28 on the Lake in New Liskeard - Dec 13

Noelville Parade at Chartrand's Lumber Yard - Dec 14

Meetings Attended by MPP John Vanthof

Meetings In Riding of Temiskaming-Cochrane

Centre de Formation director in Cochrane - Sept 16

Constituent business meeting - Sept 17

Constituent meeting - Sept 18

Constituent business meeting - Sept 18

Constituent meeting - Sept 18

Keepers of the Circle - Sept 23

Temiskaming Federation of Agriculture AGM - Oct 17

Alzheimer's Society - Nov 12

NEOFACS - Nov 14

Northern College President Mitch Dumas - Nov 14

Extendicare Tri Towns/Kirkland Lake - Nov 14

Constituent - Nov 14

Constituent business meeting - Nov 15

Blanche River Health's Jorge Van Slyke, CEO, Kirkland Lake - Nov 15

Sudbury East Senior's Support - Nov 29

Mike Baker, CEO Timiskaming Hospital - Nov 29

Phone Call with Constituent - Dec 13

At Queen's Park

Ministry of Agriculture Estimates - Oct 8

Sergeant-at-arms QP - Oct 7

Ontario Mining Assoc Meet the Miners - Wednesday Oct 23

Egg Farmers of Ontario - Oct 29th

Ontario Dairy Council - Nov 5

Ontario Produce Marketing Association - Nov 6

Fertilizer Canada - Nov 6

Grape Growers of Ontario - Nov 8

Beef Farmers of Ontario - Nov 20

Ontario Federation of Agriculture - Nov 25,26,27

Ontario Fruit and Vegetatble Growers Assoc - Dec 2

Board of Internal Economy - Sept 27,Nov 18, Dec 2

Rick Caldwell, Ontario Dental Association - Dec 4

Ontario Federation of Agriculture Meeting -Dec 4

Mushkegowuk Council's Tawich - Dec 5

Grain Farmers of Ontario Reception (attended and spoke at) - Dec 10

Smart Serve Ontario Reception (was guest bartender) - Dec 11

[View email in browser](#)

MPP Timiskaming-Cochrane · 247 Whitewood Avenue · New Liskeard, ON P0J 1P0 · Canada

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2025 Municipal Levy

1 message

Wed, Dec 18, 2024 at 12:57 PM

KE



**MUNICIPAL
PROPERTY
ASSESSMENT
CORPORATION**

December 18, 2024

Karine Pelletier

Clerk-Treasurer

Township of McGarry

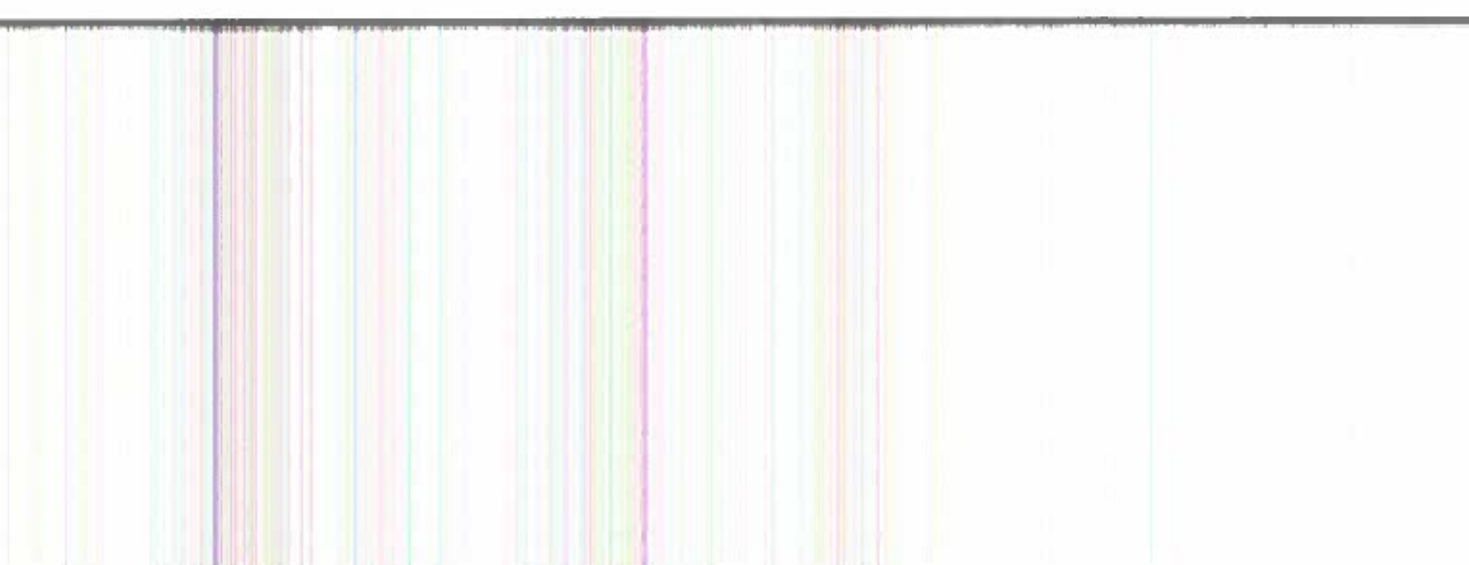
Subject: 2025 Municipal Levy

As a municipal service provider, MPAC is committed to supporting municipal priorities. With that in mind and given the additional financial strain caused by the pandemic, the corporation kept the levy stable from 2021 to 2023 without any increases. Last year, we implemented a 2.1 per cent increase due to inflation and rising labour costs.

As we continue to work to meet the evolving needs of our partners, we are writing to inform you that MPAC's Board of Directors has approved the corporation's 2025 operating budget with a 3.4 per cent levy increase. This year's budget increase is crucial for managing fiscal challenges, smoothing future levy impacts, and funding service enhancements.

We understand the challenges faced by municipalities and want to assure you that MPAC is committed to strategically using reserves and finding efficiencies, ensuring a balanced approach when levy targets are established. MPAC strives to ensure that budget increases are below a target rate that combines inflation and year-over-year growth in property counts. This increase is consistent with that target.

MPAC's 2025 budget is a strategic investment in the future, enabling the modernization of our assessment system and providing municipalities with enhanced data and services essential for informed decision-making. For example, we are working to grant you more access to Electronic Assessment (EAI) files in 2025.

A series of vertical lines in various colors (blue, green, yellow, red, purple) extending from the bottom of the page.

In 2025, MPAC will launch our new Strategic Plan which includes investments to enhance service delivery by continuing to collaborate and create valuable products that meet your diverse needs. We look forward to sharing further updates in 2025. In the meantime, we invite you to read the [2024 Municipal Partnership Report](#) to learn more about our collective work to build strong communities across Ontario together this past year.

Not all municipalities will see a 3.4 per cent increase. Individual municipal levies are determined by a funding formula under the *Municipal Property Assessment Corporation Act* based on the weighted average of two factors: the municipal share of the total assessed value and the number of properties compared to the rest of the province. An explanation of how MPAC calculated the municipal levy is available [here](#).

Your municipality's annual 2025 levy amount will be \$19,001.53 or 1.95% Increase

Additional information about your municipality's specific 2025 levy calculation is available here <https://workdrive.mpac.ca/external/69bbedec26dc3a1be357bf8196e9e4f98c02cef3c4dd12fd4dd18217cfccff6b>.

Your first bill will be delivered later this month, followed by equal quarterly invoices thereafter. You will also receive your Assessment Change Summary from your local MPAC Account Manager, which provides a high-level description of the assessment changes within your municipality.

We look forward to continuing to provide you with timely information that supports your work and decision-making, collaborating on forward-looking initiatives and forming new and valuable partnerships.

If you have questions about MPAC's funding requirements, please contact:

Mary Meffe
Vice-President, Corporate Services
and Chief Financial Officer

For information about the assessment services available to your municipality, please contact:

Jamie Bishop
Vice-President, Public Affairs and Customer Experience

Yours truly,

Alan Spacek

Chair, MPAC Board of Director

Nicole McNeill

President and Chief Administrative Officer, MPAC

Copy MPAC Board of Directors
Executive Management Group, MPAC
Director and Regional Managers, Municipal and Stakeholder Relations, MPAC

MPAC: 2024 Municipal Partnership Report and Assessment Change Summary

1 message

Wed, Dec 18, 2024 at 2:37 PM

**MUNICIPAL
PROPERTY
ASSESSMENT
CORPORATION**

December 18, 2024

Good afternoon Karine,

Please see the following communication from Mary Dawson-Cole, Director, Municipal and Stakeholder Relations, regarding the 2024 Municipal Partnerships Report and Assessment Change Summary.

Please don't hesitate to contact me with any questions you may have.

Happy Holidays!

Mario Levesque
Account Manager, Municipal and Stakeholder Relations
Public Affairs and Customer Experience

To: Chief Administrative Officers, Chief Financial Officers,
Treasurers, and Tax Administrators

From: Mary Dawson-Cole, Director, Municipal and Stakeholder Relations

This year has been one of growth and meaningful collaboration. Together, we've seized new opportunities and launched initiatives that have helped strengthen communities across Ontario. Your involvement has been instrumental in these achievements, and we are incredibly proud of what we've accomplished together. With that, I am pleased to share the **2024 Municipal Partnerships Report**, which highlights our activities from the past year and provides a glimpse of what's ahead.

As 2024 comes to a close, we want to reaffirm our steadfast commitment to you and your teams. Your continued support and engagement have been invaluable, and we are excited to build on our collective efforts to create vibrant, resilient communities in the year ahead.

We also want to reassure you that the continued postponement of the assessment update does not impact our core operations—specifically, maintaining a comprehensive property database and up-to-date assessment rolls. Our commitment to supporting municipalities and property owners remains strong, and we will continue delivering reliable property values, insights, and services essential for informed decision-making.

Included in this communication is your municipality's Assessment Change Summary, which offers a high-level overview of the assessment changes within your area. In January, we will send the Municipal Partnerships Report (excluding the Assessment Change Summary) to Municipal Clerks to share with council members.

On behalf of MPAC and our Municipal and Stakeholder Relations team, we wish you a joyful and restful holiday season. We look forward to continuing our important work together in 2025.

Regards,

Mary

Mary Dawson-Cole
Director, Municipal and Stakeholder Relations
Public Affairs and Customer Experience



Assessment Change Summary

McGarry Township

The following chart provides a snapshot comparing the assessed value at the beginning of one taxation year (2024), to the assessed value at the beginning of the next taxation year (2025).

Based on 2016 Current Value Assessment (CVA)						
Property Tax Class (RTC) Description	RTC	Destination CVA at time of roll return for 2024 Tax Year	Destination CVA at time of roll return for 2025 Tax Year	Percent Change 2024 - 2025 Tax Year	Distribution of CVA between classes for 2025 Tax Year	Percent of Total CVA
Residential	R	33,446,100	33,635,200	0.57%		84.92%
Commercial	C	619,200	604,750	-2.33%		1.53%
Industrial	I	560,400	720,900	28.64%		1.82%
PIL - Residential	R	187,300	187,300	0.00%		0.47%
PIL - Commercial	C	379,800	379,800	0.00%		0.96%
Exempt	E	4,192,300	4,081,150	-2.65%		10.30%
TOTAL		39,385,100	39,609,100	0.57%		100.00%

#8 (L)

Ontario
Provincial
Police

Police
provinciale
de l'Ontario

Municipal Policing Bureau
Bureau des services policiers des municipalités

777 Memorial Ave.
Orillia ON L3V 7V3

777, avenue Memorial
Orillia ON L3V 7V3

Tel: 705 329-6140
Fax: 705 330-4191

Tél. : 705 329-6140
Télééc.: 705 330-4191

File Reference:

612-20

December 19, 2024

Dear Mayor/Reeve/CAO/Treasurer,

Further to the letter sent to you by the Solicitor General on November 29, 2024, please find attached your revised OPP municipal policing 2025 Annual Billing Statement package.

As per the amended Ontario Regulation 413/23, a discount has been applied to the 2023 year-end reconciliation statement that includes both a 44 per cent discount on reconciled overtime costs as well as a 3.75 per cent discount on total 2023 reconciled costs (after the discount on overtime is applied). Additionally, a 10 per cent discount has been applied to the total 2025 estimated costs.

The Municipal Policing Bureau will be hosting rescheduled webinar information sessions on Wednesday, January 15, 2025 at 2:00 p.m. and on Friday, January 17, 2025 at 9:00 a.m. E-mail invitations will be forwarded to your municipality. The webinar content will be the same on both dates, please accept the invitation for the date that works best for your schedule.

If you have questions about the Annual Billing Statement, please e-mail

Yours truly,



S.B. (Steve) Ridout
Superintendent
Commander - Municipal Policing Bureau

OPP 2025 Annual Billing Statement - Revised

McGarry Tp

Estimated costs for the period January 1 to December 31, 2025

Please refer to www.opp.ca for 2025 Municipal Policing Billing General Information summary for further details.

			<u>Cost per Property \$</u>	<u>Total Cost \$</u>
Base Service	Property Counts			
	Household	412		
	Commercial and Industrial	26		
	Total Properties	<u>438</u>	189.44	82,973
Calls for Service	(see summaries)			
	Total all municipalities	209,489,870		
	Municipal portion	0.0294%	140.67	61,615
Overtime	(see notes)		11.37	4,978
Prisoner Transportation	(per property cost)		1.67	731
Accommodation/Cleaning Services	(per property cost)		5.70	2,497
Total 2025 Estimated Cost			<u>348.85</u>	<u>152,794</u>
10% Discount on 2025 Estimated Costs			<u>(34.88)</u>	<u>(15,279)</u>
Total 2025 Estimated Cost After Discount			<u>313.96</u>	<u>137,515</u>
2023 Year-End Adjustment	(see summary)			(112)
Revised Grand Total Billing for 2025				<u><u>137,403</u></u>
Revised 2025 Monthly Billing Amount				11,450

Notes

A 10% Discount has been applied to the grand total of all 2025 estimated costs. The 2023 Year-End Adjustment also includes discounts applied to 2023 reconciled costs (44% on OT and 3.75% on total reconciled costs), see 2023 reconciled statement page for more information.

#8 (m)

**Ministry of
Municipal Affairs
and Housing**

Office of the Minister

777 Bay Street, 17th Floor
Toronto ON M7A 2J3
Tel.: 416 585-7000

**Ministère des
Affaires municipales
et du Logement**

Bureau du ministre

777, rue Bay, 17^e étage
Toronto (Ontario) M7A 2J3
Tél. : 416 585-7000



234-2024-5801

December 12, 2024

Dear Head of Council,

I am pleased to inform you of the introduction of the proposed Municipal Accountability Act, 2024 on December 12, 2024, which, if passed, would make changes to the *Municipal Act, 2001* and *City of Toronto Act, 2006* to strengthen the municipal code of conduct and integrity commissioner framework.

I appreciate the valuable feedback we have received from municipalities and share your commitment to safe and respectful workplaces. The proposed changes, if passed, would:

- enable the creation of a standard municipal code of conduct and standard municipal integrity commissioner investigation processes to help ensure consistency across all Ontario municipalities;
- create a role for the Integrity Commissioner of Ontario in municipal code of conduct and integrity commissioner matters, including providing training to municipal integrity commissioners; and
- establish a mechanism to remove and disqualify members of council and certain local boards for a period of four years for the most serious code of conduct violations following a recommendation from the local integrity commissioner, a concurring report from the Integrity Commissioner of Ontario, and a unanimous vote of council.

In the coming months, I will want to hear your feedback on the Bill as well as other matters regarding local accountability regimes. I look forward to seeing many of you at the upcoming Rural Ontario Municipal Association conference, where we will have the opportunity to discuss these changes and other matters of importance to your communities.

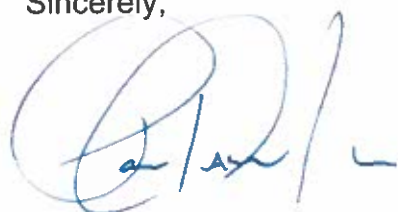
If passed, important work to develop the regulations to support this new framework would lie ahead, and I remain committed to engaging with you throughout that process. Our intention is to have these changes in effect for the new term of councils beginning in Fall 2026 to ensure there is adequate opportunity for local implementation.

.../2

For more information on these amendments, please see the [news release](#). To share your comments on the proposed legislation, please see a posting on the [Regulatory Registry](#) that will be open for comments for 60 days.

If you have any questions regarding these new provisions, please contact your local [Municipal Services Office](#) with the Ministry of Municipal Affairs and Housing.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Paul Calandra', with a stylized flourish at the end.

Hon. Paul Calandra
Minister of Municipal Affairs and Housing

- c: Jessica Lippert, Chief of Staff
Owen Macri, Deputy Chief of Staff
Martha Greenberg, Deputy Minister
Caspar Hall, Assistant Deputy Minister, Local Government Division
Sean Fraser, Assistant Deputy Minister, Municipal Services Division
Municipal Clerks and CAOs

Decision on PPS 2024 Transition Regulation (Township of McGarry)

1 message

growthplanning@ontario.ca

Fri, Dec 20, 2024 at 11:01 AM

To: kpelletier@mcgarry.ca

December 20, 2024

I am writing to inform you of a decision made regarding whether there are any specific planning matters in process that should be addressed through a transition regulation (under the Planning Act) to facilitate the implementation of the [Provincial Planning Statement](#) (PPS 2024).

Between August 20, 2024 and October 4, 2024 (45 days), the Ministry of Municipal Affairs and Housing (MMAH) sought public input via proposal notices on the Environmental Registry of Ontario ([ERO 019-9065](#)) and Ontario's Regulatory Registry ([24-MMAH017](#)) on whether any planning matters related to the implementation of the PPS 2024 should be transitioned using a Minister's transition regulation under the *Planning Act*.

MMAH has reviewed all the submissions received and the Minister of Municipal Affairs and Housing made a decision not to make a transition regulation under the *Planning Act* to facilitate the implementation of PPS 2024 policies.

For details on this decision, please refer to the decision notice posted on the [Environmental Registry of Ontario \(ERO 019-9065\)](#) and [Ontario's Regulatory Registry \(24-MMAH017\)](#).

Provincial Land Use Plans Branch | Planning and Growth Division
Ministry of Municipal Affairs and Housing
growthplanning@ontario.ca



Taking pride in strengthening Ontario, its places and its people

Le 20 décembre 2024

Par la présente, je vous informe d'une décision qui a été prise à l'égard de la question de savoir s'il y a des questions précises d'aménagement du territoire qui devraient faire l'objet d'un règlement de transition (pris en vertu de la *Loi sur l'aménagement du territoire*) afin de faciliter la mise en œuvre de la [Déclaration provinciale sur la planification](#) (DPP 2024).

Du 20 août 2024 au 4 octobre 2024 (45 jours), le ministère des Affaires municipales et du Logement (le « ministère ») a consulté le public par des avis de propositions affichées sur le Registre environnemental de l'Ontario ([REO 019-9065](#)) et le Registre de la réglementation de l'Ontario ([24-MMAH017](#)). Les avis sollicitaient les commentaires du public sur la question de savoir s'il existe des aspects de l'aménagement du territoire liés à la mise en œuvre de la DPP 2024 qui devraient faire l'objet d'un règlement de transition pris en vertu de la *Loi sur l'aménagement du territoire*.

Après avoir examiné tous les commentaires reçus, le ministère a pris la décision de ne pas prendre de règlement de transition en vertu de la *Loi sur l'aménagement du territoire* pour faciliter la mise en œuvre des politiques découlant de la DPP 2024.

Pour plus de renseignements sur cette décision, consultez l'avis de décision affiché sur le [Registre environnemental de l'Ontario \(REO 019-9065\)](#) et le [Registre de la réglementation de l'Ontario \(24-MMAH017\)](#).

Direction des plans provinciaux d'aménagement du territoire | Division de l'aménagement et de la croissance
Ministère des Affaires municipales et du Logement
growthplanning@ontario.ca



Être fiers de renforcer l'Ontario, ses lieux et ses gens.



#10 (a)

Minutes of a Recreation Committee Meeting held on Tuesday October 1st, 2024, at 7:00 p.m.

1. Opening of Meeting by the Committee Chair / Ouverture de la réunion par le/la Président(e) du comité:

The Chair called the meeting to order at 7:00 p.m. and welcomed those in attendance.

2. Roll Call / Appel nominal:

<u>Attendance:</u>	<u>Present</u>	<u>Absent</u>
Chair Councillor Louanne Caza	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Co-Chair Councillor Annie Keft	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Paulette Paquet	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Alyson Nickel	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mary Walsh	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mayor Bonita Culhane	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Deputy-Clerk: Melanie Jensen
Members of the Public: 2

Moved by Mary Walsh	34/2024
Seconded by Alyson Nickel	Absence

THAT the Chair agrees to grant a leave if absence to Member Paulette Paquet for the Recreation Committee Meeting of October 1st, 2024, due to appropriate advance notice submitted to the Clerk.

Carried

3. Adoption of the Agenda and Addendum / Adoption de l'ordre du jour et de l'addenda.

Moved by Alyson Nickel	35/2024
Seconded by Mary Walsh	Agenda

THAT the agenda for the Recreation Committee Meeting held on October 1st, 2024 be adopted.

Carried

4. **Disclosure of Pecuniary Interest / Déclaration d'intérêts pécuniaires: None**

5. **Minutes of Previous Meetings / Procès-verbal des réunions précédentes :**

Moved by Mary Walsh
Seconded by Alyson Nickel

**36/2024
Minutes**

THAT the minutes of the Recreation Committee meeting held on September 3rd, 2024, be adopted.

Carried

6. **Matters arising from the minutes/Affaires découlant des procès-verbaux: None**

7. **Deputations / Délégations / Députations / Délégations : None**

8. **Correspondence, Information / Correspondance, Information: None**

9. **Members Update Reports / Rapports de mise à jour des membres :**

-Report was given verbally and posted online.

10. **New Business/ Nouvelles affaires:**

- a) **Thanksgiving Day Craft change of date:** Chair Louanne Caza wanted to make sure that everyone was aware that the date was changed from Saturday oct 5 to Sunday October 6.
- b) **Kids Activities Night:** Members discussed the kid's activities starting on October 2nd, 2024 from 5:30 -7:30.
- c) **Dance /Alcohol permit:** Members discussed the dances, and how they can not get a permit for the Halloween dance as it is a public event and there was no time to get the permit as it will take a couple months to get in. the Chair has asked the Legion to do our bar and the legion has agreed to do it for us.
- d) **Volunteer Christmas Party:** Members discussed the event and some details.
- e) **Christmas Craft and Bake Sale:** Members discussed maybe changing the date as Northern College has the same date. Members agreed to keep it on November 16th, 2024 as it would be lots of work to redo all the posters and letters to the organizations.
- f) **Christmas Craft Day:** Members discussed having a Christmas Craft Day. Poster to follow.

11. a) **Submitted Questions / Questions soumises : None**
b) **Audience Questions / Questions de l'auditoire : None**

A question period was held.

12. **Closed Meeting/ Réunion à huis clos:** None

13. **Adjournment / Clôture de l'assemblée:**

Moved by Alyson Nickel
Seconded by Mary Walsh

37/2024
Adjournment

THAT this meeting be adjourned at 7:37 p.m.



Chair – Councillor Louanne Caza



#10 (a)

Minutes of a Recreation Committee Meeting held on Tuesday November 5th, 2024, at 7:00 p.m.

1. Opening of Meeting by the Committee Chair / Ouverture de la réunion par le/la Président(e) du comité:

The Chair called the meeting to order at 7:00 p.m. and welcomed those in attendance.

2. Roll Call / Appel nominal:

<u>Attendance:</u>	<u>Present</u>	<u>Absent</u>
Chair Councillor Louanne Caza	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Co-Chair Councillor Annie Keft	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Paulette Paquet	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Alyson Nickel	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mary Walsh	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mayor Bonita Culhane	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Deputy-Clerk: Melanie Jensen
Members of the Public: 1

3. Adoption of the Agenda and Addendum / Adoption de l'ordre du jour et de l'addenda.

Moved by Paulette Paquet	38/2024
Seconded by Alyson Nickel	Agenda

THAT the agenda for the Recreation Committee Meeting held on November 5th, 2024 be adopted with the addition of item #10 (h) Luncheon and item #10 (i) Alcohol Policy Review.

Carried

4. Disclosure of Pecuniary Interest / Déclaration d'intérêts pécuniaires:

-Loanne Caza has declared a Conflict of Interest on Item #10 (h) Luncheon for Christmas Craft and Bake Sale.

-Paulette Paquet has declared a Conflict of Interest on Item #10 (h) Luncheon for Christmas Craft and Bake Sale.

5. Minutes of Previous Meetings / Procès-verbal des réunions précédentes :

Moved by Alyson Nickel
Seconded by Paulette Paquet

**39/2024
Minutes**

THAT the minutes of the Recreation Committee meeting held on October 1st, 2024, be adopted.

Carried

6. Matters arising from the minutes/Affaires découlant des procès-verbaux: None

7. Deputations / Délégations / Députations / Délégations : None

8. Correspondence, Information / Correspondance, Information: None

9. Members Update Reports / Rapports de mise à jour des membres :

-Report was given verbally and posted online.

10. New Business/ Nouvelles affaires:

a) Christmas Craft and Bake Sale:

Moved by Paulette Paquet
Seconded by Alyson Nickel

**40/2024
Craft Sale**

THAT the Recreation Committee change the date for the Annual Christmas Craft and Bake Sale to Sunday November 17th, 2024 instead of Saturday November 16th, 2024.

Carried

b) Kids Activity night: Members discussed having one night a month for the older teenagers to come play basketball in the community centre. They will get more information and bring it back to the table in the December meeting.

c) Painting: Members discussed painting the community centre on Friday November 8th, 2024 at 10:00 a.m.

- d) **Donations:** The Chair told the members that they got 2 monetary donations for the Kids annual Christmas party and that a resident has also gave money to pay for the teddy bears that Santa gives out.
- e) **Volunteer Supper:**

Moved by Alyson Nickel
 Seconded by Paulette Paquet

41/2024
 Volunteer Dinner

THAT the Recreation Committee directs the Clerk to retain Trees Lakeside Inc to host the Annual Volunteer Staff Christmas Dinner on December 14th, 2024 at the cost of \$29.25 per plate included dessert and that the kitchen is at no cost to Trees Lakeside Inc. – Option #1.

Carried

Moved by Paulette Paquet
 Seconded by Alyson Nickel

42/2024
 Dj Services

THAT the Recreation Committee hires Trees DJ Services for the Annual Volunteer Staff Christmas Dinner on December 14th, 2024.

Carried

Moved by Alyson Nickel
 Seconded Paulette Paquet

43/2024
 SOP

THAT the Recreation Committee utilizes the Township to apply for an SOP for the bar Services for the Annual Volunteer Staff Christmas Dinner on December 1th, 2024.

Carried

- f) **Decorate for Children’s Christmas Party:** Members discussed dates to be able to come decorate the hall.
- g) **Members not being present at meetings and events:** Deputy Clerk has advised all the committee members that when not being able to attend a meeting, they have to call the office before 4:00 p.m. to be excused. If you do not call the office you will be marked as absent without regrets.
- h) **Luncheon:**

Moved by Alyson Nickel
 Seconded by Paulette Paquet

44/2024
 UCFO Luncheon

THAT the Recreation Committee has chosen the UCFO for the luncheon for the annual Christmas Craft & Bake Sale on November 17th, 2024 and that the kitchen and bar is at no cost to the UCFO. The decision was acquired by the lot of the draw.

11. a) Submitted Questions / Questions soumises : None
b) Audience Questions / Questions de l'auditoire : None

A question period was held.

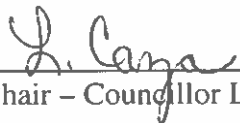
12. Closed Meeting/ Réunion à huis clos: None

13. Adjournment / Clôture de l'assemblée:

Moved by Alyson Nickel
Seconded by Paulette Paquet

45/2024
Adjournment

THAT this meeting be adjourned at 8:07 p.m.


Chair – Councillor Louanne Caza



#10 (b)

Minutes of a Tourist Committee Meeting held on Wednesday October 2nd, 2024, at 6:00 p.m. in person or on the phone.

1. Opening of Meeting by the Committee Chair:

The Chair called the meeting to order at 6:00 p.m. and welcomed those in attendance.

2. Roll Call:

<u>Attendance:</u>	<u>Present</u>	<u>Absent</u>
Chair Councillor Francine Plante	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Co-Chair Councillor Elaine Fic	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Nyla Koomans	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Renate Schmitz	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Wendy Weller	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mayor Bonita Culhane	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Deputy-Clerk: Melanie Jensen
Members of the public: 0

3. Adoption of the Agenda and Addendum

Moved by Nyla Koomans **33/2024**
Seconded by Renate Schmitz **Agenda**

THAT the agenda for the Tourist Committee Meeting held on October 2nd, 2024, be adopted.

Carried

4. Disclosure of Pecuniary Interest: None

5. Minutes of Previous Meetings

Moved by Renate Schmitz **34/2024**
Seconded by Nyla Koomans **Minutes**

THAT the minutes of the Tourist Committee Meeting held on September 4th, 2024 be adopted.

Carried

6. **Matters arising from the minutes: None**

7. **Deputations / Délégations: None**

8. **Correspondance, Information: None**

9. **Members Update Reports:**

Members update was done verbally. It can be listened to online.

10. **New Business:**

- a) **Proof of Calendars:** Chair Councillor Plante has brought in the proof of the calendars and all members agreed to start the printing process as soon as the dates were confirmed by Council.
- b) **Tree Lighting:** Members discussed details of the event. They got have everything in place for the event. Poster to follow shortly.
- c) **Committee members and public sharing ideas – what should the Tourist Committee do next?:** Members discussed different ideas on what the committee can do next. New ideas are welcome from the residents. Will touch on this matter again on a later time.

11. a) **Submitted Questions: None**

b) **Audience Questions:**

A question period was held.

12. **Closed Meeting: None**

13. **Adjournment:**

Moved by Nyla Koomans
Seconded by Renate Schmitz

35/2024
Adjournment

THAT this meeting be adjourned at 6:36 p.m.

Carried


Chair – Councillor Francine Plante



Minutes of the Community Policing Committee held on Thursday, October 17th, 2024 at 6:00 p.m. in person in the meeting room.

1. Opening of the Meeting by the Chair of the Committee

The Chair called the meeting to order at 6:00 p.m. and welcomed those in attendance.

2. Roll Call: The Chair took a roll call

<u>Attendance:</u>	<u>Present</u>	<u>Absent</u>
Chair Councillor Annie Keft	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Co-Chair Councillor Louanne Caza	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Bastiaan Koomans	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Merdy Armstrong	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Daniel Quevillon	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mayor Bonita Culhane	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Keith Carry – Crime Stoppers Kirkland Lake
Deputy Clerk: Melanie Jensen
Members of the audience present: 0

3. Adoption of the Agenda and Addendum:

Moved by Merdy Armstrong **20/2024**
Seconded by Bastiaan Koomans **Adoption of Agenda**

THAT the agenda for the Community Policing Committee Meeting held on October 17th 2024, be adopted.

Carried

4. Disclosure of Pecuniary of Interest: None

5. Minutes of Previous Meetings:

Moved by Bastiaan Koomans **21/2024**
Seconded by Merdy Armstrong **Previous Minutes**

THAT the minutes of the Meeting of the Community Policing held on August 15th , 2024 be adopted.

Carried

6. **Matters arising from the minutes:** None

7. **Deputations / Delegations :**

- Presentation on Crime Stoppers. See recoding for the information session.

8. **Correspondance, Information :** None

9. **Members Update Reports:**

- Members verbally gave a verbal report.

10. **New Business:** None

11. a) **Submitted Questions :** None

b) **Audience Questions :**

A question period was held.

12. **Closed Meeting:** None

13. **Adjournment:**

Moved by Merdy Armstrong
Seconded by Bastiaan Koomans

22/2024
Adjournment

That this meeting be adjourned at 6:40 p.m.

Carried



Chair Councillor Annie Keft

10 (d)



Township of McGarry

REPORT TO COUNCIL

Report Title:	Options after a Tax Sale
Prepared By:	Karine Pelletier
Date:	January 2025

Now that we have held the sale and there were no tenders the 4 of the properties listed below, here is a list of your options.

2 Cockeram Street
 58 Connell Avenue
 13 Reddick Avenue
 51 Colville Street

Write off and Charge back

Council, on the treasurer's recommendation, can write off the taxes pursuant to section 354(2) and (3) of the Municipal Act, 2001 and charge back to the upper tier, school board, or any other levying body for which the municipality collects taxes, its proportionate share of the unpaid taxes that are written off (subsection 353(3)) – regardless of whether they decide to Vest the property in the municipality's name or not. Please note that the "Cancellation Price" required to discharge the tax arrears certificate registered on title is equal to the taxes on the roll at any given time (see section 371(1) of the Municipal Act). If the taxes are written off *without vesting*, the "delinquent" owner could come along and pay the lower cancellation price and have the tax arrears certificate cancelled. This option is generally only used if the property is being vested in the municipality or, *if not vested*, when the property is abandoned or being re-advertised as below.

Register Notice of Vesting

The municipality may register on title a Notice of Vesting within two years of the tax sale date pursuant to subsections 379(5b) and (7.1). The property will then be owned by the municipality and be tax exempt as is any other municipally owned property. If the municipality decides to charge back, then vest and subsequently sell the lands within seven years of the registration of the Notice of Vesting, it does not have to share the proceeds because the Cancellation Price was under \$10,000.00 – see s. 353(6). Sections 386.1 to 386.5 provide some powers of entry and inspection to the municipality to assist in determining if it is desirable to acquire the land.

Note: Interests of the Federal Crown continue to encumber title after a Notice of Vesting is registered and there may be some sharing of proceeds required if a Provincial Crown interest is on title. For these properties, there were no crown interests registered on title as of the last searches so no sharing with the crown will be required. If the municipality decides to vest, Realtax Inc. will update the search prior to registration to make sure no crown interest have been registered since our last searches.

Note regarding Personal Property / Chattels: Tax Sales only deal with the transfer of land (“real” property) and fixtures (things attached to the land). They do not transfer the ownership of personal property / chattels. Municipalities will need to seek legal advice on how to handle personal property / chattels found on vested property.

Re-advertise within two years

The municipality may advertise the property for sale a second time within two years of the tax sale date pursuant to section 380.1. If the taxes have been written off pursuant to section 354, the municipality can usually offer the property at a Minimum Tender Amount that might be more attractive to purchasers. If the municipality does consider re advertising an option, there are additional notice requirements and fees involved.

If the municipality has not registered a Notice of Vesting or re-advertised as above within 2 years of the tax sale date, the whole process is deemed to be cancelled. If the municipality wants to continue with the tax sale process as a collection tool, the process will need to be started all over again with the registration of a new Tax Arrears Certificate (subsection. 379(15)).

PLEASE NOTE: There will be a further invoice for updating the title search prior to the registration of the Notice of Vesting as per our fee schedule of 2024.

\$45 per PIN to Update title search when registering a Notice of Vesting (if required)

\$25 per Name to Update execution searches

\$20 per Writ for Updated Copies of Executions (if required)

\$50 to send copy of registered Notice of Vesting to Ministry.

Recommendation:

My recommendation with the information received would be to register notice of vesting and vest the properties to the Township. As explained above, there is a cost to update the title search when registering a notice of vesting.

Once the properties are vested, we would write off the taxes owing and charge back to portion paid to the school board. Council can determine if they wish to keep any of the properties and advertise the remaining properties for sale at fair market value.

Respectfully Submitted by:

Karine Pelletier, Clerk-Treasurer

Nov 19, 2024



10 (e)

Resolution No. 38/2024

THE CORPORATION OF THE TOWNSHIP OF MCGARRY
TOURIST COMMITTEE
P.O. BOX 99
VIRGINIATOWN, ON. P0K 1X0

MOVED BY Nyla Koomans

SECONDED BY Elaine Fic

That the Tourist Committee accepts the resignation of committee member Renate Schmitz and forward it for final approval to Council.

Defeated _____ / Carried J. Plante
Chair Chair

Recorded Vote

Requested by _____

Chair Councillor Francine Plante
Co-Chair Councillor Elaine Fic
Nyla Koomans
Renate Schmitz
Wendy Weller
Mayor Bonita Culhane

YES

NO

#10(F)



Township of McGarry REPORT TO COUNCIL

Report Title:	Stop signs
Prepared By:	Karine Pelletier
Date:	January 2025

At the November Council Meeting, Councillor Plante addressed the Public Works Foreman in the question period regarding stop signs.

Council directed staff to investigate this further and to provide a price on additional stop signs.

The Public Works Superintendent provide the Clerk with the following information:

The cost of two larger stop signs (75cm x 75cm) and four of the all way signs is \$251.25 after taxes and shipping is extra. These two larger signs would go both on 27th Ave, one which would replace the existing 60cm x 60cm stop sign.

The existing stop sign coming into town is installed at that location because of the fire hydrant that is closer to the corner. This is why I am suggesting going with the slightly larger sign. If the sign is too large it will impede the line of site approaching the intersection.

Staff are looking for directions from the Council if they wish to move forward with this purchase and how many signs, they would public works to purchase and installed.

Public Works Superintendent will attend the January Council meeting if Council has any questions.

Respectfully Submitted by:

Karine Pelletier, Clerk-Treasurer

#10 (g)

Temiskaming Municipal Services Association (TMSA) - Clerk Meeting Minutes

Date: Thursday, October 17, 2024

Time: 11:00 a.m. – 1:00 p.m.

Location: Grand Boulevard, 12 10th Street East, Earleton – Private back room

ATTENDANCE

Municipality	Position	Present?
Armstrong	Dan Thibeault, CAO Clerk Treasurer	Yes
Cobalt	Steven Dalley, Town Manager/Clerk Treasurer	Yes
Coleman	Chris Oslund, CAO	Yes
Englehart	Amy Vickery, CAO Clerk	Yes
Evanturel	Virginia Montminy, Clerk	Yes
Harley/Hudson/Casey/Kerns	Krystle Seymour, Clerk Treasurer	Yes
Larder Lake	Crystal Labbe, CAO Clerk Treasurer	Yes
TMSA Building	David Barton, CBO	Yes
TMSA Planning	Jennifer Pye, Planner	Yes
Brethour	Steve McIntyre, Clerk Treasurer	No
Chamberlain/Charlton Dack	Vaughn Finch, CAO Clerk Treasurer	No
Gauthier	Dianne Quinn, Clerk Treasurer	No
Harris	Anita Herd, Clerk Treasurer	No
Hillard	Wendy Belanger, Clerk Treasurer	No
James	Myrna Hayes, Clerk Treasurer	No
Latchford	Jamie Allen, Clerk Treasurer	No
Matachewan	Cheryl Swanson, Clerk Treasurer	No
McGarry	Karine Pelletier, Clerk Treasurer	No
Thornloe	Reynald Rivard, Clerk Treasurer	No

MINUTES

1. CALL TO ORDER & ROLL CALL

- The meeting was called to order at 11:13am.
- Roll call was conducted, and attendance was recorded. Attendance included nine people representing ten communities and the TMSA.

2. APPROVAL OF AGENDA

- The agenda was reviewed and no changes were made.

3. DISCLOSURE OF CONFLICT OF INTEREST

- No conflict of interest was declared.

4. DISCUSSION AROUND BUILDING SERVICES

- Key points discussed:
 - **Dormant Building Permit Fee Policy:** David Barton presented a proposed policy to address open building permits due to minor construction delays. He suggested each community adopt the policy, which would introduce fees after a two-year period. Members liked the idea but did not think waiting two years to implement would be practical and should be implemented by January 2025.
 - **Data Sharing with MPAC:** David shared his process for sharing building plans using a shared folder, noting that MPAC no longer visits offices to review plans.

5. DISCUSSION AROUND PLANNING SERVICES

- Key points discussed:
 - **New Fee Recommendations:** Jennifer Pye proposed new fees for Official Plan and Zoning By-law updates, a new “other” fee to cover services above and beyond the scope of daily operations, and an increase in the minor variance fee.
 - **Flood Mapping Funding:** A district-wide approach was discussed, requiring communities to cover up to 50% of the costs. Jennifer will provide cost estimates for interested municipalities.
 - **Planning Services Feedback:** Twenty of the twenty-one communities are participating in planning services. Feedback indicated that planning has streamlined operations, with many supporting integrating planning services as a core TMSA offering. Dan will look into what the options are under our governance bylaw and bring forward to the TMSA Board for review.
 - **Bill 185 Updates: Jennifer summarized changes, including:**
 1. Limits on appeals to decisions on Planning applications
 2. Electronic notices can be posted to municipal websites where newspapers are unavailable
 3. Removal of refund timelines
 4. Proposed regulation for additional residential units to remove certain zoning restrictions – regulation currently open for comment until October 23 on the ERO; Jennifer will email link to posting

- **2024 Provincial Planning Statement: Jennifer reviewed some relevant changes, including:**
 1. Focus shifted to building housing a facilitating building more housing more quickly
 2. Employment Area designation now specifies the uses that are permitted in designated Employment Areas, which may affect local communities and Official Plan and Zoning By-law updates need to be considered in these cases
 3. Permission for up to 2 additional residential units on agricultural properties, subject certain criteria

6. REVIEW OF PREVIOUS SHARED SERVICE PRIORITY LIST

- The previous priority list was reviewed and the following items were discussed:
 - **Drainage Superintendent:** With Ed’s retirement, many communities are without a municipal drainage superintendent. Potential solutions include job shadowing or group contracting, and this will be included in the upcoming survey.
 - **By-Law Officer:** Discussions centered around Pete’s potential retirement and how to ensure continuity in by-law enforcement. The group agreed that gathering information on current costs would aid decision-making.
 - **Integrity Commissioner:** The current system was discussed, with members expressing the need for someone with municipal expertise. Fred Dean was mentioned as a possible source for recommendations.
 - **Animal Control:** This issue is becoming more significant across the District, and a local task force was mentioned. It will be included in the survey.

7. DISCUSSION ON ANY FUTURE SHARED SERVICES

- Topics covered included:
 - **Road Traffic Counter:** Help determine the number of vehicles actually travelling on the road for MMS and funding purposes. The group did not seem to be interested.
 - **Recycling Changes Coming Next Year:** The group discussed how fees would be allocated and what agreements with had been undertaken. No action items resulted.
 - **911 Coverage:** The group discussed the various fees paid for emergency services and whether there was an overlap. No action items resulted.

- **Railroad Crossing:** The group discussed the requests from the ONR for repairs to railroad crossings. Different communities were handling it differently with some paying the invoices and others holding off. The communities seemed to be getting stricter about withholding payment for repairs. This should be discussed further at another meeting.
- **Shared Committee Calendar:** This was brought up as an opportunity to help schedule meetings without overlap. The group did not seem interested as they were having a hard enough time managing schedules within their own communities.
- **RFP Contact List/Draft Documents:** This was brought up as an opportunity to expand the number of bidders and quality of bid documents going out. We will see how popular it is in the survey.
- **Fred Dean Training:** Armstrong is looking at bringing Fred Dean in to do some Councillor and Board member training. The group seemed interested in having this open to all councillors and board members and split the cost. Specific concerns could be brought forward to Fred to ensure he addresses them at the training session. If there is enough interest we could look at two sessions. Dan will get more details on costs and send out info to determine interest.

8. DISCUSSION ON FUTURE MEETINGS

- **Discussed frequency of meetings:** Semi-Annually or Quarterly but at a time to avoid the AMCTO Zone 8 meetings.
- **Formats considered:** In-person, virtual, hybrid. Preference from the group was to have an in person meeting as it was easier to have open discussions.
- **Proposed venues and times:** Fixed or rotation, Hall, Restaurant, or Office setting.
- The group supported meeting on a regular basis to support each other. This will become even more important as we approach the elections. Will add to survey to get full feedback of the group.

9. FOLLOW UPS

- David and Dan to work on revised fee schedule which includes the optional dormant policy fee. This schedule and the draft report for consideration will be sent this fall.
- Jennifer and Dan to work on revised planning fee schedule for delivery this fall.

- Dan will look into the requirements and the option of incorporating planning into the TMSA structure as a necessary service.
- Jennifer to provide Bill 185 change summary to the communities.
- Dan to issue a survey and ensure it includes:
 - Flood Mapping
 - Drainage Superintendent
 - By-Law Officer (how much people are paying and using the service)
 - Dan to ask Fred Dean if he could suggest any Integrity Commissioners.
 - Animal Control
 - Road Traffic Counter
 - Shared Committee Calendar
 - RFP Contact List/Draft Documents

10. ADJOURNMENT

- The meeting was adjourned at 1:26 pm.

Next Meeting: To be scheduled based on survey results.

Recorded by: Dan Thibeault, Secretary Treasurer

Emailed: JVanhof-CO@ndp.on.ca

November 12, 2024

John Vanthof
MPP Timiskaming-Cochrane

Dear Sir,

Re: Replacement of Highway Signs – Provincial and Secondary Highways – Northeastern Ontario

The Council of the Corporation of the Township of Evanturel wishes to express its concerns regarding the replacement of road signage on highways in the District of Temiskaming; particularly as this signage assists emergency services in answering emergency calls.

As you will be aware, due to your previous position as Councillor of the Council of the Corporation of the Township of Evanturel, the Township of Evanturel (the Municipality) is intersected by provincial Highway 11 and secondary Highways 569 and 624.

Highway signage on these highways is under the jurisdiction of the Ministry of Transportation (MTO); and damaged and stolen signs are replaced by the MTO. Highway 569 signage, and recently Highway 624 signage, are often "lost" due to theft. The Municipality will report these thefts to the Regional Maintenance Coordinator, MTO, and replacement signs will be ordered. Portions of Hwy 569 intersect the unincorporated Township of Ingram, and the Municipality will report these signs as well.

It has come to the attention of Council that there are long delays in receiving these reordered signs which has created an issue with emergency response, particularly in the Township of Ingram which does not have enhanced 911 coverage; six-digit civic addresses only. There have been recent calls where emergency services cannot find the addresses in the unincorporated areas as the road signs are missing. The Municipality has been advised the MTO does not permit the public to install temporary signage until the permanent sign is received.

It is the mandate of each Municipality in the Province of Ontario to have an Emergency Response Plan and ensure the safety of its citizens. The Province should also ensure the safety of all its citizens with highway signage being a core facilitator to assist Emergency Services.

Council requests that you urge the Government of the Province of Ontario to investigate and remedy this situation.

Yours truly,



Derek Mundle
Reeve
The Corporation of the
Township of Evanturel

c.c. Honourable Prabmeet Sarkaria – Minister of Transportation - minister.mto@ontario.ca
OPP Inspector Ryan Dougan – Detachment Commander – Temiskaming Detachment - ryan.dougan@opp.ca
Fire Chief William Laurila – Englehart & Area Fire Department - firechief@englehart.ca
EMS Paramedic Chief – Sarah Salvis - District of Timiskaming Social Services Board – salviss@dtssab.com
Kevin Kerkhof – Field Officer – Killarney Sector – EMO - Kevin.Kerkhof@ontario.ca
Municipalities in the District of Temiskaming - *emailed*

#10 (h)



TOWNSHIP OF HILLIARD

Resolution # 2024- 134

Date: November 20, 2024

Moved by: *K. Peckover*

Seconded by: *P. Aulley*

THAT we, the Council of the Corporation of the Township of Hilliard, hereby resolves to support the letter from the Township of Ewanturel in their request urging the Government of the Province of Ontario to investigate and remedy the situation regarding the replacement of road signage on highways in the District of Temiskaming;

AND FURTHER that this resolution be directed to John Vanthof, MPP Timiskaming-Cochrane; and forwarded to the Honourable Prabmeet Sarkaria – Minister of Transportation and other entities noted in the letter; and the Municipalities in the District of Temiskaming.

Councillor	For	Against
Bolesworth, Laune	✓	
Lane, Dan	A	
Veley, Phil	✓	
Peckover, Karen	✓	
Carleton, Betty	✓	
Carried	✓	
Defeated		

I hereby certify this to be a true copy of Resolution/ByLaw # 2024-134 of the Council of the Township of Hilliard.

Wendy Belanger
Clerk

[Signature]
Reeve
Wendy Belanger
Clerk



10(i)

THE CORPORATION OF THE TOWNSHIP OF MCGARRY
P.O. BOX 99
VIRGINIATOWN, ON. P0K 1X0
705-634-2145, Fax 705-634-2700

MOVED BY COUNCILLOR:

- Louanne Caza
- Elaine Fic
- Annie Keft
- Francine Plante

SECONDED BY COUNCILLOR:

- Louanne Caza
- Elaine Fic
- Annie Keft
- Francine Plante

RESOLUTION # _____

DATE: _____

THAT Council agree to the following Monthly Deputy Mayor Schedule for the year 2025.

- January 2025 - Louanne Caza
- February 2025 - Elaine Fic
- March 2025 - Annie Keft
- April 2025 - Francine Plante
- May 2025 - Louanne Caza
- June 2025 - Elaine Fic
- July 2025 - Annie Keft
- August 2025 - Francine Plante
- September 2025 - Louanne Caza
- October 2025 - ~~Elaine Fic~~ Annie Keft
- November 2025 - ~~Annie Keft~~ Elaine Fic
- December 2025 - Francine Plante

Recorded vote requested by _____

	For	Against
Councillor Louanne Caza		
Councillor Elaine Fic		
Councillor Annie Keft		
Councillor Francine Plante		
Mayor Bonita Culhane		

I declare this motion

<input type="checkbox"/> Carried
<input type="checkbox"/> Lost / Defeated
<input type="checkbox"/> Deferred to: _____ (enter date) Because:
<input type="checkbox"/> Referred to: _____ (enter body) Expected response: _____ (enter date)

<i>Disclosure of Pecuniary Interest *</i>

Signature of Chair: _____

* Disclosed his/her (their) interest(s), abstained from discussion and did not vote on this question.



December 11, 2024

Hon. Doug Ford
Premier of Ontario
Legislative Building, Room 28, Queen's Park
Toronto, Ontario
M7A 1A1

Sent Via Email: Premier@ontario.ca

Please be advised that at the Regular Meeting of Council on December 10, 2024, the Town of Cobalt adopted the following resolution:

RESOLUTION No. 2024-217

MOVED BY: Councillor Starchuk

SECONDED BY: Councillor Lafleur

WHEREAS the assessment cycle is an essential process for maintaining the fairness and predictability of property taxes in our province;

AND WHEREAS the pause in the reassessment cycle has created uncertainty and instability in the property taxation, impacting both residential and commercial property owners;

AND WHEREAS the government has delayed an assessment update again in 2024, resulting in Ontario's municipalities continuing to calculate property taxes using 2016 property values;

AND WHEREAS both current and outdated assessments are inaccurate, increase volatility, and are not transparent;

AND WHEREAS frequent and accurate reassessments are necessary to stabilize property taxes and provide predictability for property owners, residents, and businesses alike;

AND WHEREAS the staff at the Municipal Property Assessment Corporation would benefit from further skill enhancement and training in assessments, recognizing the importance of ensuring accurate evaluations for 100% of our municipality;

AND WHEREAS the pause in the reassessment cycle has created uncertainty and instability in the property taxation, impacting both residential and commercial property owners;

AND WHEREAS the Government has announced a review of the property assessment and taxation system with a focus on fairness, equity, and economic competitiveness, and therefore further deferring new property assessment;

NOW THEREFORE BE IT RESOLVED THAT the Council of the Corporation of the Town of Cobalt hereby calls upon the Premier to promptly resume the assessment cycle to ensure the stability and predictability of property taxes while the Government conducts its review of the property assessment and taxation system, or respond with an alternative method for every municipality in Ontario to achieve fair taxation;

AND FURTHER THAT all Municipalities in Ontario and their constituents are encouraged to apply pressure to the Premier, daily, weekly, and monthly, to resolve the situation before it causes undo stress to everyone in the Municipality;

AND FINALLY THAT a copy of this resolution be forwarded to the Premier, the relevant provincial authorities, the Association of Municipality in Ontario, the Rural Ontario Municipalities Association, the Federation of Northern Ontario Municipalities, the Municipal Property Assessment Corporation, and all the municipalities in Ontario for their consideration, to make proper changes as quickly and efficiently as possible.

CARRIED

Kind Regards,



Steven Dalley
Town Manager, Clerk/Treasurer
Tel: (705) 679-8877
Email: sdalley@cobalt.ca

cc: Association of Municipalities in Ontario
Rural Ontario Municipalities Association
Federation of Northern Ontario Municipalities
Municipalities Property Assessment Corporation
All Ontario Municipalities

#10 (K)

AGENDA
Regular Meeting
Monday October 28, 2024
McGarry Public Library, 5:30 p.m.

1. Opening of Meeting
2. Apologies for non-attendance
3. Declaration of Conflicts of Interest
4. Approval of Agenda
5. Minutes of meeting 30/09/2024
6. Business arising from the minutes
7. Correspondence
 - Federation of Ontario Libraries – Ontario Digital Public Library / Fall Newsletter
 - Typical Week Survey
 - Need for Broadband Survey
 - Connecting public Libraries – Wayne Wilkins – Bell
 - CVITP – Invitation to return
8. CEO \ Chairperson Report
 - Hallowe'en
9. Financial Reports
 - Accounts: October
 - Wages / Cost of wages (WSIB:30.60) - **1527.39 \$**
 - General Accounts – **308.71 \$**
10. Closed meeting
11. New Business
 - Safety concerns
 - Activity bags
12. Next Meeting \ Adjournment
November 25, 2024, McGarry Public Library

MCGARRY PUBLIC LIBRARY BOARD

Minutes of the regular meeting held at 5:30 pm at the McGarry Public Library

October 28, 2024

PRESENT: Margo Jollette (Chairperson, presided)
Merdy Armstrong, trustee

Francine Plante, council representative
Annie Keft, council representative
Samantha Goulet, CEO/Librarian

ABSENT: Ginette Guilbeault, trustee (with regrets)
Francine Plante, council representative (with regrets)

AUDIENCE: Bonita Culhane, reeve

1. Opening of meeting

Meeting was opened at 5:27, p.m.

2. Conflicts of interest

None declared

3. Approval of Agenda

2024:36 Moved by Merdy Armstrong

Seconded by Ginette Guilbeault

That the agenda for the meeting of October 28, 2024 be accepted with two additions to
New Business: Safety Concerns, Activity Bags

Carried

4. Minutes of the meeting of September 30, 2024

2024:37 Moved by Annie Keft

Seconded by Merdy Armstrong

That the minutes of the meeting of September 30, 2024, be accepted.

Carried

5. Business arising from the minutes

No business arising from the minutes.

6. Correspondence

- CVITP has sent us an application to participate in this year's tax preparation.
- Wayne Wilkins from Bell has sent us a notice that we will have an upgrade to our highspeed Internet when it comes.
- FOPL update on advocating for a provincial digital library
- Typical Week Survey season is here,
- Broadband Internet Survey completed.

2024:38 Moved by Merdy Armstrong

Seconded by Annie Keft

That the McGarry Public Library receive the correspondence presented
October 28, 2024.

Carried

7. CEO/Chairperson report

CEO reported on plans to hand out treats on Thursday, Hallowe'en night from 5:00 until 8:00 p.m.

8. Treasurer's Report

2024:39 Moved by Annie Keft

Seconded by Merdy Armstrong

That the accounts for October 2024 in the amounts: **wages and benefits – 1527.39\$** and **general accounts 308.71\$**, be paid.

Carried

9. Closed Meeting

2024:40 Moved by Merdy Armstrong

Seconded by Annie Keft

That the McGarry Public Library Board enter into a closed meeting regarding the matter of securing directions or instructions as to the protection of the assets of the board at 5:45.

Carried

2024:41 Moved by Annie Keft

Seconded by Merdy Armstrong

That the McGarry Public Library Board come out of closed meeting at 6:36.

Carried

At the November meeting, board members will decide on the best way to go forward with reserve funds.

9. New Business.

- Chairperson addressed safety concerns with the approach to the library when it is dark. The light in the small porch does not work. And neither does the outside light. The library will purchase motion sensor lights to install in the porch and outside to insure that patrons/employee/volunteers can safely exit when it is dark.
- Activity bags will be prepared for distribution to children starting mid-November.

10. Adjournment

2024:35 Moved by Annie Keft

That the meeting be adjourned at 7:08 p.m.

The next regular meeting will be on Monday, November 25, 2024, at 5:30 p.m.

Chairperson Margo Jette
Secretary Parvika Gulati
Approved Dec. 2, 2024

#10 (L)



Township of McGarry REPORT TO COUNCIL

Report Title:	Vested properties minimum tender amount
Prepared By:	Karine Pelletier
Date:	January 2025

A Tax Sale was held on July 10, 2024 and only one property received a successful bid. At the September 10, 2024 meeting, Council directed the Clerk to vest the remaining properties into the Township's name and write off the taxes pursuant to section 354(2) and (3) of the Municipal Act, 2001 and charge back to the upper tier, school board, or any other levying body for which the municipality collects taxes, its proportionate share of the unpaid taxes that are written off (subsection 353(3)).

The land is now owned by the Township and the municipality can now offer the property at a Minimum Tender Amount that might be more attractive to purchasers.

In order to acquire an idea of the beginning minimum tender amount for the properties, the council instructed the staff to investigate the possibility of having an appraisal performed. The staff was successful in locating an appraiser from New Liskeard who was prepared to provide an appraisal on the land at a cost of roughly \$700.00 per parcel. Bonnie Devine, who has a history in real estate, was also contacted by the staff in order to determine whether or not she would be prepared to provide us with some comments on the beginning minimum offer. According to her recommendation, the prices of the residential properties range from \$6,000 to \$8,000, the commercial properties are between \$8,000 and \$9,000, and the mining claim is around \$20,000 in value.

List of properties and Starting minimum bid

4 Connell Avenue	-	Between \$6,000 to \$8,000.00
6 Colville Street	-	Between \$6,000 to \$8,000.00
126 Government Rd	-	Between \$8,000 to \$9,000.00
152 Government Rd	-	Between \$8,000 to \$9,000.00
9 Cockeram Street	-	Between \$6,000 to \$8,000.00
8 Dorfman Street	-	Between \$6,000 to \$8,000.00
24 Kearns Avenue	-	Between \$6,000 to \$8,000.00
25 Kearns Avenue	-	Between \$6,000 to \$8,000.00
12 – 26 th Street	-	Between \$6,000 to \$8,000.00
Mining Claim L13007	-	Around \$20,000.00

Staff are seeking instruction from the Council regarding the beginning minimum bids, as well as whether or not the Council would want to begin with the lower or higher bid. In addition, I would suggest that we state in the advertisement that the successful bidders would be responsible for paying any and all legal fees and any costs that are related with the sale.

Respectfully Submitted by:

Karine Pelletier, Clerk-Treasurer



BLANCHE
RIVER HEALTH
SANTÉ RIVIÈRE
BLANCHE

#10 (m)

December 19, 2024

Reeve and Council Township of McGarry
27 Webster Street, P.O. Box 99
Virginiatown, ON
POK 1X0

Re: Blanche River Health (BRH) Seeking Support for Physician Recruitment and Retention

Dear Sir / Madam,

Thank you for the opportunity to attend your Council meeting and to share updates from Blanche River Health, your 74-bed, two-site hospital operation in Kirkland Lake and Englehart, serving the population of Timiskaming District.

The update shared with the Council focused on the ongoing recruitment and retention challenge for physicians and the subsequent impact of this shortage, which includes:

- Community members are being advised to wait for several months to secure medical appointments with family providers and end up accessing emergency services.
- limited access to visiting specialists that could be preventing costly travels for our community members
- ongoing risk of more ER service closures (The Englehart Site has already faced an ER closure once in March 2024)
- We have narrowly missed several other closures, including our Intensive Care Units and in-patient units, which would mean patients being transferred to other facilities away from their hometowns.

These nationwide challenges are forcing many communities to respond differently, understanding the roles that different sectors can play in recruitment and retention. I am writing to ask you to join our efforts.

To date, BRH has implemented several initiatives to help with physician recruitment and retention including:

- Establishing a Physician Recruitment and Retention Committee – this is a community-based volunteer group comprised of representatives from BRH, BRH Foundation, businesses, multicultural groups, Family Health Teams and Patient Experience Partners. It would be advantageous to have representatives from our municipal councils as well. It takes entire communities to successfully recruit and retain physicians.



- Heavily investing unfunded dollars to create competitive recruitment and retention packages. Our recruitment incentive per physician increased from \$50,000 to \$300,000 spread over 5 years with an annual retention offer of up to \$30,000 per physician after 5 years.

The above incentives are unfunded and creating more financial strain to BRH's existing deficit, a situation shared with over 90% of hospitals in Ontario. The deficit is largely due to agency staffing and inflation, which continued on post-pandemic.

- Actively working with the region to create solutions that would respond to the unique challenges that the North is facing when it comes to recruitment.

During the presentation to the 10 Councils, the main question posed was how the municipal councils can support physician recruitment and retention.

The following are options that we are requesting our Council partners to consider:

1. Committing annualized financial support exclusively for physician recruitment and retention

Municipalities contributed to physician recruitment and retention in the past but this was discontinued when the physician complement stabilized. This proposal requests ongoing contribution to ensure sustainability of the incentive funding for times like now when the complement is low. This funding envelope will be exclusive to recruitment and retention.

Having a stable funding source exclusively for physician recruitment and retention is vital to the long-term success of stable medical professional resources in our communities. Incentives can be adjusted based on incumbent numbers. A stable physician complement could mean funding envelopes that continue to accumulate in preparation for years when we face severe shortages and would be requiring more incentives. There are numerous precedents for this model such as in Atikokan, Timmins, and many other communities in the North.

The financial support will include incentives for primary care physicians and visiting specialists.

BRH is currently aiming to have a 17-physician complement to serve as ER, Hospitalist, and primary care physicians for our communities. We went down to five but we were successful in recruiting three more in the past year.

To sustain the recruitment and retention efforts for physicians, BRH needs to generate at least \$500,000 a year and maintain a \$3 million funding envelope reserved for recruitment and retention. An annualized financial commitment from municipalities along with industry partners would be critical in sustaining our recruitment and retention efforts.

2. Providing housing support in Englehart and / or Kirkland Lake

Councils can sponsor appropriate accommodations for physicians to live closer to Englehart and Kirkland Lake Hospitals. Sponsorship could mean paying for the annual cost of an apartment for physicians to stay rent-free, at least for the first year. Ideally, housing is supported for the duration of their stay in our communities to give us a better competitive edge compared with other locations in the North. Housing can cost approximately \$30,000 per unit per year. BRH can provide the ongoing management of the accommodation. Council can also consider sponsoring the actual cost of vehicle rentals from Timmins / Rouyn Noranda airport and back.

3. Sponsor free access to recreational facilities, restaurants, events, subscriptions

Councils can purchase gym passes, gift cards, subscriptions, event tickets that we can provide to locums, visiting specialists, and local physicians. Councils can also consider sponsoring recreational / sports allowances or discounted rates for each family member. Hospitality goes a long way in recruitment and retention efforts.

4. Sponsor the cost of a recruitment event – local or international

BRH and Family Health Team partners are limited to attending the more impactful recruitment events due to limited staff availability and prohibitive costs of many of these events. Councils can consider sponsoring the cost of recruitment events and/or the stipend for physician partners to attend. Physician presence during recruitment events has generated valuable interest from prospective recruits. BRH can provide a list of recruitment events and the cost to attend.

5. Community Recruiter

Our communities have one Medical Affairs / Recruitment Coordinator employed under BRH. Hospitals are not funded for physician recruitment roles. Other communities have hired their own recruiters. It takes time, effort, and dedicated resources to recruit physicians and having a role that can fully support recruitment can help BRH utilize the incumbent role to advance the retention and medical affairs component of the job. Municipalities can consider funding a full-time position for a physician recruitment role that will work closely with the hospitals and health centres to recruit physicians.

BRH, on behalf of the Physician Recruitment and Retention Committee, appreciates your consideration and support. We are hoping to schedule a follow-up meeting with your Council to discuss the above opportunities at your earliest convenience. You can reach us by calling 1-866-274-7774 or email Barb Cook, our Executive Assistant at :

Sincerely,



Jorge G. VanSlyke
President and Chief Executive Officer
Blanche River Health



December 19, 2024

To all TMSA Member Municipalities:

RE: Updates on Dormant Fee Options, Planning Services, and Fee Schedule

I am writing to provide updates on several important matters relating to TMSA operations:

Dormant Fee Options

The TMSA Board has reviewed feedback from our Chief Building Official (CBO) regarding outstanding permits that have remained inactive for several years. While the TMSA will not be charging a dormant fee, we have shared information with your Clerks about an optional dormant fee process. This approach can help municipalities encourage permit holders to close old permits or reactivate them. Please review the materials provided to determine if this is something you would like to implement locally.

Planning Services Integration Proposal

The TMSA Board is recommending that the Planner position be integrated as a permanent, mandatory service for all member municipalities. Through our experience, we've seen how closely linked building and planning services are and the significant benefits this integration brings. David, our CBO, has demonstrated the value of having quick, consistent access to a dedicated resource for planning matters, streamlining processes and improving outcomes across our municipalities.

This proposed change requires approval from participating municipalities. We are requesting each municipality to submit their decision by **January 31**. For any questions or additional information, please contact Jennifer at **705-563-2426**. To support your decision-making process, we've included a draft staff report outlining the proposal, the benefits, and its implications. If the majority of municipalities approve, this service will be implemented as a mandatory offering in 2025.

We appreciate your thoughtful consideration of this important step toward enhancing service delivery within the TMSA.

Supplementary Planning Services Contract

Recognizing the volume and complexity of planning applications across the TMSA region, the Board has awarded a contract for supplementary planning services to Planscape. This service will act as a backup to the in-house Planner and will facilitate more efficient "planner-to-planner" interactions during periods of high demand or when specialized expertise is required. Municipalities will not have direct access to Planscape; instead, the supplementary services are available for the in-house Planner to consult with as needed. This partnership ensures continuity and enhances our ability to provide timely support to all member municipalities.

Updated Fee Schedule

Now that we have a year of operations under the new planning model, the planning fee schedule has been adjusted to better reflect the services requested by the communities. These adjustments aim to maintain a cost-recovery approach while aligning fees with actual service demand. Please note that there are no changes to building fees. A detailed breakdown of the updated planning fee schedule is attached for your information.



TEMISKAMING MUNICIPAL SERVICES ASSOCIATION

Board Resignation Announcement

We regret to inform you that Jamie, our Zone 1 representative, and Wayne, our Zone 3 representative, have submitted their resignations. We want to thank Jamie for his dedicated service and wish him all the best in his retirement from the Town of Latchford. Wayne's contributions to the board have also been greatly appreciated, and we extend our gratitude for his time and effort.

To fill these vacancies, nomination forms are attached to this email. Please consider nominating a Councillor or staff member from your municipality. Strong representation from across the zones is essential to the board's success. Under our governance bylaw board vacancies are filled by the remaining board members. Nominations will be open until **February 9th, 2025** and will be considered at our Board meeting on February 20th.

We appreciate your continued partnership as we work to enhance shared services across the Timiskaming District. If you have any questions or require additional information, please contact the Secretary Treasurer, Dan, or your Zone representative.

Sincerely,

Kerry Stewart

Chair, Temiskaming Municipal Services Association

ENCL: Staff Report on Integrating Planning
Updated Fee Schedule
Minutes of September 11, 2024
Nomination Form



TEMISKAMING MUNICIPAL SERVICES ASSOCIATION

Nomination and Consent Form

The mission of the Corporation is to provide building code enforcement and other services to its members more efficiently and cost-effectively than they could achieve independently. The Board meets four times a year and holds an annual meeting with all members. Meetings typically take place at the TMSA Office, located inside the Earleton Office, on Thursdays at 1:30PM either in person or virtually.

The Board is composed of five directors representing five zones. Each director must meet the following criteria:

- Be at least eighteen (18) years of age.
- Be an administrative employee or municipal councillor of a member municipality.
- Not have been found mentally incompetent by a court in Canada or elsewhere.
- Not have the status of bankrupt.
- Be in full agreement with the governing documents of the Corporation.

Position (select one):

- Director for Zone 1
(Cobalt, James, Coleman, Latchford)
- Director for Zone 2
(Brethour, Kerns, Harley, Hudson, Casey)
- Director for Zone 3
(Hilliard, Harris, Thornloe, Armstrong)
- Director for Zone 4
(Evanturel, Englehart, Charlton Dack, Chamberlain)
- Director for Zone 5
(McGarry, Larder Lake, Gauthier, Matachewan)

Contact Information:

Name: _____

Title/Role: _____

Municipality: _____

Email: _____

Phone: _____

Consent Statement:

I confirm that:

1. I am eligible to represent my member municipality in the Temiskaming Municipal Services Association.
2. I agree to serve in the selected position if elected or acclaimed.
3. I understand the responsibilities associated with the role.

Signature: _____

Date: _____

Candidate Statement:

Please provide a brief statement explaining why you are interested in serving on the TMSA Board and how your experience and skills would benefit the Association:

Submission Instructions: Please return this completed form to the TMSA office by February 9th, 2025. Forms can be submitted by email to dan.thibeault@armstrong.ca.

*For questions or further information, contact
Dan Thibeault, Secretary Treasurer at dan.thibeault@armstrong.ca.*

Recommendation to Adopt Planning as a Mandatory Service

Purpose

The purpose of this report is to recommend that the Temiskaming Municipal Services Association (TMSA) adopt planning services as a mandatory core offering. This change aligns with TMSA's mission, complements existing building services, and reflects the success achieved since the introduction of planning services in 2024.

Background

In 2024, TMSA hired a Planner to provide advisory services to member municipalities on an opt-in basis. Twenty out of twenty-one member municipalities participated, demonstrating strong interest and need for this service. Planning supports municipalities in managing zoning amendments, minor variances, and other land use decisions, enhancing Building Code enforcement and broader municipal administration.

Legal counsel has advised that planning services fall under the scope of "managing and administering a system, service or thing for member municipalities as permitted by the Municipal Act." However, a majority vote by the membership is required to formalize this change under the current agreements.

Analysis

The adoption of planning as a mandatory service offers several advantages:

1. **Integration with Building Code Enforcement:**
 - Planning directly complements Building Code enforcement by ensuring cohesive land use and construction regulation.
2. **Enhanced Efficiency:**
 - A centralized planning service reduces redundancy and provides consistent professional advice across member municipalities.
3. **Demonstrated Success:**
 - The high opt-in rate (20 out of 21 municipalities) highlights the value members see in this service.
4. **Economic Value:**

- Sharing planning resources reduces individual costs for municipalities while maintaining access to professional expertise.

5. Consistency Across Members:

- Transitioning to a mandatory service ensures uniformity and eliminates the inefficiencies of municipalities opting in and out.

6. Support from Clerks:

- Clerks who met as a group have expressed support for making planning a core TMSA service.
-

Financial Implications

To simplify administration, the annual fee for TMSA would combine costs for both planning and building services into a single \$4500 fee.

Budget will follow similar to the 2024 adjustments made including:

- **Base Planner Salary:** Shared among all member municipalities.
 - **Consulting Support:** On-call consultants as a backup, ensuring continuity and access to specialized expertise.
 - **Operational Costs:** Minimal increases due to having these items for Building.
-

Options

1. Adopt Planning as a Mandatory Service:

- Recommended option for its alignment with TMSA's strategic goals.

2. Maintain Opt-In Model:

- Retains flexibility for municipalities but limits consistency and resource optimization.
-

Recommendations

It is recommended that the Board choose option 1:

1. The TMSA Board pass a resolution endorsing the adoption of planning services as a mandatory offering.
 2. This resolution be presented to the communities for their consideration in January, in accordance with Section 8.07 of the governing bylaw.
 3. For 2025, planning services will fall under mandatory services if a majority vote received, otherwise it will continue under the existing opt-in model.
-

Prepared by:

Jennifer Pye
Planner, TMSA

David Barton,
Chief Building Official, TMSA

Dan Thibeault
Secretary Treasurer, TMSA

TEMISKAMING MUNICIPAL SERVICES ASSOCIATION

BY – LAW 2024 - 04


BEING A BY-LAW RESPECTING BUILDING AND PLANNING FEES.

WHEREAS 2.04 of the Temiskaming Municipal Services Association governing by-law outlines that the due payable by each member as determined by the Board of Directors.

NOW THEREFORE BE IT RESOLVED THAT the Board of the Temiskaming Municipal Services Association enacts as follows:

1. **THAT** the annual fixed fees charged to municipalities be outlined as Schedule A.
2. **THAT** the Building Department fees charged to municipalities be outlined as Schedule B.
3. **THAT** the Planning Department fees charged to municipalities be outlined as Schedule C.
4. **THAT** the Secretary Treasurer is hereby authorized to make minor modifications or corrections of a grammatical or typographical nature to the by-law and schedule after passage of this by-law where such modifications or corrections do not alter the intent of the by-law.
5. **THAT** this By-law comes into force and effect on the day of passing thereof.
6. **THAT** all other By-laws and resolutions, or parts thereto, contrary hereto or inconsistent herewith, be and the same are hereby repealed.

READ A FIRST, SECOND AND THIRD TIME, enacted and passed this 19th day of December, 2024.



CHAIR



SECRETARY/TREASURER

SCHEDULE 'A' TO BY-LAW NO. 2024-04

ANNUAL FIXED FEES

Annual Fixed Membership Fee per Municipality **\$4500**

*This includes access to both the Building and Planning Services for general inquiries. Specific application fees will apply.

SCHEDULE 'B' TO BY-LAW NO. 2024-04

BUILDING PERMIT FEES

The fees payable by the municipality for a construction, demolition, change of use of conditional permit or inspection fees shall be as follows:

Permit fees shall be \$9.00 per thousand based on a value of contract price. If there is no contract price in a written agreement, the permit fee will be calculated by Building Department as follows:

Fee Code	Residential	TMSA Fee	
RA	Residential (single family dwelling including prefabricated homes)	\$ 1.25	per sq ft
RB	Seasonal Building no interior finish (insulation, sheeting, etc.)	\$ 0.75	per sq ft
RC	Garage / Cold Storage	\$ 0.60	per sq ft
RD	Deck / Balcony	\$ 0.45	per sq ft
RE	Interior Renovations (plumbing, other structural change)	\$ 150.00	fixed
RF	New foundations	\$ 250.00	fixed
RG	Foundation repairs	\$ 100.00	fixed
RH	New roof Entire Roof (structural changes)	\$ 225.00	fixed
RI	Minor Structural Repair/Change	\$ 100.00	fixed
RJ	New door / window (structural changes)	\$ 85.00	fixed
RK	Fire alarm system	\$ 100.00	fixed
RL	Wood Fired Appliance	\$ 85.00	fixed
RM	Rooftop Solar	\$ 200.00	fixed
RN	Demolition	\$ 85.00	fixed

Fee Code	Commercial/Industrial/Assembly/Institutional	TMSA Fee	
CA	Commercial/Industrial/Assembly/Institutional	\$ 2.25	per sq ft
CB	Commercial/Industrial/Assembly/Institutional-Cold Storage	\$ 0.75	per sq ft
CC	New Doors or Windows (structural changes)	\$ 150.00	fixed
CD	Interior Alteration (plumbing, other structural change)	\$ 250.00	fixed
CE	New Roof (Structural Change)	\$ 375.00	fixed
CF	Minor Structural Repair/Change	\$ 150.00	fixed
CG	Fire Alarm System	\$ 200.00	fixed
CH	Rooftop Solar	\$ 350.00	fixed
CI	Bunkhouse/work camp/trailer (minimum of \$1000)	\$ 1.50	per sq ft
CJ	Demolition (Building over 600 m2 or over 3 storeys (Div. 1.2.2.3(1)))	\$ 150.00	fixed
CK	Demolition other than above	\$ 85.00	fixed

Fee Code	Farm	TMSA Fee	
FA	Farm Building / addition	\$ 0.50	per sq ft
FB	Prefabricated Storage Silos	\$ 180.00	fixed
FC	Bunkhouse/work camp/trailer (minimum of \$1000)	\$ 1.50	per sq ft
FD	Demolition	\$ 85.00	fixed

Fee Code	Other Building Fees	TMSA Fee	
OA	Change of use permit	\$ 85.00	fixed
OB	Change of use if construction is required	\$85.00	+ fee
OC	Moving permit (Relocation of structure over 108 ft2 to or from a property)	\$ 150.00	fixed
OD	Signs	\$85.00	each

Fee Code	General Fees (HST Applies)	TMSA Fee	
GA	Permit - File maintenance fee (Dormant 12mths +)	\$ 85.00	fixed
GB	Inspection request by owner	\$85.00	each
GC	Revisions to permit already issued	\$ 85.00	fixed
GD	Other Services	\$ 85.00	per hour
GE	Orders	\$ 200.00	fixed

FEE NOTES:

- ALL FEES ARE SUBJECT TO HST
- There shall be an administration charge equal to *one and a half* times the above calculated fees, applied to all construction that begins prior to the issuance of a permit.
- Fees will be rounded to the nearest dollar.
- Conditional and partial permits will be calculated at the regular rate for the complete project.
- No permit shall be less than \$85.00 minimum.

Refunds

1. No refund shall be given for an application fee, or fees for a conditional, change of use or partial permit.
2. No refund shall be given for permits or inspections valued at \$100 or less.
3. Where a permit fee has been paid pursuant to this By-law, fees may be refunded based on the following formula and to Section 6.1 of this By-law:

Construction or Demolition Permit

- i) 80% where the application is withdrawn or only administrative functions have been performed;
- ii) 50% if administrative, applicable law compliance and plans examination functions have been performed;
- iii) 25% if the permit has been issued and the application is withdrawn or construction does not commence, or no field inspections have been carried out
- iv) No refunds if field inspections have been carried out.

SCHEDULE 'C' TO BY-LAW NO. 2024-04

PLANNING FEES

Type of Application	Explanation	2024 Fee	2025 Fee	2025 Fee +HST
Official Plan Amendment	Change to a municipal Official Plan (Planning Act S.22)	2,500	2,500	2,825
Concurrent OPA/ZBA	Change to a municipal Official Plan and a municipal Zoning By-law that are filed together (for the same property/proposal)	3,500	3,500	3,955
Zoning By-law Amendment	Change to a municipal Zoning By-law (Planning Act S.34)	1,500	1,500	1,695
Temporary Use By-law	A zoning by-law amendment authorizing a use that is intended to be temporary (Planning Act S.39)	1,500	1,500	1,695
Removal of Holding Provision	Applicant has completed the requirements established for the development to move forward and an H symbol must be removed from the approved zoning (Planning Act S.36)	750	750	847.50
Minor Variance/Permission	A minor change to a municipal zoning provision, or the extension/expansion of a legal non-conforming use (Planning Act S.45)	500	800	904
Consent Application	Creation of a new interest in land eg. New lot, easement, right-of-way, partial mortgage, etc (Planning Act S.53)	1,500	1,500	1,695
Consent Stamp Review	Review of the information provided to clear conditions of provisional consent so Certificate of Official can be issued (S.53 of Planning Act)	250	250	282.50
Certificate of Cancellation	The cancellation of a previously-issued consent certificate – effect is to recombine separated parcels into one property (Planning Act S.53(45-49))	250	250	282.50
Validation Certificate	Cures a past legal contravention of Section 50 (Planning Act S.57)	1,000	1,000	1,130
Draft Plan of Subdivision/Plan of Condominium Application	Division of land into numerous parcels for development and where infrastructure is required to support the development (Planning Act S.51)	3,000	3,000	3,390
Draft Plan Approval Extension	Extension of timeline for applicant to complete conditions of Draft Plan of Subdivision Approval beyond 3 years allowed (Planning Act S.51(33))	300	300	339
Draft Plan Approval Reinstatement	Reinstatement of a lapsed Draft Plan Approval within 5 years after lapsing date and provided no sale agreements have been entered into (Planning Act S. 51(33.1-33.3))	300	300	339
Part Lot Control Exemption	Allows subdivision lots to be divided into separate parcels without proceeding through the consent process. Used in limited situations (eg. To separate semi-detached or townhouse units along internal separations after construction) (Planning Act S.50(7-7.5))	750	750	847.50
Deeming By-law	Legal merger of subdivision lots (Planning Act S.50(4))	500	500	656

Site Plan Control	Review of detailed site development plans to ensure design, grading, stormwater management, access, parking, etc is in keeping with municipal and Provincial requirements (Planning Act S.41)	2,000	2,000	2,260
Site Plan Agreement Amendment	A significant amendment requiring re-registration of the approved site plan agreement	1,000	1,000	1,130
Telecommunication Tower Land Use Authority Review	Review of telecommunication tower proposals in accordance with Innovation, Skills and Economic Development Canada's Radio Communications and Broadcast Antenna Systems requirements	500	500	656
Peer Review	Engagement of a 3 rd party expert to review technical studies/reports submitted in support of a Planning application	Cost recovery		
3 rd Party OLT Hearing	Planner subpoenaed to provide expert evidence at an Ontario Land Tribunal hearing	Proponent to pay all costs associated with the hearing		
Zoning Certificate	Confirmation of Official Plan and Zoning information for a property as requested for a property sale, mortgage, appraisal, etc.	75	100	84.75
Preconsultation	Review of a development proposal involving the proponent and municipality, with the result being a list of additional studies / information required to support the proposal. OR Review of a development proposal requiring significant input from TMSA Planning staff (municipality will be notified when this fee is required)	250	250	282.50
Policy Update Advisor	Planner support throughout an Official Plan and/or Zoning By-law process. One-time fee covers entire process.		2,500	2,825
Other	Planner support for matters outside of day-to-day planning activities. Examples include but are not limited to: policy review of specific matters, reports/guidance to Council and/or staff on specific policy/development matters, attendance at Council meetings, requested office visits to discuss certain matters. Stated fee is a unit cost and the number of units charged for a specific matter will be at the discretion of the Planner.		85	96.05
Legal Fees	Legal fees associated with any of the above applications, including registration of agreements, deeming by-laws, or restrictions on title	Cost recovery	Cost recovery	

FEE NOTE:

- All fees are subject to HST
- No refund shall be given for an application fee or a fixed membership fee.

Temiskaming Municipal Services Association

Meeting Minutes

TMSA Board September 11, 2024 - 01:00 PM

**In Person at Armstrong Township Office - 35 10th Street East, Earlton OR
Microsoft Teams**

BOARD: Kerry Stewart (Zone 4-Chair), Jaime Allen (Zone 1)- Virtual, and Crystal Labbe (Zone 5) - Virtual.

ABSENT: Clayton Seymour (Zone 2) and Wayne Miller (Zone 3).

STAFF: Dan Thibeault, Secretary Treasurer, David Barton, Chief Building Official, Jennifer Pye, Planner.

GUEST: NONE

1 Call to Order and Roll Call

2024-29

Moved By: Crystal Labbe

Seconded By: Jamie Allen

THAT the meeting of September 11, 2024 be called to order at 1:05 p.m.

CARRIED

2 Approval of Agenda and Identification of New Business

2024-30

Moved By: Jamie Allen

Seconded By: Crystal Labbe

THAT the Board accepts the September 11, 2024 Agenda which forms part of each Board member's package.

CARRIED

3 Disclosure of Conflict of Interest

None

4 Minutes of the Previous Meeting

2024-31

Moved By: Crystal Labbe

Seconded By: Jamie Allen

THAT the minutes of the meeting held June 20, 2024 be hereby approved as circulated.

CARRIED

5 Deputations and Presentations

6 Reports

2024-32

Moved By: Crystal Labbe

Seconded By: Jamie Allen

THAT the Board hereby accepts reports from staff as listed under section 6 for information.

CARRIED

6.1 Secretary Treasurer

6.2 Chief Building Official

6.3 Planner

7 Correspondence

None

8 Motions/Notice of Motions

None

8.1 Approval of Statement of Revenue and Expenditures to August 31, 2024.

2024-33

Moved By: Jamie Allen

Seconded By: Crystal Labbe

THAT the Statement of Revenue and Expenditures up to August 31, 2024 be hereby accepted as presented.

CARRIED

8.2 Approval of Voucher from June to August 2024.

2024-34

Moved By: Crystal Labbe

Seconded By: Jamie Allen

THAT the Accounts Payable Register from June to August 2024 in the amount of \$35,872.86 be approved.

CARRIED

9 By-Laws

None

10 In Camera Closed Session

11 Adjournment

2024-35

Moved By: Jamie Allen

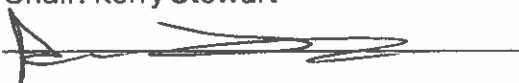
Seconded By: Crystal Labbe

THAT the Meeting of September 11, 2024 be adjourned at 1:33 p.m. to meet again at the next Meeting on the 19th day of December, 2024 at 1:30 p.m at the Township of Armstrong Office or at the call of the Chair.

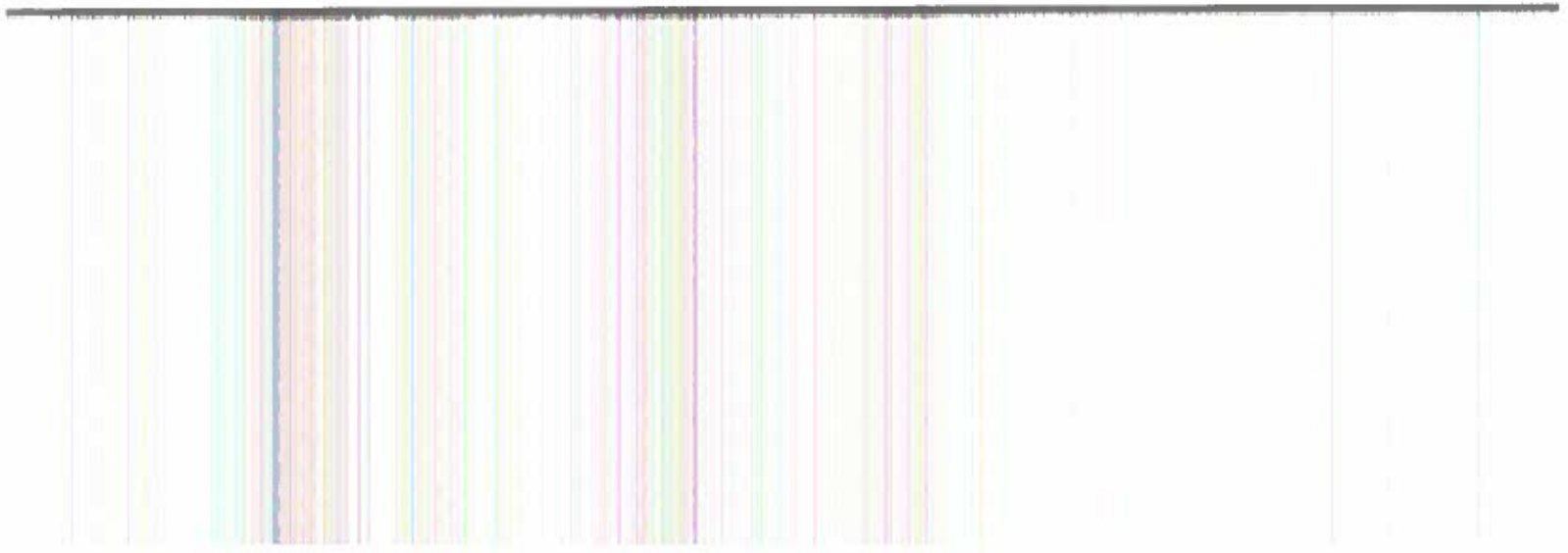
CARRIED



Chair: Kerry Stewart



Secretary Treasurer: Dan Thibeault



#10(n)

Report to Council: Proposed Dormant Building Permit Fee Policy

Subject: Recommendation for Implementation of Dormant Building Permit Fee Policy

1. Introduction

This report addresses the ongoing issue of open building permits that remain unresolved due to minor construction issues. At present, many permits stay open beyond the typical construction timeline, creating administrative challenges and potential safety concerns. To encourage timely project completion, we are recommending the introduction of a **Dormant Building Permit Fee** as a proactive measure to address this issue.

2. Background

Our Building Inspector has limited enforcement tools available when construction projects remain incomplete. The current options—such as the possibility of issuing an order to demolish the structure or having the municipality step in to finish the work—are not ideal. These options are drastic and should only be considered in extreme situations, as they are costly, administratively burdensome, and likely to escalate disputes.

Instead of resorting to such measures, the **Dormant Building Permit Fee** offers a less intrusive, balanced approach to encourage project completion without resorting to extreme actions.

3. Proposed Policy Change: Dormant Building Permit Fee

To provide a more structured and reasonable method of managing prolonged construction, we propose the introduction of a **Dormant Building Permit Fee**. The key components of the policy are:

- **Initial Grace Period:** Homeowners and contractors will have two years to complete their projects without incurring any additional fees.
- **Dormant Building Permit Fee Structure:**
 - After two years, a fee will be introduced for each additional year that the permit remains open, with fees increasing annually to encourage project completion. A sample fee structure could be:
 - Year 3: \$100 fee
 - Year 4: \$200 fee
 - Year 5: \$300 fee
 - Year 6 and beyond: \$500 fee per year
 - This incremental fee structure is designed to motivate completion without resorting to drastic measures like demolition.
- **Annual Review:** The fee schedule will be reviewed annually to ensure that it remains effective and aligns with municipal goals.

4. Rationale

- **Encouraging Project Completion:** The **Dormant Building Permit Fee** is designed to offer a positive incentive for homeowners and contractors to prioritize the completion of their projects. By introducing a financial consideration, we aim to avoid protracted delays in construction.
- **Administrative Efficiency:** Open building permits create administrative burdens for municipal staff and complicate permit tracking. This policy will help us streamline permit management, freeing up resources for more pressing and current projects.
- **Community Standards and Safety:** Incomplete structures may pose risks to public safety and can negatively affect surrounding property values. This policy promotes safety and consistency in our community standards.

5. Avoiding Drastic Measures

It is important to emphasize that the **Dormant Building Permit Fee** is being introduced to avoid extreme enforcement actions such as demolishing incomplete structures. Such measures are costly and rarely in the best interest of either the municipality or the property owner.

The **Dormant Building Permit Fee** provides a fair, measured approach that focuses on achieving project completion without resorting to demolition. While the Building Inspector retains the authority to escalate matters if needed, the fee is intended to minimize the likelihood of reaching that point.

Our goal is to create a practical path forward for property owners, not to penalize them unnecessarily or push for outcomes that are damaging or costly.

6. Next Steps

- **Public Consultation:** A public notice is recommended to inform affected property owners and stakeholders about the proposed fee policy.
- **Implementation Timeline:** Upon council approval, staff will prepare for the implementation of the fee policy, including necessary updates to by-laws and software systems. It is recommended that the fee begin at the end of 2025 to allow people to complete their projects next year.

7. Conclusion

The **Dormant Building Permit Fee** is a balanced, proactive policy that encourages timely project completion without the need for drastic measures like demolition. It provides property owners with a fair timeline to complete their projects while also giving the municipality a tool to manage long-standing open permits. I respectfully recommend that council approve this policy and direct staff to take the necessary steps for its implementation.

#10. (0)



MINUTES

Timiskaming Health Unit Board of Health

Regular Meeting held on October 2, 2024 at 6:30 PM

THU NL Auditorium / Microsoft Teams

1. The meeting was called to order at 6:30 pm.

2. **ROLL CALL**

Board of Health Members

Jeff Laferriere	Municipal Appointee for Temiskaming Shores
Curtis Arthur	Provincial Appointee
Casey Owens	Municipal Appointee for Town of Kirkland Lake (Video)
Brian Bockus	Municipal Appointee for Township of Chamberlain, Charlton, Evanturel, Hilliard, Dack & Town of Englehart
Mark Wilson	Municipal Appointee for Temiskaming Shores
Steve McIntyre	Municipal Appointee for Township of Armstrong, Hudson, James, Kerns & Matachewan (video)
Todd Steis	Provincial Appointee
Cathy Dwyer	Provincial Appointee
Paul Kelly	Municipal Appointee for Township of Larder Lake, McGarry & Gauthier (video)
David Lowe	Provincial Appointee

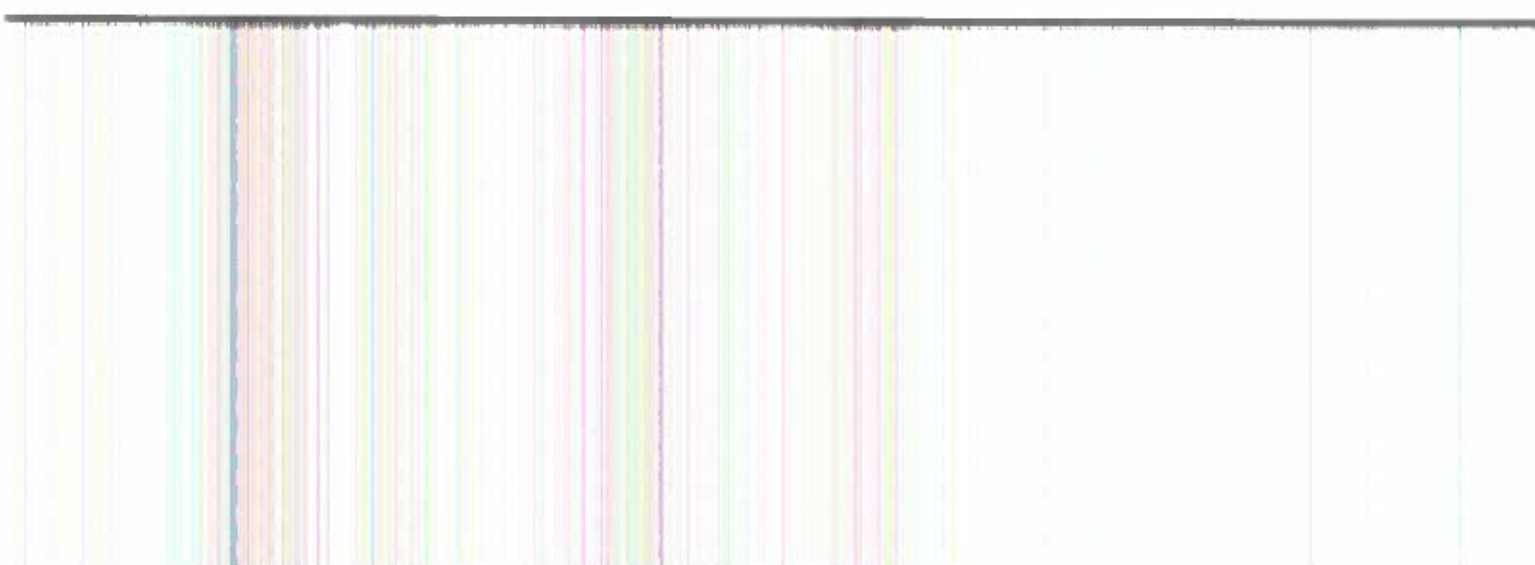
Regrets

Guy Godmaire	Municipal Representative for Township of Brethour, Harris, Harley & Casey, Village of Thornloe
Carol Lowery	Municipal Appointee for Town of Cobalt, Town of Latchford, Municipality of Temagami, and Township of Coleman
Stacy Wight (Vacant)	Chair, Municipal Appointee of Kirkland Lake Vice-Chair, Municipal Appointee for Temiskaming Shore

Timiskaming Health Unit Staff Members

Dr. Glenn Corneil	Acting Medical Officer of Health/CEO
Randy Winters	Director of Corporate and Protection Services
Erin Cowan	Director of Strategic Services and Health Promotion
Rachelle Cote	Executive Assistant

Dr. Corneil opened the meeting at 6:30 pm in Chair Wight's absence.



3. APPROVAL OF AGENDA**MOTION #48R-2024**

Moved by: Mark Wilson

Seconded by: Cathy Dwyer

Be it resolved that the Board of Health adopts the agenda for its regular meeting held on October 2, 2024, as amended.

- Move 10b to #4.

CARRIED

4. RESIGNATION NOTICE & VICE-CHAIR APPOINTMENT**MOTION #49R-2024**

Moved by: Cathy Dwyer

Seconded by: David Lowe

Be it resolved that the Board of Health approves the resignation of Jesse Foley per letter received from the City of Temiskaming Shores, dated September 30, 2024.

CARRIED

Note: Temiskaming Shore will be holding the vacancy until the current uncertainty is resolved and more information is received.

VICE-CHAIR APPOINTMENT

Moved by: Cathy Dwyer

Seconded by: Mark Wilson

Be it resolved that the Board of Health appoints Curtis Arthur as Vice-Chair for the remainder of year 2024.

CARRIED

5. PRESENTATION: Weight Inclusive Approach

By: Cristina Benea, Public Health Dietitian

Cristina left the meeting at 6:52 pm.

6. DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE

None.

7. APPROVAL OF MINUTES**MOTION #50R-2024**

Moved by: Jeff Laferriere

Seconded by: Todd Steis

Be it resolved that the Board of Health approves the minutes of its regular meeting held on September 4, 2024, as presented.

CARRIED

8. BUSINESS ARISING

Rabies case update: the rare situation did not generate as much media attention as anticipated. All parties involved were clear on not commenting with further patient details. Frontline partners received communications in case of further exposures and recommended treatment. There is increasing evidence in bats to be followed. The ongoing risk in the area is the same as in previous years at this time.

9. REPORTS OF MOH/CEO

Dr. Corneil provided a summary of the local situation and other related updates:

- THU will be rolling out the COVID immunization clinics next Monday. Less partners supporting community vaccinations this year. Encouraging persons 65+ to attend. Some pharmacies are continuing to offer the vaccine.
- RSV: supply being distributed to the district nursing homes. Recommended for pregnant mothers, infants and seniors.
- School team working with the Porcupine Health Unit to support school vaccinations.
- The Icelandic Model team was a successful recipient in receiving a grant for the next 3 years. A public announcement to follow.

10. HUMAN RESOURCES & FINANCE UPDATE

Randy Winters provided an update for information purposes.

11. NEW BUSINESS**a. PHU-THU Merger Update**

Dr. Corneil provided the following merger updates:

- A formal confirmation from the Ministry has not been received to date. Seven other health units are also waiting for their merger application confirmation. The Board merger group is currently on hold until the next steps are confirmed. PHU-THU continues to be advised to work towards January 1, 2025. Currently facing three budget scenarios due to the lack of clarity from the ministry. Large implications to consider should the merger not go through in January 2025.
- A letter was sent to the ministry requesting an urgent approval for the merger and some recommendations to consider while reviewing the funding formula for the northern areas.
- Also not clear on when the Ontario Public Health Standards review will be completed.
- Successful all-staff PHU-THU events were held in Timmins on Sept 9 & 10.
- Staff feedback continues to be received and ongoing concerns addressed.
- Looking to present draft budget proposals per the current situation in November to the Finance Sub-Committee. Municipalities to be notified as soon as possible once more information is received.
- Anticipating CA negotiations to take place in mid-January.

b. Q2 2024 Board Report
Report shared for information purposes.

c. alPHa Fall Symposium
Conference details were shared. Interested members to notify Rachelle prior to October 30, 2024.

12. **CORRESPONDENCE**

MOTION #51R-2024

Moved by: Casey Owens

Seconded by: David Lowe

Be it resolved the Board of Health acknowledges receipt of the correspondence for information purposes.

CARRIED

13. **IN-CAMERA**

None noted.

14. **RISE AND REPORT**

N/A

15. **DATES OF NEXT MEETINGS**

The next regular meeting will be held on November 6, 2024 at 6:30 pm in Kirkland Lake.

16. **ADJOURNMENT**

MOTION #52R-2024

Moved by: Paul Kelly

Seconded by: Todd Steis

Be it resolved that the Board of Health agrees to adjourn the regular meeting at 7:54 pm.

CARRIED

Curtis Arthur, Board Vice-Chair

Rachelle Cote, Recorder



MINUTES

Timiskaming Health Unit Board of Health

Regular Meeting held on November 6, 2024 at 6:30 PM

THU KL Boardroom / Microsoft Teams

1. The meeting was called to order at 6:30 pm.

2. **ROLL CALL**

Board of Health Members

Stacy Wight	Chair, Municipal Appointee of Kirkland Lake
Curtis Arthur	Vice-Chair, Provincial Appointee
Jeff Laferriere	Municipal Appointee for Temiskaming Shores (video)
Casey Owens	Municipal Appointee for Town of Kirkland Lake
Brian Bockus	Municipal Appointee for Township of Chamberlain, Charlton, Evanturel, Hilliard, Dack & Town of Englehart
Mark Wilson	Municipal Appointee for Temiskaming Shores (video)
Steve McIntyre	Municipal Appointee for Township of Armstrong, Hudson, James, Kerns & Matachewan (video)
Todd Steis	Provincial Appointee
Cathy Dwyer	Provincial Appointee (video)
Paul Kelly	Municipal Appointee for Township of Larder Lake, McGarry & Gauthier
David Lowe	Provincial Appointee
Guy Godmaire	Municipal Representative for Township of Brethour, Harris, Harley & Casey, Village of Thornloe (video)
Carol Lowery	Municipal Appointee for Town of Cobalt, Town of Latchford, Municipality of Temagami, and Township of Coleman (video)

Regrets

(Vacant) Vice-Chair, Municipal Appointee for Temiskaming Shore

Timiskaming Health Unit Staff Members

Dr. Glenn Corneil	Acting Medical Officer of Health/CEO
Randy Winters	Director of Corporate and Protection Services
Erin Cowan	Director of Strategic Services and Health Promotion
Rachelle Cote	Executive Assistant

Chair Wight opened the meeting at 6:30 pm.

3. **APPROVAL OF AGENDA**

MOTION #53R-2024

Moved by: Paul Kelly

Seconded by: Todd Steis

Be it resolved that the Board of Health adopts the agenda for its regular meeting held on November 6, 2024, as presented.

CARRIED

4. **PRESENTATION: Planet Youth Timiskaming**

By: Erika Aelterman, Public Health Promoter – Planet Youth

Erika left the meeting at 6:49 pm.

5. **DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE**

None.

6. **APPROVAL OF MINUTES**

MOTION #54R-2024

Moved by: Casey Owens

Seconded by: Curt Arthur

Be it resolved that the Board of Health approves the minutes of its regular meeting held on October 2, 2024, as presented.

CARRIED

BUSINESS ARISING

None.

7. **REPORTS OF MOH/CEO**

Dr. Corneil provided a summary of the local situation and other related updates:

- The COVID and flu immunization clinics resumed in-office for the rest of the season. An appointment is required.
- Ongoing outbreaks in long-term care homes and some hospital activity.
- Participating pharmacies are still offering the vaccines.

8. **HUMAN RESOURCES & FINANCE UPDATE**

Randy Winters provided an update for information purposes.

9. NEW BUSINESS**a. PHU-THU Merger Update**

Dr. Corneil provided the following merger updates:

- Still awaiting a formal confirmation from the Ministry. Moving forward with ongoing preparation while anticipating an announcement. PHU-THU continues to be advised to work towards the January 1, 2025 effective date.
- Following the announcement:
 - An email to the board and all-staff will follow with a high level update. The union will also be informed.
 - A media release will not be issued. Media statements have been prepared for the Board Chairs and the Medical Officers of Health.
 - A virtual special meeting will be scheduled as soon as more information becomes available. The Ministry requires the final approvals by November 25, 2024.
 - In supporting staff, THU will hold another in-person event at the end of the year. PHU will be doing the same.
 - Board working group will resume discussions on the mandatory governance policies, to be in effect January 1, 2025.
 - Letter to partners and an official media release will follow after both boards affirm support for the merger.
 - The current Board of Health and public appointees will be dissolved as of December 31, 2024.
 - New municipal appointment: a letter to municipalities will be sent tomorrow along with the guidance document.
 - Public appointments: expecting direction on how the appointments moving forward with the new entity.
- The financial budgeting concerns from the municipalities have been expressed on multiple occasions.

10. CORRESPONDENCE**MOTION #55R-2024**

Moved by: David Lowe

Seconded by: Guy Godmaire

Be it resolved the Board of Health acknowledges receipt of the [correspondence](#) for information purposes.

CARRIED

11. IN-CAMERA

None noted.

12. RISE AND REPORT

N/A

13. **DATES OF NEXT MEETINGS**

The board agreed to hold Wednesday, November 13, as a tentative date for the special meeting. To be confirmed when more information is received.

The next regular meeting will be held on December 4, 2024, location to be determined.

14. **ADJOURNMENT**

MOTION #56R-2024

Moved by: David Lowe

Seconded by: Paul Kelly

Be it resolved that the Board of Health agrees to adjourn the regular meeting at 7:30 pm.

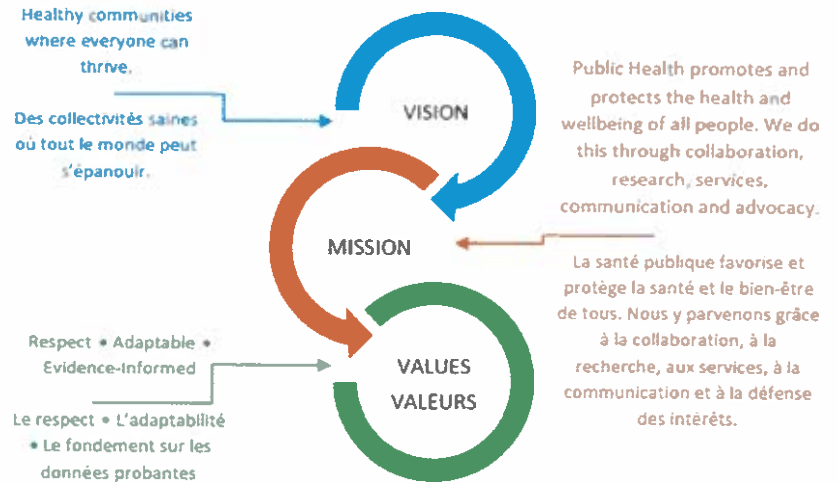
CARRIED

Stacy Wight, Board Chair

Rachelle Cote, Recorder

Report Content

- [THU in Action:](#)
- [Our People - Our Stories](#)
- [HR Update](#)



In the Spotlight and On Our Radar

Timiskaming Health Unit in Action

Our people – Our stories

Foundational Standards

Population Health Assessment and Surveillance

Population health assessment and surveillance is an essential public health function to support local public health practice to respond effectively to current and evolving issues and contribute to the health and well-being of our population. The list below highlights some of this work:

Work Completed:

- Continued to support the program planning cycle by providing data as requested to teams
- Ended the 2024 spring-summer air quality surveillance and held a debrief session with the team
- Initiated the 2024-2025 seasonal respiratory surveillance season. Created a joint respiratory surveillance system with Porcupine Health Unit.
- Continued work on health status reports

Health Equity

The following section highlights local public health work in 2024 toward reducing health inequities which includes assessing and reporting on the local impact of health inequities and identifying local strategies, modifying and orienting public health interventions, and health equity analysis, policy development, and advancing healthy public policies.

Work Completed:

- Continued supporting staff in their Rainbow Health Ontario Training
- Active participation in the TAOHT Health Equity work group
- Continued to be involved in provincial work group dedicated to sociodemographic data collection

Variance:

- Most of the planned projects in the health equity workplan are tracking as variance due to staff vacancies

Effective Public Health Practice

Effective public health practice requires THU staff to apply skills in evidence-informed decision-making, research, knowledge exchange, program planning and evaluation, and communication, with a continued focus on quality and transparency. The section below captures 2024 activity highlights for program planning, evaluation, and evidence-informed decision making as well as for knowledge exchange and continuous improvement.

Work Completed:

- THU staff completed an organizational assessment on skills related to evidence-informed decision making. NCCMT is working with THU leadership to develop a customized learning plan.
- Foundational standards staff continued their learning series with NCCMT to hone their advanced skills
- Continue to work with the Hospital for Sick Children on piloting an implementation tool for Brief Contact Intervention
- Continue to support THU with tools, processes, and practices that support evidence-informed public health

Emergency Management

Effective emergency management ensures that boards of health are ready to cope with and recover from threats to public health or disruptions to public health programs and services.

Work Completed:

- Completed review of internal Emergency Response, Planning, and Management documents and related gaps/risks
- Launched a climate change survey with high participation to better understand the local experience of residents experiencing adverse heat or air quality in their homes and community

Variance:

- Creation and finalization of a hotwash procedure and tool is delayed but on track to be finished by the end of the year.
- Staff turnover has delayed some items but most priority projects should be completed before end of Q4.

Chronic Disease Prevention and Well-Being

Active Living:

Work Completed:

- Completed school zone safety assessments with Ecole Ste. Croix in and Central Public School in Kirkland Lake. Updated school travel plan, brokered information from schools to municipality.
- Supported Bus Buddies events with communications and hosted the [School Bus Safety Game](#) on the Walk 'N Roll website.
- Created 1 additional Bike Rodeo Kit.
- Distributed information about sport and recreation funding opportunities and call for expressions of interest to partner in Physical Literacy for Life local partnership through invitation letter to 50 community organizations.
- Supported the City of Temiskaming Shores [Colour Ride](#) and Pokémon GO in Real Life.
- Coordinated 2024 IWalk Month with six participating schools.
- Promoted Vision Zero Pedestrian Safety Campaign using social media and during IWalk week with 9 schools and at City of Temiskaming Shores Road Safety Day.

Variance:

- Promotion of sleep toolkit delayed due to delay in development of the resource.
- Communications about 24 hr movement guidelines displaced by other timely priorities, will be addressed in Q1 2025. December will be very busy for me considering the outreach that we are doing for the AST steering committee and for the PL4C group as well as some documentation for school travel planning that has been displaced by the program planning and situational assessments. I also just recently got asked by Krystal to do presentation for her road safety day.

Food and Nutrition:

Work Completed:

- Updates to nutrition pages on Timiskaming Health Unit website

Variance:

- Work to explore potential for having a sustainable program and other relevant topics. Explore potential collaborations with community partners delayed due to limited human resources in this program area.
- Work to promote, coordinate, and maintain the Healthy Eating in Recreation Settings project in Kirkland Lake and Temiskaming Shores delayed due to limited human resources capacity in this program area.
- Initiative to explore potential for having a sustainable program for youth, in collaboration with community partners, postponed due to limited human resources capacity.
- Development of training materials for Blender Bike delayed due to low human resources capacity

Mental Health Promotion:

Work Completed:

- Facilitated 3 Your Health Space all-staff training opportunities as part of workplan to address findings from THU Guarding Minds at Work survey results

Variance:

- Comprehensive mental health literacy campaign delayed to 2025 due to human resources capacity

Seniors Dental Care Program (OSDCP):

The OSDCP program serves seniors within our district who qualify for dental care.

Work Completed:

- We continue to work with our local dentists and denturist. From January to September, 54 new clients have been seen through the OSDCP.
- We have been supporting clients to navigate the Canadian Dental Care Program (CDCP) and OSDCP. Clients are being referred to Service Canada for more information on the CDCP. Our local libraries across the district are also supporting seniors with signing up for the CDCP program.

Variance:

- Since the implementation of the Canadian Dental Care Program (CDCP), we have seen a decrease in claims related to the OSDCP program. This has been noted across the province.

OSDCP	2022 Total	2023 Total	2024 (Jan to Sept)
Applied at THU	232	272	101
Applied Online	19	26	2
Unique Seniors Served at THU	182	262	224
Total OSDCP Preventive Appointments at THU	197	280	265
Unique Seniors Served by Providers	554	697	490
Total OSDCP Appointments by Providers	686	901	658

Substance Use and Injury Prevention

Alcohol and Drug Use, Enhanced Harm Reduction Program and Ontario Naloxone Program:

Work Completed:

- Ongoing coordination and backbone support for Timiskaming Drug and alcohol Strategy including Steering Committee, 4 pillar working groups, communications working group, and People with Lived Experience Advisory Committee
- Facilitated [International Overdose Awareness Day](#) with events in Temiskaming Shores, Englehart, and Kirkland Lake. Included [Media Release](#), booths, municipal declarations of support, and public speaking.
- Implemented campaign to raise awareness about cannabis edibles and unintentional childhood poisonings. Include a [media release](#), social media, rack cards and posters. Partnered with 10 cannabis retailers and provided print resources and free lock bags for customer distribution. Interviews with CBC and Northern News.
- Set up one new community sharps disposal site in partnership with Centre de santé communautaire du Temiskaming in Kirkland Lake
- Launched the Planet Youth Timiskaming website and data reports: [TimiskamingYouth.ca](https://www.timiskamingyouth.ca)

- Reviewed [Planet Youth data](#) with three local action teams and collectively determined three priorities across the district: 1) increasing constructive use of free time among youth 2) strengthening youth sense of belonging and connection to community, and 3) increasing awareness of protective factors for youth.
- Facilitated monthly [local action team](#) meetings in South, Central, and North Timiskaming.
- Applied for \$743,580 in funding over 30 months for Planet Youth Timiskaming via the Public Health Agency of Canada's *Youth Substance Use Prevention Program (YSUPP) – Stream 2: Implementation and Intervention Research*.
- Established a research partnership with Dr. Mahmood Gohari to support intervention evaluation as part of the Stream 2 project.
- Hosted first [Campfire N Smores event](#) at the New Liskeard waterfront. Approx 70 youth ages 12-17 were in attendance.
- Presented about Northeastern Ontario's experience implementing the Icelandic Prevention Model at the [2024 Ontario Municipal Social Services Association \(OMSSA\) Forum](#), in partnership with Porcupine health Unit and North Bay Parry Sound District Health Unit.
- Toured the [Timmins Youth Wellness Hub](#).

Variance:

- Work to address anabolic steroid use not addressed due to redirection toward other priorities.

Needle Exchange and Harm Reduction Program:

- THU continues to be an access point for clients seeking clean harm reduction supplies, allowing clients to use their substances safely. THU has seen 41 new clients who have not previously accessed our NEP and HR program.
- Between January and September clients have been seeking an increasing number of test strip kits to ensure their supply has not been tainted with fentanyl, benzodiazepines or xylazine. More information on this project will be shared in Q4.

Internal Program						
Client Services	2019	2020	2021	2022	2023	2024
Total # Encounters NEP and Other HR Supplies	498	355	159	249	413	387
Total # of needles provided	-	24,380	31,638	37,260	24,856	18,397
Total # of bowl pipes provided	-	4,620	12,962	15,366	19,027	8376
Total # of Naloxone kits provided	-	236	234	256	260	220
Total # of Naloxone refills provided	--	43	45	39	94	32
Benzodiazepine Test Strips	-	-	-	-	-	17
Fentanyl Test Strips	-	-	-	-	-	100
Xylazine Test Strips	-	-	-	-	-	95

Comprehensive Tobacco Control:

Work Completed:

- Continued advocacy to New Liskeard Fall Fair to make environment smoke- and vape-free
- Outreach to large employers in Timiskaming to promote quit programs and smoke- and vape-free policies
- Outreach to health care providers in Timiskaming to request collaboration
- Implemented the Clear the Air vaping education campaign.

Tobacco Enforcement								
	2017	2018	2019	2020	2021	2022	2023	2024
Inspections	355	336	357	220	163	267	348	246
Charges	6	9	7	1	8	5	5	2
Warnings	103	82	166	73	136	144	108	61

Injury Prevention, including On- and Off-Road Safety:

Work Completed:

- Ongoing facilitation and backbone support for Timiskaming Community Safety and Well-Being Plan implementation. Includes support for Steering Committee and 3 working groups.
- Held in-person 1-year update CSWB event in Englehart. Included 21 attendees with representatives from 8 municipalities and 6 community partners.
- Reactivated TDRSC after a pause with 8 community partners. Facilitated Young Riders Day with TDRSC, an event geared to new students riding the school bus, reaching 46 new students and their families across the district.
- Shared ATV safety messages, on social media, reaching 5327 users, with 160 engagements/interactions.

Variance:

- Communications about signs of concussion with a focus on recreation centres and older adults delayed due to human resources limitations

Healthy Aging:

Work Completed:

- Participated in the Senior Active Living Fair hosted by the City of Temiskaming Shores Age Friendly Committee. Shared healthy aging and fall prevention information and resources to the approximately 150 older adults in attendance.
- Supported local partners with applications for Senior Active Living Centre (SALC) funding.
- Updated inventories for exercise programming and social opportunities for older adults across the district and share with partners.
- Worked with senior volunteers to coordinate and implement chair-based exercise program at the local library
- Worked with 211 to update programs and services promoted to older adults in Timiskaming.

Variance:

- Local support for healthcare providers in implementing fall risk screening and assessment delayed to align with regional coordination with support from Centre for Effective Practice
- Connection with local seniors clubs to offer support and resources, encourage membership with OACAO and join Links2Wellbeing delayed to Q4.

Healthy Built Environments:**Work Completed:**

- Released fall issue of Health for All Newsletter to all municipalities in Timiskaming

Healthy Growth and Development

From January to September, we have had 233 births within our district. Healthy Growth and Development initiatives continue to prioritize and promote preconception, pregnancy, newborn, child, youth, parental and family health.

Breastfeeding and Infant Feeding:**Work Completed:**

- We continue to make available hospital grade breast pumps to support breastfeeding needs across the district. Between July and September, we have lent out 19 hospital grade pumps. We also continue to offer handheld breast pumps to support breastfeeding as well.
- We continue to support the Breastfeeding Buddies Facebook page and create and share posts regularly. We currently have 201 followers.
- We hosted a “Share Your Story” virtual engagement activity on the Timiskaming Breastfeeding Buddie and Parenting in Timiskaming website. This initiative encouraged individuals to share their breastfeeding story.
- We continue to build our relationship with the local La Lèche League chapter out of Cobalt. We continue to explore ways to work with them on increasing breastfeeding support and resources across the district.
- PHNs and FRWs continue to support the LC with breastfeeding support to all families within our district.
- Celebrated World Breastfeeding Week with a communication campaign on “Closing the Gap: Breastfeeding Support for All”. Posts were shared on the Parenting in Timiskaming website, THU Corporate account and Timiskaming Buddies Facebook page. Many posts were in response to learnings from the Infant Feeding Surveillance (IFS) report to help address local gaps in parent knowledge around breastfeeding, including where to go for breastfeeding support.

Prenatal Education:**Work Completed:**

- We continue to be able to refer clients to the online Enjoy Prenatal course that is offered through Public Health Sudbury & Districts.
- We continue to support Brighter Futures virtual prenatal classes as requested.
- THU offered in-person prenatal classes across the district in September. From January to September, we have had 38 pregnant people, 20 partners attend a prenatal class virtually or in-person across the district (36 first time pregnancies). KL classes were offered in the KL

boardroom. NL classes were offered out of the community kitchen at CSCT. NL classes needed to be moved related to the flooding of the NL office as the auditorium was being used as storage space.

- We continue to offer 1:1 prenatal care as needed.

Well-baby Visits (WBV):

THU continues to offer WBV throughout the district. These visits reach children aged 0 to 6 years and offer services such as immunizations, weights, and developmental screening.

Work Completed:

- Weekly Well Baby Clinics (WBC) throughout the district.
- A total of 609 children accessed clinical services between January and September (NL: 252, KL: 265, Englehart: 92).
- The HG&D nurses continue to see 4- to 6-year-old clients through the WBCs for school immunizations.
- The HG&D nurse from the Englehart office continues to visit the Amish community regularly to offer HBHC home visits and immunizations.

Mental Health:

Work Completed:

- PHNs and FRWs continue to complete Edinburgh Depression scale screenings prenatally, at 48 hours, 2 months and 6 months. 1 referral was made during Q3 to primary care for follow-up support and services related to perinatal mental health from the screening that was completed. Many of our current post-partum people are already connected to mental health services through primary care or other mental health community supports.
- We continue to review and evaluate our current Post Partum Mood Disorder (PMD) process.
- Cross-programming work between HG&D and the school team continues related to Adverse Childhood Events (ACEs) and resilience.

Parenting:

Work Completed:

- FRWs are using [Partners In Parenting Education \(PIPE\)](#) activities with families.
- FRWs are also using [the Nobody's Perfect](#) parenting program with our HBHC home visiting program.
- All PHNs and FRWs are trained in [NCAST Parent Child Interaction Scales \(NCAST PCI\)](#) PCI supports teaching and feeding scales.
- Parenting in Timiskaming Facebook page and family newsletters are ongoing. The Facebook page continues to grow with just under 200 followers as of early fall. Approximately 50% of the followers are women in the 25 to 34 years age category.
- Burn Prevention communications were developed in connection with Sick Kids Hospital and posted on the Parenting in Timiskaming website.
- We supported planning for National Child Day (Nov 20, 2024).
- Over the summer we started work on updating the HG&D team policies and procedures.

Road Safety and Car Seat Safety:

Work Completed:

- PHNs and FRWs continue to offer in-office car seat inspection appointments. We provide best practice recommendations to clients on car seat and road safety.
- We continue to network with local trained Child Passenger Safety Technicians (Brighter Futures, EarlyOn and CSCT).
- We promoted Child Passenger Safety Week campaign (Sept 15 to 21, 2024).
- We worked on promoting the fall car seat training by promoting the training opportunity with local child care partners and agencies. We collected registration and worked with the child passenger safety instructor to prepare the training location, communication and promotion of the community car seat clinic.
- The HG&D nurse from our Englehart office continues to build relationships with our Amish community. Between July and September, she promoted “Driving a Buggy Safely” with conversations of road safety with the community bishop. A safe school travel handout was created and shared with them as well.

Healthy Eating:

Work Completed:

- FRWs continue to support healthy eating by supporting families on the HBHC home visiting program with budget friendly health meals and snacks. They also routinely support families with regular mealtime routines and help promote healthy eating.
- The dietitian supported formula costing across our district as part of the Nutritious Food Basket in May and the calculation of data over the summer.
- HG&D nurses continue to offer “Introduction to solids” presentations as requested by community partners.
- We continue to promote THU resource: [Practical Tips to Help Your Child Try New Foods](#) on our website and during our prenatal classes.

Healthy Babies Healthy Children (HBHC) Program:

The goal of the HBHC program is to optimize newborn and child healthy growth and development and reduce health inequities for families. The program includes the following components: (1) Screening – prenatal, postpartum and early childhood (2) In-depth assessment (IDA) contact and assessment for families with risk (3) Postpartum Contact (4) Blended Home-Visiting and Family Service Plan.

The following table outlines the percentage of births that received a prenatal and postpartum screen as well as the percentage of eligible children (6 weeks to 70 months) who received an early childhood screen. The HG&D nurses and Family Resource Workers (FRWs) are busy across the district as we continue to see an increase in families accessing the HBHC program across the district.

Percent of births receiving a prenatal and postnatal HBHC screen and % of eligible children with an early childhood HBHC screen in Timiskaming Health Unit area.							Provincial Target
Screen	2019	2020	2021	2022	2023	2024 (Jan to Sept)	
Prenatal	82%	65%	82%	75.4% (46.5%)*	62% (49.5%)*	63% (44.4%)	10%
Postpartum	96%	70%	84%	82.8% (69.8%)*	79% (78.9%)*	98% (75.5%)	80%
Early Childhood	3%	2%	0.7%	3.6% (68.4%)*	4% (67.3%)*	1.3% (85%)	5%
*Clients who are considered high-risk as defined by the Healthy Babies Healthy Children Screen							

Blended Home-Visiting (BHV) Program:

Healthy Babies Healthy Children In-Depth Assessments (IDA), Home Visits and Family Service Plans							
		2019	2020	2021	2022	2023	2024 (Jan to Sept)
Number of individuals confirmed with moderate or high risk (eligible for home visit) through an IDA	Prenatal	16 (66.6%)	6 (54.5%)	11 (91.7%)	7 (87.5%)	9 (75%)	42 (86.5%)
	Postpartum	33 (53.2%)	16 (51.6%)	34 (73.9%)	30 (73.2%)	48 (87.2%)	98 (91%)
	Early Childhood	18 (72%)	9 (90%)	11 (78.6%)	21 (77.8%)	13 (52.2%)	44 (76.5%)
Number of families served with ≥ 2 home visits		41	26	29	46	69	123
Number of families who received an IDA.		111	52	72	76	91	91
Number of families with a family service plan initiated			10	9	30	48	29
Total # of Home Visits (with a FHV, PHN or both)		206	140	88	498	727	506

HBHC Screening and Hospital Liaison:

Work Completed:

We continue to offer daily weekday hospital liaison to the Temiskaming Hospital. These visits allow the PHNs to complete a formal post-partum HBHC screen as mandated by the ministry. These visits enable PHNs to assist families with breastfeeding and to discuss and promote services at THU and within the community.

We have also started meeting with the manager of the obstetric unit at the Temiskaming Hospital to see how we can best work together to support families within our district.

School and Child Care Health

Oral Health and Vision Screening:

The Oral and Vision Health team has returned to full services in-school. All mandated programming is being completed.

Work Completed:

- Over the summer the health promoter and dental hygienist worked with PHU to update and develop shared school screening resources for the oral health school program.
- In September, the Oral Health team resumed oral health screenings in schools across the district.

Variance:

Oral Health - Dental Screenings									
	2016	2017	2018	2019	2020	2021	2022	2023	2024 (Jan-Sept)
Pre-K/JK & Grade 2 In-School Mandatory Program	937	800	624	925	279	0*	518	904	375
Regular Screened (all other grades including rescreens/parent request)	---**	----**	985	1840	632	0*	751	1129	342
Office Screenings	238	248	231	193	105	150	88	466	329

*This program was impacted by staff redeployment to the COVID-19 pandemic and the impact of COVID-19 measures on school partners.

**Data for this section was not captured in the same fashion it was starting in 2018, therefore it is not specific to the grades required.

***Title renamed to better reflect ministry reporting (2024). It used to be Pre-Kind/Kind, Grade 2, 4 & 7 In-School Mandatory Program

School Health Immunization and Licensed Child Care:

Work Completed:

- We continued to update and align the grade 7 immunization program with PHU.
- The school nurses completed grade 7 immunization presentations in all our grade 7 classrooms. By reimplementing these presentations, we saw an increase in return of our school immunization consent forms which cut down the amount of follow-up phone calls that needed to be made.
- Review and phone call follow-up on missing grade 7 immunization consent forms.
- The school team also supported the review of international student immunization records.
- We continue to track our child care immunizations (admissions and retirements).
- We supported a new child care in Larder Lake by sharing our process with them.
- The school team worked on suspendable calls (7 years +) throughout the summer.
- Some staff took part in a virtual immunization conference on Immunization Across the Life Span.

Comprehensive School and Child Care Health:

Work Completed:

- We continue to promote posts on our Youth Instagram account.
- Student engagement activities continue with our 5 high schools. These activities are typically done over the student lunch hour. These activities cover a variety of health topics (Planet Youth, men's health, mental health, healthy eating).
- A school nurse attended the Northern College Haileybury Fair.
- The school team continues to support Planet Youth committees and events. School nurses took part in different Planet Youth engagement booths throughout the summer (ex: BIA NL and KL Farmers Market).
- THU School nurses visited the Youth Hub they have in Timmins as our work continues locally with Planet Youth.
- Principal meetings were set in September, school nurses worked with principals on identifying their needs for the 2024-2025 school year.

Infectious Diseases and Infection Prevention and Control:

Work Completed:

- We continue to share the [Guide to Common Infections](#) and remind schools that the document is located on our website.
- The school nurses provide support to parents, schools and child care centers related to infectious diseases.
- We have offered support and information to parents, schools and child care on head lice.

Healthy Eating and Active Living:

Work Completed:

- We continue to promote healthy nutrition to schools and child care.
- We are starting to explore and work with TDSS and the Salvation Army on a Community Fridge Pilot Project.
- We provide support for the NFVP program and planning.
- The school nurses have shared with local schools' nutritional grant opportunities.
- Our dietitian has supported the school team by offering training presentations on food neutral approaches. We are also looking into how to use the Rainbow Food Explorers Toolkit for Educators.
- We have received the findings from the NFVP evaluation, this also included an infographic with THU findings as well as THU and PHU findings.
- The dietitians from THU and PHU have worked on streamlining the NFVP process and registration.
- THU's dietitian is also working with the Student Nutrition Program (SNP) lead to address nutrition inquiries.
- 9 schools participated in IWalk. We supported over 200 teachers with Safe Walking resources and encouragement ideas for a week. 6 schools took us up on the offer of pizza lunches for the winning classes.
- Set up a booth outside of Central Public School for International Walk to School Day. We handed out prizes and resources to approximately 80 walkers. We also supported the school to create a special "Lindsay Lamarche Walk to School Day".

- Supported 2 schools with school zone safety assessments and tracking AST safety issues (Central Public School and Ste. Croix).
- Supported Bus Buddies event with communications and resources hosted on the Walk 'N Roll site.
- Additionally, the Active School Travel Steering committee identified NLPS as a school that could use AST support in 2025.
- THU supported école Catholique Ste-Croix with stencil activities (see pictures below)



Sexual Health and Healthy Sexuality:

Work Completed:

- Over the summer, the school nurses took the opportunity to organise and prepare the healthy relationship/well-being clinics for our local high schools.
- Healthy relationship/well-being clinics resumed bi-weekly in all our high schools in September.

Substance Use:

Work Completed:

- School nurses have completed [QUASH](#) training and certification. They also support schools with QUASH resources and information as requested.
- Supported our Tobacco Enforcement officer with updating our SFOA information. We also continue to align this work with PHU. Signage and resources will be offered to the school in September.

Mental Health:

Work Completed:

- The school nurses continue to support students and schools with Mental Health resources.
- We are working with local student councils on promoting Mental Health within schools.
- Planning continued related to RNAO youth champion.

Infectious and Communicable Disease Prevention and Control

2024 Q1 to Q3	Number of outbreaks	Number of cases					Number of deaths
		Staff	Resident /patient	Student	Visitor	Other	
Long-Term Care & nursing homes	22	25	166	0	0	0	5
Hospitals	4	3	19	0	0	0	1
Congregate living	3	2	7	0	0	0	0
Community	1	0	0	0	0	2	0
Daycare/school	2	12	0	0	13	0	0
TOTAL	32	42	192	0	13	2	6

IPAC Hub:

Work continues and relationships are maintained with the IPAC Hub and THU staff provide regular education and support to congregate care settings in the district (5 Long Term Care, 1 Retirement Home and 4 Community Living Sites).

Work completed:

- IPAC Hub shared information gained from the 'Communities of Practice' (CoP) to the immunizations team to plan the upcoming UIIP.
- THU IPAC Hub staff participated in a ministry series evaluating the IPAC Hub as a program. THU staff participated in the IPAC-NEO conference held in North Bay where five local settings also attended. It was a great networking opportunity!
- Targeted in-services were provided to LTCH who identified low vaccine uptake in the previous years. One PHI returned from leave, adding capacity to the Hub.
- Relevant ministry updates were shared with community partners who are part of the Hub.

Variance:

- Regular IPAC Hub presentations were not offered due to staff limitations.
- Internal committee did not meet due to vacancies and capacity.

Other Diseases of Public Health Significance

Work Completed:

- As THU continues to align services with the OPHS, meetings were held with the regional OHT to support the partial divestment of TB skin testing (TST) effective October 7th. Meetings were also held with other community partners who may be interested in supporting the gap in services for students, employers as well as clients without an HCP. THU continues to offer publicly funded TSTs to clients who require it.

Reportable Diseases and Infection Control									
Client Services	2016	2017	2018	2019	2020	2021	2022	2023	2024 YTD
Reportable Investigations (non-STI)	73	65	111	91	154	652	1,342	1,261	248
Outbreaks - Institutional	14	29	33	18	25	16	18	37	31
Outbreaks - Community	0	0	0	0	2	23	0	2	1
Animal Bite Reporting	29	85	77	72	64	62	74	51	90
Sexually transmitted infections (STI)	82	61	78	67	75	69	28	50	53
Personal service settings inspections (hair salons, tattoos, piercings, aesthetics)	47	50	52	49	31	10	14	17	36

Sexual Health Program:

The goal of the Sexual Health Program is to promote healthy sexuality.

Sexual health services at THU include:

- STIs and testing,
- Pregnancy testing/options counselling,
- Sexuality,
- Sexual health,
- Free condoms,
- Low-cost birth control.

Client Services	2017	2018	2019	2020	2021	2022	2023	2024 Q1-Q3
Male Clients	127	164	308	292	142	68	179	168
Female Clients	805	644	1014	690	295	137	291	386
% of clients between 12-24	-	66%	63%	56.3%	49.2%	46.8%	59.1%	46%
Contraceptives (sold)	846	198	195	72	38	29	12*	16*
Contraceptives (prescribed)	-	-	-	138	47	83	72	61
Plan B	25	23	25	16	3	13	7	2

STBBI Testing	201	257	329	241	102	111	186	335**
Pregnancy Tests	36	37	39	20	12	19	31	32
IUD/Pregnancy Referrals and (F/U)***	-	-	-	-	-	-	5	13
Treatment Prescribed for STI	-	-	-	-	29	40	39	39
Pap tests	-	-	-	-	10	11	5	14

**this number denotes the amount of visits where contraceptives were sold, not the amount of contraceptives provided*
*** STI and STBBI are now captured under the same category to follow most appropriate and inclusive language*
****this new reporting category was added to highlight the referrals to other providers for various services not offered at THU, including terminations*

Work Completed:

- With one PHN still on leave, the sexual health clinic was offered in New Liskeard twice weekly.
- THU offered PAP days every 2 months for clients in New Liskeard. Clinics have been well attended.

Immunizations

Immunization – Vaccine Safety and Vaccine Administration

COVID-19 Vaccine Program:

Work Completed:

- THU prepared for the upcoming fall vaccine campaign. Planning began during Q3 for the community clinics in all areas of the district.
- Clinic advertising was done via local newspapers, radio stations and social media accounts. Posters were also hung in various public spaces throughout the district.
- Relevant ministry updates were shared with healthcare providers, LTCH, retirement homes, hospitals and congregate living settings.
- Approximately 745 doses of COVID-19 vaccine were offered between Q1 and Q3

Other COVID-19 vaccine program highlights:

- All XBB vaccine products were removed from circulation in August 2024 by the Ministry of Health while awaiting the approval for KP.2 vaccine products.

Routine Immunizations:

Immunization Program					
Immunizations Administered in Office	NL	KL	ENG	Total 2023	2024
# of clients receiving immunizations	524	286	94	2130	1354
# of immunizations administered	845	487	165	4165	2344
Note: These numbers do not include Influenza Vaccine Generated from PANORAMA-R07090 Immunization Administered or Wasted at Health Unit					

2024-2025 Universal Influenza Immunization Program:

Work Completed:

- THU attended regular ministry meetings to discuss the fall vaccine campaign.
- The VPD team met in August to start planning for the 2024/2025 UIIP program, jointly with the COVID implementation team.
- An education session on the seasonal flu and covid vaccine was offered to all PHNs and support staff working the community clinics. The session as recorded for staff who could not attend the live session.
- Multiple fridge inspections were completed throughout the district in anticipation of the UIIP.

Adult and Infant RSV Vaccine Program

Work Completed:

- THU worked with Temiskaming Hospital and the regional OHT to better understand who would be administering the RSV vaccine to eligible adults and infants.
- THU helped facilitate orders and inventory to ensure adequate supply for the district.

Year	Vaccine Fridges - Cold Chain Inspections					
	KL		NL		ENG	
	Total inspections	Total failures	Total inspections	Total failures	Total inspections	Total failures
2018	15	11	32	10	5	1
2019	15	7	30	12	10	2
2020	18	11	24	3	8	1
2021	19	4	28	3	9	0
2022	19	9	25	4	8	0
2023	16	9	24	2	8	1
2024	17	3	18	2	6	0

Land Control

Septic Systems	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
<i>Permits Issued</i>	131	111	124	38	66	76	106	125	93	64
<i>File Searches</i>	60	60	66	28	55	65	54	53	41	33
<i>Severance/Subdivision</i>	15	15	29	10	13	8	13	14	12	15

Safe Water

<i>Drinking Water</i>	2018	2019	2020	2021	2022	2023	2024
Small Drinking Water Systems	13	48	2	3	36	34	3
<i>Recreational Water</i>							
Public Beaches (<i>Seasonal Jul-Aug</i>)	17	17	19	0	0	17	5
Pools	18	28	8	13	8	18	10
Recreational Camps/Beachfront (<i>Seasonal Jul-Aug</i>)	9	11	0	5	9	7	5

Variance: Beach and recreational camp beachfront down from previous years due to lower capacity in 2024.

Healthy Environments and Climate Change

We continued to analyze the findings in the climate change and health [report](#), which was completed through the collaborative project of the northeastern health units. To increase the awareness of this topic the report was released and plans for next steps have been worked on in 2023. Our approach at this point has been to use the report to assist with prioritizing health concerns related to climate change that are of a greater risk specifically in our district. In partnership with Porcupine Health Unit, THU will continue to work to identify adaptation and mitigation strategies while still leveraging the knowledge and experience of the initial group when appropriate.

Variance:

- Some initial planning took place in Q1 and Q2 of 2024 but changes in capacity has not allowed for actions to be developed and implemented as prioritizing capacity for this work remains a challenge.

Food Safety

Food Premises - Compliance Inspections										
	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
High Risk	165	184	109	93	88	47	29	29	40	38
Medium Risk	206	110	187	214	192	96	60	93	122	128
Low Risk	149	204	160	129	135	62	58	126	129	91
Total	520	498	456	436	415	205	147	248	291	257

Food Handler Certifications										
	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Englehart	63	26	23	75	58	3	24	10	37	35
New Liskeard/Tem	90	68	144	351	182	19	55	29	177	46
Kirkland Lake	70	41	58	127	15	34	5	12	19	15
Total	223	135	225	553	255	56	84	51	233	96

Variance: Additional opportunities will take place in Q4 for people to obtain their certification. Anyone at any time can take the on-line course as well. Have worked with schools and crisis shelters to help them prepare for challenging exam.

Human Resource Update

The comings and goings of our colleagues



New Staff:

- Public Health Nurse-IPAC, Permanent, Full-Time, New Liskeard (October 2024)
- Research, Policy, Planning, Analyst, Permanent, New Liskeard (October 2024)

Current Vacancies:

- Public Health Inspector, Permanent, District-Wide
- Registered Dietitian, Permanent, Full-Time, District-Wide
- Program Assistant, Temporary, Kirkland Lake
- Public Health Promoter – Planet Youth, District-Wide

Report contributors: Randy Winters –Director of Corporate & Health Protection Services, Erin Cowan –Director of Strategic Services & Health Promotion/CNO. Program Managers: Ryan Peters, Cassandra Plante, Amanda Mongeon, Jennifer Cardinal. Executive Assistant: Rachelle Cote.

Staff Report to Municipal Council



Meeting Date: January 9, 2025	Report Date: January 14, 2025
<input checked="" type="checkbox"/> Decision Requested <input type="checkbox"/> Input required <input type="checkbox"/> Information Only	Type of Meeting: Regular Council Meeting

Report Title: Summer Students Report

Background:

There are two student job funding programs that staff are recommending this year, Summer Employment Opportunities (SEO) and Canada Summer Jobs (CSJ). Success rates vary from year to year. The following are details regarding each program:

CSJ (Canada Summer Jobs)

Program administrator: Service Canada

Financial formula: Public and private sector employers are eligible to receive funding for up to **50%** of the provincial or territorial minimum hourly wage.

SEP (Summer Employment Opportunities)

Program administrator: Ministry of Tourism, Culture and Sport

Financial formula: Employers are eligible to receive **100%** receive funding.

Discussion:

Staff suggest that the Township submit applications for the following summer student jobs:

- 3 positions for 2 months with the Municipal Labourer with Canada Summer Job (CJS) This position is only available with CJS
- 3 positions for 2 months at the Tourist Information Office Attendant with Canada Summer Job (CJS)
- 3 positions for 2 months for Day Camp Counsellor with Canada Summer Job (CJS)
- 3 positions for 2 months at the Tourist Centre Attendant with Summer Employment Opportunity (SEO)
- 3 positions for 2 months for Day Camp Counsellor with Summer Employment Opportunities (SEO)

Financial consideration:

There is no financial commitment required at this point. The Township's contribution to the student wages will depend on whether the grant applications are approved and the associated terms/conditions.

Conclusion / Recommendation / Motion:

THAT Council directs staff to apply for the student job subsidy programs listed above.

Karine Pelletier, Clerk-Treasurer

addition

#10 (R)

McGarry Volunteer Fire Department

P.O. Box 9, 27 Webster Street
VIRGINIATOWN, ONTARIO, CANADA
P0K 1X0

Tel. (Meeting Rm.) 1-705-634-2500

Fax (Township Office): 1-705-634-2700

Fire Chief Neil Albright (705) 668-0346

Deputy Chief Kyle Caza (705) 668-0880

January 10th, 2025

The McGarry Fire Department is preparing for our 32nd Annual Poker Run on Saturday February 15th, 2025.

Our community has been very generous with this event in the past years. By doing this event we can give back to our community and help with other events held during the year. We are also able to buy new equipment for our volunteer Fire Fighters with the funds from this event.

We are asking Council for the Gymnasium, canteen and kitchen would be available that weekend and if so, would it be possible to get the facilities at no cost this year.

We would also need the facilities for Friday evening to set up and on Sunday morning to clean up and put everything away.

Sincerely,



McGarry Fire Chief
Neil Albright