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# Draft Strategic Plan 2024-2029

## Township of McGarry

**Draft Strategic Plan 2024-2029**  
**Township of McGarry**

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## **1.0 Introduction**

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### **Background**

The Township is currently developing a new strategic plan to guide the Township towards established goals over the next five-year period, to 2029. The Township retained J.L. Richards & Associates Limited (JLR) to work with Council, staff, and the community to develop this Strategic Plan.

A strategic plan is a useful tool for municipalities to strengthen the governance process and support Council and Staff decision-making. Strategic planning is an organizational management activity that is used to set priorities, focus energy and resources, strengthen operations, ensure that employees and other stakeholders are working toward common goals, establish agreement around intended outcomes/results, and assess and adjust the organization's practices.

The scope of work to develop the plan includes review of the following:

- The priorities of the public, staff, and Council for the Township over the next five (5) years;
- The tasks that the Township may set to implement these priorities;
- The opportunities that the Township has to leverage these priorities;
- The barriers, particularly as a result of the pandemic, facing the Township and methods in which they can be overcome;
- The method in which the Township could be most efficient with resources to achieve these priorities.

### **Council Workshop**

On October 18, 2023 Council met for a public meeting which included a strategy workshop for Council and staff facilitated by JLR. The workshop included a presentation about the historical and social context of McGarry, a review of the Background Report and previous public engagement, and a series of group exercises to develop an updated mission and vision statement. Based on the discussions around public engagement and the Township's mission and vision, Council and Township staff generated lists of ideas for the future of the Township. Using a consensus-based group discussion process, the ideas were then clustered into theme-based goals. These goals became the basis for the proposed draft strategic plan presented here.



**Figure 1 & 2. Photos of the themed goals from the Council Workshop**

The workshop concluded with a short reflective discussion on the activities and outcomes of the workshop and next steps for the project. Prior to closing the meeting, Council received public comments and questions from in-person and virtual attendees.

### **Open House**

The following day, on October 19, 2023, Council hosted an Open House facilitated by JLR. The purpose of this Open House was to present the initial goals of Council to the public for feedback. The North Virginiatown gymnasium was set up with posters providing information on strategic planning, the Township's strategic plan project, and the ideas for goals drafted by Council the previous evening. Over four hours, approximately 35 members of the public dropped into the Open House to review posters, provide written comments, or discuss the project with members of Council, Township Staff, or a JLR planner.

The event served as a joint Open House for both the Strategic Plan project and as a statutory Open House for the Township's Official Plan and Zoning By-law updates. The benefit of joint events for the simultaneous projects was to create more opportunities for the community to participate and attend an Open House, and to share learnings from community feedback across projects.

### **Drafting the Strategic Plan**

The ideas and goals prepared by Council and Township staff during the October 18<sup>th</sup> meeting, and feedback from the public during the following Open House were collected and compiled by JLR. A draft Strategic Plan, including a proposed mission statement, vision statement, and strategic priorities have been developed and presented below.

## 2.0 Mission and Vision Statements

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### Mission Statement

Current Mission Statement: *The Township will promote the attraction and retention of residents by supporting an affordable, attractive lifestyle and prioritizing local quality of life in a sustainable manner.*

During the workshop, Council generally agreed with the current mission statement, and considered how the current mission is geared mostly to residents and not economic development. They discussed the importance of the following themes or phrases:

- Sustainable
- Quality of life
- Pursuing investment
- Promotion
- Attraction
- Retention
- Affordable

The following is a suggested update to the Mission Statement:

*The Township will promote the attraction and retention of residents and business by supporting an affordable, attractive quality of life and pursuing local investment in a sustainable manner.*

The draft mission statement includes minor changes to key words of the statement to bring it into alignment with the themes and phrases described by Council and staff. In addition to the themes above, language was also added to include business interests in addition to that of residents and reflect Council desire to reflect an enhanced focus on economic development.

### Vision Statement

Current Vision: *We are growing a proud, diverse, eco-friendly community for all ages.*

During the workshop, Council generally agreed with the current vision statement, and discussed the importance of the following themes or phrases:

- Active
- Diverse (all ages)
- Proud
- Booming
- Thriving
- Safe
- Welcoming

The following is a suggested update to the Vision Statement:

*We envision a proud, thriving, eco-friendly community that is safe and welcoming for all ages.*

The proposed changes to the vision statement are primarily for brevity, clarity, and to reflect the discussion from Council and staff. As diversity was discussed to represent opportunities for and representation of all ages, this word could be removed to be concise, while the intention is still reflected in "for all ages". The discussed concepts of safety and a sense of welcome were included. Thriving was also included to represent the Township's desire for quality of life as well as population and economic growth.

### 3.0 Strategic Goals

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The intent of this plan is to set aspirational goals, with actionable steps towards achieving them. The following section lays out five draft Strategic Goals for McGarry. These include all eight of the goals set by Council and Staff during the strategic planning workshop, however some have been combined below to create a more streamlined list of goals and supporting actions.

*Over the next 5 years, McGarry will:*

#### A) Become an attractive Township to draw visitors and make residents proud

- Formerly "Tourist attraction" and "Beautification of all properties"

#### B) Meet community needs for infrastructure and services

- Formerly "Community Services" and "Infrastructure"

#### C) Offer diverse opportunities and amenities for social and active living

- Formerly "Active Lifestyles" and a few ideas related to welcoming people

#### D) Strengthen Economic Resources and Strategies for the Township

- Formerly "Raise/Get money in order to achieve goals"

#### E) Promote the Township and build relationships to attract residential and economic investment

- Formerly "Growth" and "Employment Opportunities" categories

Each of the five goals is presented in more detail below, with a series of near and further term actions to begin working towards achieving the goal. Short-term actions are more immediate and intended to be initiated or even completed within the five-year timeframe of the strategic plan. Longer term actions may be initiated within that timeframe, but require longer term, planning, resourcing, or implementation which extends further than five years from this plan.

Each goal also has a list of the ideas generated to date by Council, staff, and the public to inspire possible outcomes for the goal. Some of these ideas were provided by the public after the Council workshop, at the open house and through written and verbal comments. Note that as the Township carries out the actions and builds momentum towards each goal, the many possible outcomes of each goal may change or be replaced over the timeline of this plan.

For each action, one or more champions is identified to be responsible for the action and carrying out or identifying tasks needed to complete the action. Everyone has a role to play for realizing the success of these goals, and so champions may be members of staff, members of Council, or members of the community.

## Goal A: Become an attractive Township to draw visitors and make residents proud

The Township aspires to be a place known for the beauty and history of the community and surrounding natural environment. This includes aspects of aesthetic attraction and property maintenance, as well as opportunities to attract visitors who come to appreciate the natural beauty of the area.

Short Term Actions		Champion
1)	Begin plans to optimize the marina and lake pavilion space for seasonal and year-round use.	Staff
2)	Publish a call for interested commercial operations to establish recreational activities at the waterfront. E.g. canoe and kayak rentals are popular ideas.	Staff
3)	Commission a 3D model of the community, or similar creative outputs, to visually communicate the history of the Township.	Staff
4)	Set up a volunteer-run grass cutting service for seniors.	Community members
Long Term Actions		Champion
5)	Work with the Province and other stakeholders to rehabilitate mine tailing areas around the beach;	
6)	Network with corporate sponsors to establish philanthropic donations or local promotional incentives to encourage landscaping, yard clean up, and maintenance on private or institutional properties. E.g., Sudbury's <a href="#">Ugliest Schoolyard Competition</a> makes use of in-kind donations from local corporations and volunteer labour to improve school yards through a friendly competition.	
7)	Create updated marketing materials for tourist attractions to feature local historical and environmental attractions. E.g. Feature unique natural features, such as plant life or biodiversity, to attract niche areas of tourism.	

### Possible Outcomes:

- Residents are proud of their properties and municipal spaces
- Residents have more opportunities for support for rehabilitation or yard clean up
- Residents, newcomers, and visitors are more understanding of the mining history of the town and aware of how it affects their lives and properties today
- Increased community awareness of the indigenous history of the area, for incorporation into Council events and activities
- Increased commercial and recreational activity at the marina including a chip stand or restaurant

## Goal B: Meet community needs for infrastructure and services

The Township aspires to be a community which has the necessary infrastructure and access to services to provide residents with the amenities needed for a comfortable quality of life, across all three communities and the rural area within the Township. This includes the delivery of municipal and private services (water and roads are the priority, along with internet connectivity) as well as a level of infrastructure to support existing and attract new community and commercial services.

<b>Short Term Actions</b>		<b>Champion</b>
8)	Prioritization and continued maintenance and repaving of Township roads;	Staff
9)	Prioritization and continued maintenance of water and wastewater infrastructure;	Staff
10)	Work with public health agencies, care providers, and adjacent municipalities to identify opportunities for expanded healthcare services. E.g., Re-establishing a First Response team for the community.	Staff, Council
<b>Long Term Actions</b>		<b>Champion</b>
11)	Update the Township's Asset Management Plan and set capital funding targets needed to replace aging infrastructure and improve efficiencies;	Staff
12)	Explore partnerships with neighbouring municipalities to develop a regional service or encourage a private-run service for shared transportation;	Council
13)	Improve connectivity between the three communities with path repairs/installation, signage, and wayfinding.	Staff

#### **Possible Outcomes:**

- Potholes repaired, smooth roads, comfortable to drive on;
- Reduced plumbing and sewage issues for residents;
- Medical and mental health services available;
- Transportation services available;
- More visibly equal investment across the three communities;
- Easy access for residents and visitors to get around and between all three communities on foot

### **Goal C: Offer diverse opportunities and amenities for social and active living**

The Township aspires to be a place where residents can safely and easily enjoy active lifestyles and socialization. The community wishes to be a place where people feel welcome, have social opportunities to join, and can fully appreciate the recreational opportunities just outside their doorstep.

<b>Short Term Actions</b>		<b>Champion</b>
14)	Re-establish a welcome wagon to provide new residents information about the Township and establish a first local contact	Staff, community members
15)	Identify opportunities for small scale investments into "social infrastructure" to encourage residents to stop and talk or gather with others. E.g., One example is a "buddy bench" or other street furniture to encourage residents to linger and chat with each other.	Staff, Council
16)	Put out a call for volunteers to establish a neighbourhood watch or similar local program.	Staff, community members
<b>Long Term Actions</b>		<b>Champion</b>
17)	Develop a Recreation Master Plan to outline longer-term plans for new facilities and recreation activities in the Township and establish capital funding needs.	Staff



### Possible Outcomes:

- A dog park
- Walking paths
- Sports for all ages, e.g. baseball, basketball, pickleball, frisbee golf, mini golf, etc.
- Teen club house or social events, e.g. dances
- A buddy bench
- Build momentum to encourage local participation among residents
- Selected activities and facilities:
  - Ice skating paths and snowshoe trails
  - A domed outdoor rink
  - Soccer fields

## Goal D: Strengthen Economic Resources and Strategies for the Township

The Township recognizes that strong governance, high quality of services, and achievement of goals require substantial resources. The Township aspires to build a complement of tools to strengthen economic development. This includes establishing effective strategies, networks, and skills sets to capitalize on economic opportunities and funding sources as they arise.

Short Term Actions		Champion
18)	Assign a member of staff to lead research and pursuit of grants and funding opportunities for the Township.	Staff
19)	Continue to strengthen relationships with mining industry for local employment, capital investment partnership, and philanthropic opportunities.	Staff, Council
20)	Establish a community development committee for local business owners and operators and those interested in potential business pursuits to learn from each other and leverage opportunities. E.g., This might be modeled after the <a href="#">Kirkland and District Community Development Corporation</a> .	Staff, Community
Long Term Actions		Champion
21)	Prioritize long-term investment in Township resources, training, and capacity building for staff and volunteers.	Staff, Council

### Possible Outcomes:

- Greater access to government and private funding for municipal initiatives
- Increased entrepreneurship in the community
- Redevelopment of vacant businesses
- Increase in local jobs within mining and other industries
- Growth in public trust in council and staff

## Goal E: Promote the Township and build relationships to attract residential and economic investment

The Township aspires to be a place for future investment for residents and business. The Township aims to develop strong networking and marketing to spread the word about McGarry and make the decision to

relocate or invest locally as convenient as possible. A secondary opportunity within this goal will be to learn from the challenges and successes of other municipalities and continue to develop local and regional partnerships.

<b>Short Term Actions</b>		<b>Champion</b>
22)	Maintain a publicly available and online list of local properties available for redevelopment or rehabilitation with potential for in-demand local amenities, e.g. gas stations, grocery stores;	Staff, Community
23)	Meet semi-regularly with local/regional municipalities to discuss economic development approaches, learnings, and opportunities for partnership to leverage common assets.	Staff, Council
<b>Long Term Actions</b>		<b>Champion</b>
24)	Establish an Attraction and Retention Strategy to provide updated marketing to attract new residents based on affordability, access to nature, and sense of community;	Staff

**Possible Outcomes:**

- Attracting new residents
- Population and economic growth
- New businesses for the community:
  - Coffee shops
  - Grocery, convenience, LCBO,
  - Clothing, sports equipment
  - Gas station, laundromat, and other amenities

## 4.0 Challenges

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Potential barriers include funding and the capacity of staff and Council to accomplish the long list of ideas generated. As with every municipality, Township resources are finite and the Township has legislated limitations on the ways it can generate and distribute resources within the community. In some cases, this will require Township staff to be creative with available resources. In others, this will require investments of time, energy, and ideas from members of the community. McGarry is well practiced with both of these strategies. It is also important to keep in mind that as the Township carries out the actions and builds momentum towards each goal, the many actions and ideas supporting each goal may change or be replaced over the timeline of this plan.

McGarry's long mining history also brings the potential of new mining operations in the long-term future. This introduces a degree of uncertainty for the Township's planning – long-term actions may ultimately be influenced by external economic factors. As such the Township should continue with open communication and collaboration where appropriate with resource development companies to work together towards a shared future.

It is the strong intent of Council to maintain good governance for the present and future of the Township. The strategic goals in this draft plan reflect the ideas and hopes of Council, staff, and residents towards a future in McGarry and ensure that, despite uncertainty, McGarry will continue to be a community offering high quality of life for residents and quality of experience for visitors.

## 5.0 Measurement and Monitoring

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The Township has a Strategic Planning Committee who meet regularly to monitor activities from the previous strategic plan. Following final approval of the strategic plan, we recommend the Committee continue to act as the primary stewards of the plan, through regular meetings in addition to the following suggested activities:

- **Annual Fiscal Planning:** To best guide fiscal decision making towards municipal goals, the Strategic Plan should be aligned with annual municipal budget planning practices. We recommend an annual special committee meeting to determine the series of actions towards each goal to be carried out over the coming year, confirm a champion responsible for each action, and allocate financial resources. We suggest beginning these meetings with a summary of the successes of the previous year, to build on each year's momentum and learnings. Given the high interest in the strategic plan during the Council workshop and public open house, we suggest making this event public, for attendance, questions, and to continue to build interest in the Township's goals.
- **Staff Reports:** To keep the high-level Strategic Plan top of mind during implementation, we suggest incorporating it into regular staff reporting. For example, a brief section with a checklist of the five strategic goals could be added to staff report templates. Report writers can easily select which of the five goals each report's activities best corresponds to, with additional detail provided in the report as needed.
- **Quarterly Committee Reporting:** With support of the champions identified for each action, we recommend the committee prepare quarterly reports to Council to present updates of actions initiated and results realized to date, and next steps for the coming quarter. These more formal public reports could also be linked on the Township website's Strategic Plan webpage for easy public accessibility.

## 6.0 Next Steps

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This Draft Strategic Plan concludes Phase 2 and initiates the next round of public consultation to gather feedback on the draft.



This Draft will be publicly available for comments and feedback until early 2024. Based on this feedback, a final Strategic Plan will then be revised and presented to Council for adoption in Spril of 2024.

DRAFT



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May 3, 2024

To Whom It May Concern:

**RE: LAS Sewer and Water Line Warranty for residents**

The Association of Municipalities of Ontario's business services arm, LAS, recognizes that residents depend on their municipal leaders for support related to critical infrastructure – such as the sewer and water lines running from a resident's home to the municipal connection.

Residential property owners are often not aware that they are responsible, not the municipality, for the maintenance of these buried lines when they break, leak, or clog, and that standard home insurance policies may not cover these costly repairs, especially those related to normal wear and tear.

Municipalities of all sizes can benefit from the LAS Sewer and Water Line Warranty program, which provides up to \$8,500 coverage per occurrence. Additionally, the program has no annual or lifetime limits, service fees or deductibles – just protection when your residents need it.

In the case of a repair, the resident receives timely, quality service performed by licensed local contractors where possible, all at an affordable monthly fee and with no deductible.

This program is an opportunity for LAS to help the municipal sector address this problem area with a program that is tested and proven in other jurisdictions. It is offered by Service Line Warranties of Canada (SLWC) at no cost to the Municipality, and no public funds are used to promote or administer the program.

Given the limited number of service companies in this space, SLWC was chosen in an RFP originally conducted by the City of Hamilton, which was then leveraged by LAS to support an optional offering to all Ontario municipalities.

Should you have any questions about this LAS partnership please contact Fernanda Lazzaro, Customer Service Representative, at 416-971-9856 x 369 or by email at [flazzaro@amo.on.ca](mailto:flazzaro@amo.on.ca).

You can also learn more about this offering by visiting [www.slwofc.ca](http://www.slwofc.ca).

Thanks,

Sincerely,



Judy Dezell

Director of AMO Enterprise, Business Partnerships & LAS



**EB-2024-0111**

**Enbridge Gas Inc.**

**Application to change its natural gas rates and other  
charges beginning January 1, 2024**

**PROCEDURAL ORDER NO. 1  
April 26, 2024**

Enbridge Gas Inc. (Enbridge Gas) filed an application with the Ontario Energy Board (OEB) under section 36 of the *Ontario Energy Board Act, 1998*, S.O. 1998, c. 15 (Schedule B), seeking approval for changes to the rates that Enbridge Gas charges for natural gas distribution, transportation and storage, beginning January 1, 2024. The OEB is reviewing the application in three phases.

On August 17, 2023, the OEB approved a settlement proposal between Enbridge Gas and the intervenors on some Phase 1 issues (Phase 1 Settlement Proposal).<sup>1</sup> After a hearing, the OEB issued its Decision and Order on the remaining Phase 1 issues on December 21, 2023 (Phase 1 Decision).<sup>2</sup> An Interim Rate Order for 2024 rates was issued on April 11, 2024.<sup>3</sup>

This Procedural Order addresses a number of initial procedural matters for Phase 2 of the proceeding.

**Administrative Matters**

A new file number, **EB-2024-0111**, has been assigned to Phase 2 of the proceeding.

For greater certainty, all intervenors in Phase 1 are considered to be intervenors in Phase 2; and any of them that were eligible for cost awards in Phase 1 are also eligible in Phase 2.

In Phase 2, parties may refer to any evidence filed in Phase 1.

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<sup>1</sup> EB-2022-0200, Decision on Settlement Proposal, August 17, 2023.

<sup>2</sup> EB-2022-0200, Decision and Order, December 21, 2023.

<sup>3</sup> EB-2022-0200, Interim Rate Order, April 11, 2024.

## Phase 2 Issues List

A draft Phase 2 issues list is attached as Schedule A to this procedural order. The starting point for this draft was the issues list approved early in Phase 1<sup>4</sup>. It has been updated to reflect (a) the changes that were agreed to in the Phase 1 Settlement Proposal, and (b) the findings and directions in the Phase 1 Decision. For simplicity, the draft Phase 2 issues list has been re-numbered.

At this time, the OEB is making provision for written submissions on the draft Phase 2 issues list. To be clear, the Phase 2 issues previously approved in the January 27, 2023 Issues List Decision, as revised by the August 17, 2023 Decision approving the Phase 1 Settlement Proposal, are final. Submissions on the draft Phase 2 issues list should be limited to the characterization of the Phase 2 issues stemming from the Phase 1 Decision, as identified in the footnotes to the draft Issues List in Schedule A.

In the Phase 1 Decision, the OEB found that the revenue horizon for small-volume customers (excluding projects under the current phase of the Natural Gas Expansion Program) should be reduced to zero years starting in 2025, and deferred implementation matters to Phase 2. Enbridge Gas filed a motion to review that finding, as well as certain others. On February 12, 2024, at Enbridge Gas's request, the OEB stayed the Phase 1 Decision insofar as it pertains to the customer revenue horizon issue until April 30, 2024 (since extended to June 28, 2024).<sup>5</sup> The Government of Ontario has tabled legislation that would, if passed, authorize regulations to override the Phase 1 findings on the customer revenue horizon. Accordingly, the draft issues list for Phase 2 does not include any issues relating to the customer revenue horizon.

## HRAI Intervention Request

On January 10, 2024, the Heating, Refrigeration and Air Conditioning Institute of Canada (HRAI) filed a letter with the OEB requesting intervenor status in Phases 2 and 3 of the proceeding, as well as cost eligibility.

HRAI stated that it intends to deal with the effect of a new Enbridge Gas unregulated activity being carried out within the regulated utility, called Enbridge Sustain.

HRAI explained that Enbridge Sustain is a business involving the sale, installation, servicing and financing of solar, electric vehicle, heat pumps, geothermal, and other

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<sup>4</sup> EB-2022-0200, Decision on Issues List and Expert Evidence and Procedural Order No. 2, dated January 27, 2023

<sup>5</sup> EB-2024-0078, Order for a Partial Stay, February 12, 2024.



energy-related equipment for residential and commercial buildings in Ontario, which is being carried out as an unregulated ancillary business by Enbridge Gas.

HRAI stated that Enbridge Gas did not disclose the Enbridge Sustain initiative on the record of Phase 1 of the proceeding and the materials on the energy transition do not reference Enbridge Sustain, despite it being a key part of Enbridge Gas's strategy to deal with declining market demand for natural gas space and water heating.

HRAI noted that its interests are related to 2025 and beyond and the issues already approved for Phases 2 and 3. Specifically, HRAI noted that the Phases 2 and 3 issues that it has substantial interest in are:

- Incentive Rate Mechanism
- Utility/Non-utility Cost Allocation
- Revenue Horizon on New Connections
- Energy Transition Technology Fund
- Earnings Sharing Mechanism

HRAI added that, "The OEB may conclude that establishing a specific Enbridge Sustain issue, dealing with all aspects of this, a new initiative by a regulated entity that the OEB has not yet had a chance to consider, is the best approach for Phase 2 in terms of regulatory efficiency."

On January 17, 2024, Enbridge Gas filed a letter objecting to HRAI's intervention request. In its letter, Enbridge Gas disputed that the business activities of Enbridge Sustain are relevant to the above issues and that those issues are ratepayer issues for which HRAI is not itself a ratepayer. Enbridge Gas stated that HRAI is not directly impacted by the Incentive Rate Mechanism, Earnings Sharing Mechanism or the Energy Transition Technology Fund. Enbridge Gas further stated that if questions related to Enbridge Sustain are relevant in Phases 2 and 3, they may be pursued by the active intervenors in this proceeding representing ratepayer interests and that HRAI's participation is not necessary.

Enbridge Gas submitted that the cost allocation issue between Enbridge Gas regulated utility and Enbridge Sustain raised by HRAI is not relevant to Phase 2 as the operations and maintenance (O&M) budget was resolved in the Phase 1 Settlement Proposal (aside from the cost allocation issue in Phase 2 relating to gas storage costs). Enbridge Gas stated that it is unclear if HRAI's perspective on how new customers will be served in a zero revenue horizon context is relevant to Phase 2 without an updated Phase 2 issues list and if HRAI's true interest is to provide evidence on the paths towards energy transition, its intervention request should focus on that.

On January 24, 2024, HRAI filed a letter in response to Enbridge Gas. In that letter, HRAI reiterated its position that its interests relate to the Phase 2 and 3 issues. HRAI stated that Phases 2 and 3 are intended to set rates for 2025-2028 and if Enbridge Gas is using utility advantages including cross-subsidies in a rapidly growing competitive business, that will affect what rates will be just and reasonable for customers in 2025-2028. HRAI further stated that it has unique knowledge of the industry within which Enbridge Sustain operates which other intervenors in the proceeding cannot provide as all gas and non-gas heating equipment in new construction is supplied by HRAI members.

Enbridge Gas submitted that if HRAI is granted intervenor status, it should not be granted cost eligibility as it is an organization representing commercial interests of HVAC contractors who would not individually qualify for cost awards for issues related to their business concerns.

In its reply letter, HRAI noted that if HRAI and its members ensure that their intervention is about just and reasonable rates, and only that, then ratepayers will benefit. HRAI submitted that the OEB should grant it cost eligibility with the caveat that an award of costs is dependent on responsible intervention that benefits customers.

At this time, the OEB is making provision for HRAI, Enbridge Gas and intervenors to provide, as part of their written submissions on the draft Phase 2 issues list, submissions on whether the scope of Phase 2 of this proceeding should include questions related to Enbridge Sustain (HRAI and Enbridge Gas may wish to rely solely on the correspondence they have already filed, or they may choose to supplement it). The OEB will make a determination on HRAI's intervention request, including cost eligibility, once the Phase 2 issues list has been finalized.

### **Environmental Defence Motion**

On February 2, 2024, Environmental Defence filed a Notice of Motion seeking an interlocutory order prohibiting Enbridge Gas from using ratepayer funds to promote the expansion of gas service, policies geared toward the expansion of gas service or lessened regulatory oversight.

In the cover letter to its Notice of Motion, Environmental Defence submitted that if the OEB believes the issues raised in the Notice of Motion should not be dealt with by way of an interlocutory motion, then the issues be added to the Phase 2 issues list.

On February 7, 2024, Enbridge Gas filed a letter objecting to Environmental Defence's motion on a number of grounds, including that the motion amounts to a collateral attack on the approved Phase 1 Settlement Proposal – the parties agreed to an overall O&M

budget amount without stipulation as to how Enbridge Gas could spend the budget amount.

Enbridge Gas submitted that if the OEB determines that it will consider Environmental Defence's request, there is no reason to do so on an expedited basis separate from the ongoing proceeding. Enbridge Gas submitted that if the OEB intends to add the issues raised by Environmental Defence in its motion, that Enbridge Gas be granted an opportunity to make submissions on the scope of any additional issues for Phase 2.

At this time, the OEB is making provision for Environmental Defence, Enbridge Gas and intervenors to provide, as part of their written submissions on the draft Phase 2 issues list, submissions on the expansion of the scope of Phase 2 of this proceeding to include the issues raised by Environmental Defence in its Notice of Motion (Environmental Defence and Enbridge Gas may wish to rely solely on the correspondence they have already filed, or they may choose to supplement it).

### **GEC Change of Counsel**

On December 15, 2023, counsel to Green Energy Coalition (GEC) filed a letter advising that a new lawyer, Amanda Montgomery, will be representing GEC.

In its January 17, 2024 letter, Enbridge Gas indicated that the new lawyer is already listed as a representative for Environmental Defence in this proceeding. Enbridge Gas requested that the OEB direct that the interventions of GEC and Environmental Defence be combined with single cost eligibility. Enbridge Gas submitted that throughout Phase 1 of the proceeding, the positions of GEC and Environmental Defence have been virtually indistinguishable.

On January 24, 2024, counsel to GEC and Environmental Defence filed a letter noting Enbridge Gas's position that GEC and Environmental Defence have been virtually indistinguishable is without merit and provided several reasons for that conclusion. The letter also noted that it anticipates that the two intervenors will coordinate closely in Phases 2 and 3 of the proceeding and that, where appropriate, they may file joint submissions. The letter further stated that the clients of each intervenor have distinct interests and there would be little to gain by combining the interventions of GEC and Environmental Defence.

The OEB is satisfied that GEC and Environmental Defence have distinct interests and therefore does not see a need to require the interventions of GEC and Environmental Defence to be combined. However, the OEB expects the two intervenors to continue to coordinate their efforts, and will consider each of their contributions when it is time to assess cost claims. Section 5.01(b) of the *Practice Direction on Cost Awards* states

that, in determining the amount of cost award to a party, the OEB may consider, amongst other things, whether the party "made reasonable efforts to combine its intervention with that of one or more similarly interested parties".

It is necessary to make provision for the following matters related to this proceeding. Further procedural orders may be issued by the OEB.

**THE ONTARIO ENERGY BOARD ORDERS THAT:**

1. Enbridge Gas shall file (and send a copy to every other party) its written submission on the draft Phase 2 issues list (including whether the issues list should reflect the issues raised in HRAI's intervention request and Environmental Defence's motion) no later than **May 6, 2024**.
2. Parties wishing to file a written submission on the draft Phase 2 issues list (including whether the issues list should reflect the issues raised in HRAI's intervention request and Environmental Defence's motion) shall do so (and send a copy to every other party) by **May 13, 2024**.
3. Enbridge Gas may file (and send a copy to every other party) a written reply submission no later than **May 21, 2024**.

Parties are responsible for ensuring that any documents they file with the OEB, such as applicant and intervenor evidence, interrogatories and responses to interrogatories or any other type of document, **do not include personal information** (as that phrase is defined in the *Freedom of Information and Protection of Privacy Act*), unless filed in accordance with rule 9A of the OEB's [Rules of Practice and Procedure](#).

Please quote file number, **EB-2024-0111** for all materials filed and submit them in searchable/unrestricted PDF format with a digital signature through the [OEB's online filing portal](#).

- Filings should clearly state the sender's name, postal address, telephone number and e-mail address.
- Please use the document naming conventions and document submission standards outlined in the [Regulatory Electronic Submission System \(RESS\) Document Guidelines](#) found at the [File documents online page](#) on the OEB's website.
- Parties are encouraged to use RESS. Those who have not yet [set up an account](#), or require assistance using the online filing portal can contact [registrar@oeb.ca](mailto:registrar@oeb.ca) for assistance.

- Cost claims are filed through the OEB's online filing portal. Please visit the [File documents online page](#) of the OEB's website for more information. All participants shall download a copy of their submitted cost claim and serve it on all required parties as per the [Practice Direction on Cost Awards](#).

All communications should be directed to the attention of the Registrar at the address below and be received by end of business, 4:45 p.m., on the required date.

With respect to distribution lists for all electronic correspondence and materials related to this proceeding, parties must include the Case Manager, Khalil Viraney at [Khalil.Viraney@oeb.ca](mailto:Khalil.Viraney@oeb.ca) and OEB Counsel, Ian Richler at [Ian.Richler@oeb.ca](mailto:Ian.Richler@oeb.ca).

Email: [registrar@oeb.ca](mailto:registrar@oeb.ca)

Tel: 1-877-632-2727 (Toll free)

**DATED at Toronto, April 26, 2024**

## **ONTARIO ENERGY BOARD**

Nancy  
Marconi

Digitally signed by Nancy  
Marconi  
Date: 2024.04.26  
18:31:38 -04'00'

Nancy Marconi  
Registrar

**Schedule A**  
**Enbridge Gas Inc.**  
**EB-2024-0111**  
**Draft Phase 2 Issues List**

**Enbridge Gas Inc.  
Rebasing Application – Phase 2  
Draft Issues List**

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**Phase 2**

**A. Incentive Rate Setting Mechanism**

- 1) Are the proposed Price Cap Incentive Rate-Setting Mechanism, Annual Rate Adjustment Formula, and term appropriate?
- 2) Are the proposed elements of Enbridge Gas's Price Cap Incentive Rate-Setting Mechanism appropriate?
- 3) Is the proposed approach to incremental capital funding appropriate, including the proposed inclusion of overhead costs in ICM amounts?<sup>1</sup>
- 4) Is the proposed earnings sharing mechanism appropriate?
- 5) Is Enbridge Gas's proposal for annual proceedings for clearance of deferral and variance accounts and presentation of utility results (and any ESM amounts) and scorecard results appropriate?
- 6) Is the proposed mechanism to reduce the capitalized indirect overhead balance by \$50 million in each year of the IRM term and expense it as O&M appropriate?<sup>2</sup>
- 7) How should Enbridge Gas be incentivized to implement economic alternatives to gas infrastructure and how should the recovery of its costs be treated?<sup>3</sup>
- 8) Are the proposed scorecard Performance Metrics and Measurement targets for the amalgamated utility appropriate?

**B. Storage**

- 9) Should the cap on cost-based storage service for in-franchise customers established in the NGEIR decision remain at 199.4 PJ?
- 10) Is the purchase of storage service at market-based rates by Enbridge Gas from Enbridge Gas for in-franchise customers appropriate?
- 11) Is the proposal to add 10 PJ of market-based storage at a cost not currently included in the 2024 Test Year gas cost forecast appropriate?
- 12) Is the allocation of capital assets and costs between utility and non-utility (unregulated) storage operations appropriate, including Enbridge Gas's proposal to recover Dawn to Corunna project costs in 2024 rate base?

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<sup>1</sup> EB-2022-0200, Decision and Order, dated December 21, 2023, p. 95; EB-2022-0200, Decision on Settlement Proposal, dated August 17, 2023, Schedule A, p. 25

<sup>2</sup> EB-2022-0200, Decision and Order, dated December 21, 2023, pp. 98, 99 and 140

<sup>3</sup> EB-2022-0200, Decision and Order, dated December 21, 2023, p. 52 and p. 108

**Enbridge Gas Inc.  
Rebasing Application – Phase 2  
Draft Issues List**

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- 13) How should the determinations made for the Phase 2 Storage issues be addressed and implemented, including any required changes to 2024 costs and revenues, the Gas Supply Plan and gas supply deferral and variance accounts?
- 14) Is the proposed harmonized methodology for determining the amount of storage space and deliverability required to serve in franchise customers appropriate, and is the proposed allocation of storage space and deliverability among customers appropriate?<sup>4</sup>

**C. Energy Transition Capital Spending, Technology Fund & Voluntary RNG Program**

- 15) Are the specific proposed parameters for an Energy Transition Technology Fund and associated rate rider appropriate?
- 16) Is the proposal to establish a new Energy Transition Technology Fund Variance Account appropriate?<sup>5</sup>
- 17) Are the specific proposals to amend the Voluntary RNG Program and to procure low-carbon energy as part of the gas supply commodity portfolio, appropriate?
- 18) Are the energy transition safe bet proposals with capital spending in the IRM term appropriate?<sup>6</sup>

**D. Operating Expenses**

- 19) In relation to the 2024 Test Year gas cost forecast,
  - a) Are the 2024 load balancing costs including storage appropriate?<sup>7</sup>
  - b) Is the proposed harmonized approach to determining operational contingency space appropriate?<sup>8</sup>
- 20) Is the annual amount for site restoration costs calculated appropriately, and is the long-term forecast of the total funds required for site restoration costs appropriate?<sup>9</sup>

**E. Other**

- 21) Has Enbridge Gas appropriately reviewed the energy comparison information in its informational and marketing materials, and taken appropriate actions based on its review?<sup>10</sup>
- 22) Has Enbridge Gas appropriately responded to relevant OEB directions and commitments from previous proceedings, in relation to Phase 2 issues?

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<sup>4</sup> EB-2022-0200, Decision on Settlement Proposal, dated August 17, 2023, Schedule A, p. 61

<sup>5</sup> EB-2022-0200, Decision on Settlement Proposal, dated August 17, 2023, Schedule A, pp. 55-57

<sup>6</sup> EB-2022-0200, Decision and Order, dated December 21, 2023, p.16

<sup>7</sup> EB-2022-0200, Decision on Settlement Proposal, dated August 17, 2023, Schedule A, p. 35

<sup>8</sup> EB-2022-0200, Decision on Settlement Proposal, dated August 17, 2023, Schedule A, p. 36

<sup>9</sup> EB-2022-0200, Decision and Order, dated December 21, 2023, pp. 94 and 140

<sup>10</sup> EB-2022-0200, Decision and Order, dated December 21, 2023, pp. 47 and 140



# PHU-THU Merger: Community Update

**June 3, 2024**

*Together, the Porcupine Health Unit and the Timiskaming Health Unit strive for an efficient and effective integration of our public health units to strengthen public health in Northeastern Ontario. We are committed to transparent communication, fostering a positive and inclusive culture, and optimizing our resources to deliver resilient and responsive public health programs and services for the best possible health outcomes in the diverse communities we serve.*

*Porcupine Health Unit-Timiskaming Health Unit (PHU-THU) merger updates are expected to be shared quarterly with municipalities, First Nations communities, and community partners.*

Questions or comments can be sent to [Rachelle Côté](#) or [Lori McCord](#).

## Where are we now?



- Submitted the application to merge to the Ministry of Health.
- Both Boards of Health have passed motions formally intending to merge;
  - Reconfirming prior Board of Health direction to work towards a merger (March 2020; August and Fall 2023);
  - Pending government approval and confirmation of government funding.
- Both Boards of Health continue to discuss municipal representation on the future board.
- Implementing change management plans for staff, including training and team-building opportunities.
- Continuing to work on corporate integration (Human Resources and Information Technology).

## Communities and Public Health

- Local community needs and how we can best address them remain a strong focus throughout the merger.
- The merger will strengthen public health in each community by:
  - Reducing duplication and freeing up staff capacity and resources for effective public health programs and services;
  - Increasing surge capacity for urgent local public health concerns and emergencies;
  - Increasing staff expertise and enhancing retention;
  - Aligning boundaries with community and system partners, streamlining communication and work.
- Funding support from the Ministry of Health will ensure no financial impact of the merger on municipalities during the transition, and that the current staff and level of service will be maintained and enhanced.
- Merging now provides the opportunity to preserve our unique rural voice and plan our own future.

## Next steps

- Continuing to meet with the Ministry of Health on a regular basis to review the application and plan next steps.
- Engagement with community leadership and partners will focus on ensuring that public health programs and services are strengthened along the way.

## Messaging for your community members

- Current local public health contacts, programs and services remain the same.
- Merging will increase capacity, allowing for continued access to public health programs and services, even during simultaneous public health emergency responses.
- There will be more long-term, sustainable solutions that will have lasting positive impacts on the health of communities.
- While discussions of a merger between the Porcupine Health Unit and Timiskaming Health Unit have been occurring over 20 years, the COVID-19 pandemic provided a unique opportunity to realize the potential of a



merger. A merger is imperative to respond and adapt effectively to the everchanging needs of our communities.

***Strengthening public health in Northeastern Ontario***



#10 (a)

Minutes of a Recreation Committee Meeting held on Tuesday April 2<sup>nd</sup> , 2024, at 7:00 p.m.

**1. Opening of Meeting by the Committee Chair / Ouverture de la réunion par le/la Président(e) du comité:**

The Chair called the meeting to order at 7:00 p.m. and welcomed those in attendance.

**2. Roll Call / Appel nominal:**

<u>Attendance:</u>	<u>Present</u>	<u>Absent</u>
Chair Councillor Louanne Caza	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Co-Chair Councillor Annie Keft	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Paulette Paquet	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mary Walsh	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Alyson Nickel	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mayor Bonita Culhane	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Deputy-Clerk: Melanie Jensen  
Members of the Public: 3

**3. Adoption of the Agenda and Addendum / Adoption de l'ordre du jour et de l'addenda.**

Moved by Alyson Nickel	<b>08/2024</b>
Seconded by Paulette Paquet	<b>Agenda</b>

THAT the agenda for the Recreation Committee Meeting held on April 2<sup>nd</sup> , 2024 be adopted.

Carried

**4. Disclosure of Pecuniary Interest / Déclaration d'intérêts pécuniaires: None**

**5. Minutes of Previous Meetings / Procès-verbal des réunions précédentes :**

Moved by Paulette Paquet  
Seconded Alyson Nickel

**13/2024**  
**Minutes**

THAT the minutes of the Recreation Committee meeting held on March 5<sup>th</sup>, 2024, be adopted.

Carried

**6. Matters arising from the minutes/Affaires découlant des procès-verbaux: None**

**7. Deputations / Délégations / Députations / Délégations : None**

**8. Correspondence, Information / Correspondance, Information: None**

**9. Members Update Reports / Rapports de mise à jour des membres :**

-Report was given verbally and posted online.

**10. New Business/ Nouvelles affaires:**

- a) **Donation Letters:** Members discussed getting letters written up as soon as they know what to ask for in the letters.
- b) **Mother's Day:** Members discussed not doing anything this year for Mother's Day.
- c) **Spring Cleaning:** Members discussed doing a spring cleaning at the community centre.
- d) **Day Camp Supplies:** Deputy Clerk Asked the members for an inventory list of the day camp supplies so she can prepare for the summer events.
- e) **Wednesday Night Activities:** Members discussed changing the name of it from Kids Pickle ball to Wednesday Night Activities.
- f) **Change of time:**

Moved by Alyson Nickel  
Seconded by Paulette Paquet

**14/2024**  
**Change of Time**

THAT the Recreation Committee would like to change the time of the monthly meetings from 7:00 p.m. to 6:00 p.m.

Defeated

- 11. a) Submitted Questions / Questions soumises : None**  
**b) Audience Questions / Questions de l'auditoire : None**

A question period was held.


**12. Closed Meeting/ Réunion à huis clos: None**

13. **Adjournment / Clôture de l'assemblée:**

Moved by Alyson Nickel  
Seconded by Paulette Paquet

**15/2024**  
**Adjournment**

THAT this meeting be adjourned at 7:38 p.m.

  
\_\_\_\_\_  
Chair – Councillor Louanne Caza

May 7<sup>th</sup>, 2024



Resolution No. 19/2024

**THE CORPORATION OF THE TOWNSHIP OF MCGARRY  
RECREATION COMMITTEE  
P.O. BOX 99  
VIRGINIATOWN, ON. P0K 1X0**

MOVED BY Alyson Nickel

SECONDED BY Paulette Paquet

**THAT** the Recreation Committee Accept the resignation of member Mary Walsh and forward it to Council.

Defeated \_\_\_\_\_ / Carried L. Caza  
Chair Chair

Recorded Vote

Requested by \_\_\_\_\_

	YES	NO
Chair Councillor Louanne Caza	_____	_____
Co-Chair Councillor	_____	_____
Alyson Nickel	_____	_____
Paulette Paquet	_____	_____
Mary Walsh	_____	_____
Mayor Bonita Culhane	_____	_____

# 10 (10)

## **MCGARRY PUBLIC LIBRARY BOARD**

**Minutes of the regular meeting held at 5:30 p.m.**

**Monday, March 25, 2024    McGarry Public Library**

**PRESENT:**                    Margo Jollette (Chairperson, presided)  
                                 Merdy Armstrong, trustee  
                                 Ginette Guilbeault  
                                 Annie Keft, council representative  
                                 Francine Plante, council representative  
                                 Samantha Goulet, staff

**AUDIENCE:**                none

**1. Opening of meeting**

Meeting was opened at 5:30 p.m.

**2. Conflicts of interest**

No conflict of interest was declared.

**3. Approval of Agenda**

**2024:11** Moved by Ginette Guilbeault  
                                 Secoded by Merdy Armstrong

That the agenda for the meeting of March 25, 2024 be accepted with an addition in Business arising from the minutes: door.

Carried

**4. Minutes of the meeting of October 30, 2023**

**2024:12** Moved by Annie Keft  
                                 Secoded by Merdy Armstrong

That the minutes of the meeting of February 26, 2024, be accepted.

Carried

**5. Business arising rom the minutes**

- Library cannot proceed with Cantook installation of French eresources until it has a web presence. Web service from OLS was discontinued in 2019, unless the library chose to continue the service. Service was discontinued. CEO will start working on creation of a web page.
- No word yet from rug cleaning service. Rugs for door entrances were received and installed.
- The application for a summer student has yet to be confirmed.
- Library has begun filing income tax returns for CVITP (Community Volunteer Income Tax Preparation) program. Software is installed. Laptop for the service has been received. We propose to use it for income tax preparation and Quickbooks accounting. These services



need to be secure and using the laptop will keep this information from our network.

- Councillor Keft reported on her discussions with council members concerning our safety concerns with the entrance to the library and accessibility for seniors and handicapped patrons. Next step is to write a letter to council. This letter will be discussed at a council meeting.

## 6. Correspondence

- A letter of agreement has been signed with Bell who is to be our fibre net installation provider. No date for service was indicated on the letter. Installation fees are covered by OLS.
- Connectivity grant to help pay for Internet services has been received. This grant is to help pay the high cost of Internet service in small communities.
- We now have the information to terminate the Xerox contract. CEO will do what is expected before the machines returned. The library must pay all costs for the return: restacking fee, contract termination fee and shipping costs. As soon as new machine arrives and is working, arrangements will be terminated to return the machine.

## 7. CEO/Chairperson report

- Library has purchased a Brother small business all in one copier/printer/scanner/fax. It is a highly recommended machine and should suit our purpose for a few years.
- The interest in obtaining a charitable status for the library was discussed. Chairperson and CEO will pursue this further.

## 8. Finance

**2024:13** Moved by Francine Plante  
Seconded by Ginette Guilbeault

That the accounts for February 2024 in the amounts: **wages and benefits** – 1382,29\$ and **general accounts** 613,45\$ be paid.

Carried

## 9. Other Business.

- The request for the information to set the 2023 audit process came at the beginning of February.
- Craft kits for Easter distribution were not prepared. We will pursue this further for another time.

## 10. Adjournment

**2024:13** Moved by Francine Plante

That the meeting be adjourned at 6:35 p.m.

The next regular meeting will be on Monday, April 29, 2024, at 5:30 p.m.

Carried

Chairperson Muse Glette

Secretary Samanta Gault

Approved April 29, 2024

**AGENDA**  
**Regular Meeting**  
**Monday March 25, 2024**  
**McGarry Public Library, 5:30 p.m.**

1. Opening of Meeting
2. Apologies for non-attendance
3. Declaration of Conflicts of Interest
4. Approval of Agenda
5. Minutes of meeting 26/02/2024
6. Business arising from the minutes
  - Update on Cantook ebooks
  - Rug cleaning
  - Summer student
  - Update on CVITP (tax preparation)
7. Correspondence
  - Bell contract
  - Connectivity Grant
  - Xerox contract termination
8. CEO/Chairperson report
  - New copier purchase
  - Charitable status
9. Finance
  - Accounts – February – Wages/Benefits 1382.29 \$  
General – 613.45 \$
  - Connectivity Grant – 2216.64 \$
9. Other Business
  - 2023 Audit
  - Easter
10. Adjournment

Next meeting – April 29, 2024, 5:30 p.m.

<b>McGarry Public Library</b>	<b>Budget 2024</b>	<b>Jan-24</b>	<b>Feb-24</b>	<b>Mar-24</b>	<b>To Date</b>
<b>Income</b>					
Municipal Grant	15000.00				
Provincial Grant	2611.00				
Pay Equity	88.00				
Grant - Summer Student	3816.00				
Misc. Revenue	500.00				
Fundraising					
HST Rebate	1000.00				
Internet Rebate	2125.00		2216.64		2216.64
Donation					
<b>Revenue</b>	<b>25140.00</b>				<b>2216.64</b>
<b>Surplus 2023</b>	<b>19850.00</b>				<b>19850.00</b>
<b>Total Revenue</b>	<b>44990.00</b>				<b>22066.64</b>
<b>Expenses</b>		<b>Jan-24</b>	<b>Feb-24</b>	<b>Mar-24</b>	<b>To Date</b>
Supplies\Office Admin.	1000.00		40.50	40.50	81.00
Copier Charges	400.00		163.57	22.51	186.08
Telephone/Internet	2600.00	188.60	188.60	188.60	565.80
Postage and shipping	300.00			186.79	186.79
Membership Fees	175.00		75.00		75.00
Licences and permits	800.00		50.00		50.00
Equipment Purchase	2000.00			402.00	402.00
Bank Charges	100.00	2.95	2.95	62.95	68.85
Book Purchase-Adult	2000.00		52.90		52.90
Book Purchase-Juv.	1400.00				0.00
Periodicals	1000.00	60.00			60.00
HST Expense	300.00	24.52	39.93	94.50	158.95
Equipment Maintenance	700.00				0.00
Conferences / Mileage	100.00				0.00
Donations	200.00				0.00
Misellaneous Expense	105.00				0.00
Wages - Librarian	21000.00	1111.39	1226.00	1169.04	3506.43
Wages - Benefits	4500.00		156.29	175.99	332.28
Summer Sudent	3810.00				0.00
Committed	2500.00				0.00
<b>Total Expenditures</b>	<b>44990.00</b>	<b>1387.46</b>	<b>1995.74</b>	<b>2342.88</b>	<b>5726.08</b>



# 10 (c)

Minutes of a Tourist Committee Meeting held on Thursday, April 18<sup>th</sup>, 2024, at 6:00 p.m. in person or on the phone.

**1. Opening of Meeting by the Committee Chair:**

The Chair called the meeting to order at 6:00 p.m. and welcomed those in attendance.

**2. Roll Call:**

<u>Attendance:</u>	<u>Present</u>	<u>Absent</u>
Chair Councillor Francine Plante	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Co-Chair Councillor Elaine Fic	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Nyla Koomans	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Renate Schmitz	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Wendy Weller	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Mayor Bonita Culhane	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Deputy-Clerk: Melanie Jensen

Members of the public: 4

Moved by Nyla Koomans	<b>10/2024</b>
Seconded by Renate Schmitz	<b>Absent</b>

THAT the Chair agrees to grant a leave of absence to Member Wendy Weller for the Tourist Committee Meeting of April 18, 2024, due to appropriate advance notice submitted to the Clerk or Chair.

Carried

**3. Adoption of the Agenda and Addendum**

Moved by Renate Schmitz	<b>11/2024</b>
Seconded by Nyla Koomans	<b>Agenda</b>

THAT the agenda for the Tourist Committee Meeting held on April 18<sup>th</sup>, 2024, be adopted.

Carried

**4. Disclosure of Pecuniary Interest: None**

**5. Minutes of Previous Meetings**

Moved by Nyla Koomans  
Seconded by Renate Schmitz

**12/2024  
Minutes**

THAT the minutes of the Tourist Committee Meeting held on March 6<sup>th</sup>, 2024 be adopted.

Carried

**6. Matters arising from the minutes: None**

**7. Deputations / Délégations: None**

**8. Correspondance, Information: None**

**9. Members Update Reports:**

Members update was done verbally. It can be listened to online.

**10. New Business:**

- a) Budget: Members discussed the Budget and will submit it to the Clerk.
- b) Vendor – Fees and Membership Schedule: Members discussed the Vendors Event and will rediscuss it at the next meeting.
- c) Cleaning tasks: Members discussed cleaning day at the Tourist Centre.

**11. a) Submitted Questions: None**

**b) Audience Questions:**

A question period was held.

**12. Closed Meeting: None**

**13. Adjournment:**

Moved by Renate Schmitz  
Seconded by Nyla Koomans

**13/2024  
Adjournment**

THAT this meeting be adjourned at 5:42 p.m.

Carried

  
Chair – Councillor Francine Plante

#10 (d)

**TEMISKAMING MUNICIPAL ASSOCIATION**

**AGENDA - REGULAR MEETING**

**DATE:** April 25, 2024

**TIME:** 6:30 P.M.

**PLACE:** Rosaire & Wilfrid Paiement Recreation Centre

**1. OPENING OF MEETING**

**2. ADOPTION OF PRECEDING MINUTES**

**3. DELEGATIONS:**

- Terry Fiset / Jack Munroe documentary
- Mark Wilson
- Danny Whalen / FONOM

**4. RESOLUTIONS:**

- Asset Retirement Obligation / Terry Phillips
- Kirkland Lake – Exotic Animals
- Kirkland Lake – AORS funding
- Kirkland Lake – College Funding
- Kirkland Lake – Post Graduate Work Permit
- Matachewan 2 + 1 Highway resolution

**5. DISCUSSIONS:**

- MPAC / September
- Open discussion

**6. ADJOURNMENT**

**TEMISKAMING MUNICIPAL ASSOCIATION**

**REGULAR MEETING**

**April 25, 2024**

	<b>MEMBER</b>	<b>MEMBER</b>
<b>Armstrong</b>	<b>Reynald Rivard</b>	
<b>Brethour</b>	<b>Tom Goddard</b>	
<b>Casey</b>	<b>Guy Labonté</b>	<b>Bruno Trudel</b>
<b>Chamberlain</b>	<b>Kerry Steward</b>	
<b>Charlton/Dack</b>		
<b>Cobalt</b>	<b>Angie Adshead</b>	<b>Pat Anderson</b>
<b>Coleman</b>	<b>Lois Perry</b>	
<b>Englehart</b>	<b>Brian Bokus</b>	<b>Jo-Anne Farmer</b>
<b>Evanturel</b>	<b>Barb Beachy</b>	
<b>Gauthier</b>		
<b>Harley</b>	<b>Cliff Fielder</b>	<b>Pauline Archambault S. McKewn</b>
<b>Harris</b>	<b>Brian Brownlee</b>	<b>Ron Sutton</b>
<b>Hilliard</b>		
<b>Hudson</b>	<b>Larry Craig</b>	
<b>James</b>	<b>Rodger Donaldson</b>	
<b>Kerns</b>		
<b>Kirkland Lake</b>		
<b>Larder Lake</b>	<b>Patry Quinn</b>	
<b>Latchford</b>	<b>Jo-Anne Cartner</b>	<b>Sharon Gadoury</b>
<b>Matachewan</b>		
<b>McGarry</b>		
<b>Temagami</b>		
<b>Temiskaming Shores</b>		
<b>Thornloe</b>	<b>Wayne Miller</b>	
<b>Speaker</b>	<b>Diane Johnson</b>	
<b>OFM</b>		
<b>Jack Munroe Legacy</b>	<b>Terry Fiset</b>	<b>Myrna Hayes</b>
	<b>George Lefebvre</b>	



**April 25, 2024**

**Meeting opened at 6:30 pm.**

Moved by: Jo-Anne Farner

Seconded by: Wayne Miller

That the minutes of the Regular Meeting of April 24, 2024 be approved.

Carried

**DELEGATION:**

**Terry Fiset / Jack Munroe documentary/ LOST LEGEND:**

- First screening of documentary to be shown in Elk Lake on May 23<sup>rd</sup>.
- Haileybury Legion on May 24<sup>th</sup>
- Cobalt Theatre on May 25<sup>th</sup>
- Lost Legend Trailer can be accessed at:  
V2 LOST LEGEND TRAILER  
<https://vimeo.com/935039315?share=copy>  
Password: KJYik#%
- The committee is inviting everyone to take the opportunity to view one of the presentation featuring one of many **TRUE HEROS FROM THE NORTH.**

**Mark Wilson re 2+1 Highway:**

- Was unable to attend but will be at the May 30<sup>th</sup> meeting

**Danny Whalen re FONOM;**

Unable to attend but sent email to Lois for her to present at the meeting:

- Meeting with MTO / OPP to discuss road closures. OPP to get back to municipalities.
- Bail reform is looking very positive.
- FONOM “GoNORTH” video will be presented at AMCTO Zone meeting in Kirkland Lake/
- FONOM conference is completely sold out.

**DISCUSSIONS:**

**Terry Phillips re Asset Retirement Obligation:**

- Terry was not at the meeting and had no one to speak on the matter in his place.
- Pauline Archambault to present resolution at TMA’S May meeting.

**Kerry Stewart:**

- Malor flooding in Evanturel during the last rain. Damages in excess of \$500,000.

**April 25, 2024**

**Kirkland Lake:**

- AORS Funding
- College funding
- Post Graduate work permit
- No one to speak on the issues so motions will be presented at the May meeting.

Moved by:

Seconded by:

That the Temiskaming Municipal Association supports the Corporation of the Town of Kirkland Lake in its call to the Ministry of Labour, Training, Immigration and Skilled Trades to fully fund the Municipal Equipment Operator Course;

And further that a copy of this resolution be directed to the Honourable Minister of Labour, Training, Immigration and Skilled Trades; to John Vanthof – MPP Timiskaming-Cochrane; FONOM; the Association of Ontario Road Supervisors (AORS).

Tabled

Moved by:

Seconded by:

That the Temiskaming Municipal Association supports the Corporation of the Town of Kirkland Lake urging the Federal Government to reconsider its announced policy changes that will impact publicly funded colleges, such as Northern College and other colleges in small, northern and rural regions of Ontario, by altering the framework through which international students are admitted and managed;

And further that a copy of this resolution be directed to the Honourable Prime Minister of Canada; the Honourable Minister of Employment, Work Force Development and Official Languages; Charlie Angus – MP Timmins-James Bay and FONOM.

Tabled

Moved by:

Seconded by:

That the Temiskaming Municipal Association supports the Corporation of the Town of Kirkland Lake urging the Ontario Government to immediately implement the recommendation of the Blue-Ribbon Panel;

And further that a copy of this resolution be directed to the Honourable Minister of Ontario; John Vanthof-MPP Timiskaming-Cochrane and FONOM.

Tabled

**April 25, 2024**

Moved by: Clifford Fielder

Seconded by: Sharon Gadoury

**THAT** the Temiskaming Municipal Association supports the Corporation of the Town of Kirkland Lake petitioning the Ontario Government to immediately implement provincial regulations to restrict the possession, breeding and use of exotic wild animals and license zoos in order to guarantee the fair and consistent application of policy throughout Ontario for the safety of Ontario's citizens and the exotic wild animal population;

**AND FINALLY THAT** a copy of this resolution be forwarded to the Premier of Ontario, Ontario Solicitor General, Ontario Minister for Natural Resources and Forestry, MPP Timiskaming-Cochrane, AMO, AMCTO, MLAEAO Timiskaming Municipal Association (TMA) and the Federation of Northern Ontario Municipalities (FONOM).

Carried

Moved by: Tom Goddard

Seconded by: Sharon Gadoury

That Temiskaming Municipal Association receives and accepts the March 29<sup>th</sup>, 2024 bank reconciliation as presented by the treasurer.

Carried

Moved by: Patty Quinn

Seconded by: Sharon Gadoury

The meeting of April 25<sup>th</sup>, 2024 be adjourned at 8:00 pm.

Carried

*Executive meeting on May 23, 2024 at 12:00 pm at the Thornloe hall.*

*TMA meeting May 30, 2024 at 6:30 pm at the Rosaire and Wilfrid Paiement arena*





#10 (e)

To Whom it May Concern.

It is with great regret that I find myself having to resign from the Rec Committee but I had made a commitment to the committee and myself that I now find I cannot uphold due to a family problem that has now come upon us with no previous warning and needs to be dealt with so I cannot be there for meetings and everything else that the girls have to do. Therefore I don't feel it fair for me to keep that seat open for the next few months when I cannot be there to help. However I will be more than happy to come in and help whenever I can.

May Wash.



## MINUTES

### Timiskaming Health Unit Board of Health

Regular Meeting held on April 3, 2024 at 6:30 PM

THU NL Boardroom / Microsoft Teams

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1. The meeting was called to order at 6:30 p.m.

2. **ROLL CALL**

**Board of Health Members**

Stacy Wight	Chair, Municipal Appointee of Kirkland Lake <i>(video)</i>
Jesse Foley	Vice-Chair, Municipal Appointee for Temiskaming Shore <i>(video)</i>
Mark Wilson	Municipal Appointee for Temiskaming Shores
Jeff Laferriere	Municipal Appointee for Temiskaming Shores
Curtis Arthur	Provincial Appointee <i>(video)</i>
Carol Lowery	Municipal Appointee for Town of Cobalt, Town of Latchford, Municipality of Temagami, and Township of Coleman <i>(video)</i>
Paul Kelly	Municipal Appointee for Township of Larder Lake, McGarry & Gauthier <i>(video)</i>
David Lowe	Provincial Appointee
Steve McIntyre	Municipal Appointee for Township of Armstrong, Hudson, James, Kerns & Matachewan <i>(video)</i>
Casey Owens	Municipal Appointee for Town of Kirkland Lake <i>(video)</i>
Todd Steis	Provincial Appointee

**Regrets**

Gord Saunders	Municipal Appointee for Township of Chamberlain, Charlton, Evanturel, Hilliard, Dack & Town of Englehart
Guy Godmaire	Municipal Representative for Township of Brethour, Harris, Harley & Casey, Village of Thornloe
Cathy Dwyer	Provincial Appointee

**Timiskaming Health Unit Staff Members**

Dr. Glenn Corneil	Acting Medical Officer of Health/CEO
Randy Winters	Director of Corporate and Protection Services
Rachelle Cote	Executive Assistant
Erin Cowan	Director of Strategic Services and Health Promotion

3. **APPROVAL OF AGENDA**

**MOTION #26R-2024**

Moved by: Jeff Laferriere

Seconded by: Jesse Foley

Be it resolved that the Board of Health adopts the agenda for its regular meeting held on April 3, 2024, as amended with the following addition:

10c – Medical Care Transportation (Mr. Lowe)

CARRIED

4. **DISCLOSURE OF PECUNIARY INTEREST AND GENERAL NATURE**

None.

5. **PRESENTATION: SOCIODEMOGRAPHIC DATA FOR THU**

Presenters: Celine Butler, Epidemiologist

Angela Osei, Epidemiologist

Staff presented an overview of the sociodemographic data for the Timiskaming district. The presentation is available [here](#).

Celine and Cristina left the meeting room at 6:53 pm.

6. **APPROVAL OF MINUTES**

**MOTION #27R-2024**

Moved by: Mark Wilson

Seconded by: David Lowe

Be it resolved that the Board of Health approves the minutes of its regular meeting held on March 6 and March 25, 2024, as presented.

CARRIED

Mr. McIntyre stated that an option to obtain a recorded vote for certain discussions be available moving forward. The comment was noted by Chair Wight.

7. **BUSINESS ARISING**

None noted.

8. **REPORTS OF MOH/CEO**

Dr. Corneil provided a summary of the local situation and other related updates;

- The province recently confirmed a COVID-19 spring booster campaign for eligible persons of +65 yrs and those with an underlined medical condition. The vaccine will be available at THU and participating pharmacies. Messaging underway. The majority of the population will get to participate in the fall booster campaign.
- Measles: no increase post March break. The THU immunization team was successful in obtaining +80% in vaccination rates through the booster campaign.

- Solar eclipse: provincial messaging have been distributed to schools and have been attending standby emergency department meetings.
- James Bay standard flood evacuation: discussed the Town of Kirkland Lake potentially receiving evacuees over the next week. THU taking part in meetings for role of food inspections and risk of infectious diseases.

9. **HUMAN RESOURCES & FINANCE UPDATE**

Randy Winters provided an update for information purposes.

10. **NEW BUSINESS**

a. **PHU-THU Merger Update**

Dr. Corneil provided the following update:

- A BOH special meeting was held on March 25, 2024.
- The merger application was submitted to the ministry on April 2, 2024, and including all the applicable motions.
- The board composition motion was not carried at the Porcupine Health Unit, due to loss of quorum, therefore this part of the application was not complete. The motion is to be revisited at their next meeting, end of April.
- Working to distribute a summarized copy of the merger application to all members.
- Now awaiting the ministry formal decision. Hoping for a quick decision in order to move forward with the merger transition work.

b. **Briefing Note: Gender-Based and Intimate Partner Violence**

**MOTION #28R-2024**

Moved by: Jeff Laferriere

Seconded by: Mark Wilson

Be it resolved that the Board of Health:

1. Endorse the Public Health Sudbury and Districts calls for the provincial government to declare gender-based violence and intimate partner violence an epidemic (Appendix A)
2. Send a letter indicating this endorsement and urging the provincial government to declare gender-based violence and intimate partner violence an epidemic to Hon. Doug Ford, Premier of Ontario via email: [doug.fordco@pc.ola.org](mailto:doug.fordco@pc.ola.org)

cc:

- Hon. Sylvia Jones, Deputy Premier and Minister of Health
- Hon. Michael Parsa, Minister of Children, Community and Social Services
- Hon. Paul Calandra, Minister of Municipal Affairs and Housing
- John Vanthof, MPP – Timiskaming-Cochrane
- Anthony Rota, MP – Timiskaming-Nipissing

- Charlie Angus, MP – Timmins-James Bay
- Dr. Kieran Moore, Chief Medical Officer of Health
- Dr. Eileen DeVilla, Chair, Council of Medical Officers of Health (COMOH)
- All Ontario Boards of Health
- Association of Local Public Health Agencies (ALPHA)
- Health Unit Member Municipalities
- Melanie Ducharme, Chair of Temiskaming District Violence Against Women Coordinating Committee

c. **Medical Care Transportation**

After some consideration, Mr. Lowe informed to defer this discussion item to a later meeting of the Board of Health.

11. **CORRESPONDENCE**

**MOTION #29R-2024**

Moved by: David Lowe

Seconded by: Casey Owens

Be it resolved the Board of Health acknowledges receipt of the correspondence for information purposes.

CARRIED

12. **IN-CAMERA**

None noted.

13. **RISE AND REPORT**

N/A

14. **DATES OF NEXT MEETINGS**

The next regular meeting will be held on May 1, 2024 at 6:30 pm in Kirkland Lake.

15. **ADJOURNMENT**

**MOTION #30R-2024**

Moved by: Paul Kelly

Seconded by: Carol Lowery

Be it resolved that the Board of Health agrees to adjourn the regular meeting at 7:27 pm.

CARRIED

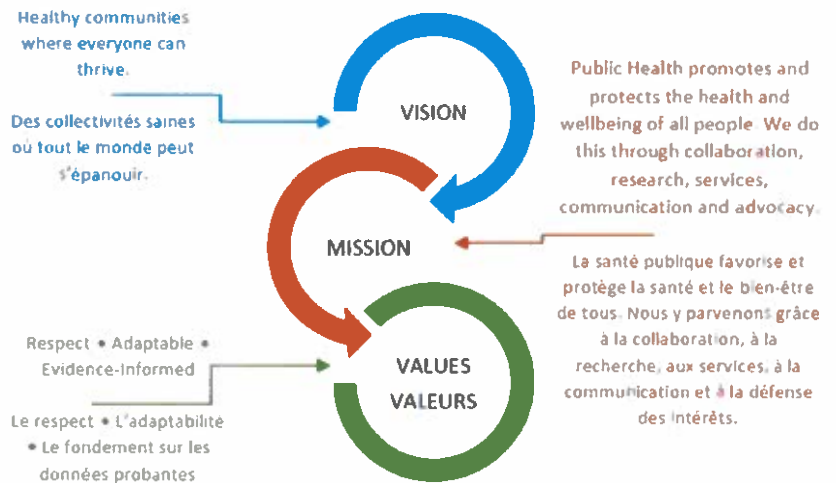
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Stacy Wight, Board Chair  
Rachelle Cote, Recorder



**Report Content**

- [THU in Action: Our People - Our Stories](#)
- [HR Update](#)



# Timiskaming Health Unit in Action

## Our people – Our stories

### Foundational Standards

#### Population Health Assessment and Surveillance

Population health assessment and surveillance is an essential public health function to support local public health practice to respond effectively to current and evolving issues and contribute to the health and well-being of our population. The list below highlights some of this work:

**Work Completed:**

- Completed the Sociodemographic Report and presented findings during a Grand Rounds with THU staff as well as the Board of Health. A fulsome knowledge translation plan for the general public is in progress.
- Strengthened coverage plans through cross training efforts.
- Initiated the creation of a surveillance framework to monitor indicators relating to emergency preparedness and climate change.
- Completed the Infant Feeding Surveillance System report.

**Variance:**

- Knowledge Exchange Plan to support activities at THU initiated but not completed as anticipated.

## Health Equity

The following section highlights local public health work in 2024 toward reducing health inequities that includes assessing and reporting on the local impact of health inequities and identifying local strategies, modifying and orienting public health interventions, and health equity analysis, policy development, and advancing healthy public policies.

### Work Completed:

- Foundational Standards team initiated completion of OCAP training (Ownership, Control, Access, Possession), which supports researchers in understanding the framework that supports First Nations data sovereignty and information governance.
- Began to initiate the Safer Spaces workplan, which aims to strengthen inclusive practices at THU. The Kirkland Lake office adopted some gender-neutral washrooms, staff badges with pronouns and other identifiers were launched, and additional training was identified for staff.

### Variance:

- Due to staff illness and contract positions being eliminated, much of the work identified in the operational plan was not able to be addressed.

## Effective Public Health Practice

Effective public health practice requires THU staff to apply skills in evidence-informed decision-making, research, knowledge exchange, program planning and evaluation, and communication, with a continued focus on quality and transparency. The section below captures 2024 activity highlights for program planning, evaluation, and evidence-informed decision making as well as for knowledge exchange and continuous improvement.

### Work Completed:

- Staff supported mentorship of an MPH practicum student.
- Research, Planning, and Policy Analysts supported the development and launch of a new situational assessment template and logic model template and resource. Additionally, a new Operational Plan template is under review.
- Nursing Practice Council held a documentation in-service for all clinicians, updated the documentation manual, initiated the creation of a medication error resource and reporting mechanism, and continued to support the launch of OceanMD.

## Emergency Management

Effective emergency management ensures that boards of health are ready to cope with and recover from threats to public health or disruptions to public health programs and services.

### Work Completed:

- Finalized the Hazard Identification Risk Assessment matrix.
- The THU On-call manual was updated.
- THU was successful in applying for a mentorship with ORCCA (Ontario Resource Centre for Climate Adaptation). ORCCA will provide THU with support for one year with a project aiming to increase access and capacity for warming and cooling centres in Timiskaming.

# Chronic Disease Prevention and Well-Being

## Active Living:

### Work Completed:

- Promoted pole walking: provided in person training to 2 staff at the Northdale Manor activity program, in person pole walking session for 12 residents, created warm-up stretches poster for pole walkers

## Food and Nutrition:

### Work Completed:

- Provided THU Grand Rounds presentation on the topic of weight bias and stigma
- Developed THU Board of [Health Briefing note and resolution on Household Food Insecurity](#)

## Mental Health Promotion:

### Work Completed:

- Implemented [Caring Adults Matter Campaign](#): Campaign materials delivered to 24 sports and recreation partners and all childcare providers in the district. Social media (Facebook and Instagram) posts from December to February reach: 11,421, engagements: 234.

## Seniors Dental Care Program (OSDCP):

The OSDCP program serves seniors within our district who qualify for dental care.

### Work Completed:

- From January to March 2024, the OSDCP saw 31 new clients in the program.
- With the support of the casual dental hygienist, we saw a decrease in the OSDCP waitlist and clients on the recall list were being seen. By end of the 2024, we have a small list of new clients on the waitlist (13).
- The casual dental hygienist contract ended March 31, 2024. We currently have 2 permanent dental hygienists working in the OSDCP. One who is full time and the other who has been given a dental hygienist position extension.
- OSDCP resource updated in preparation for Oral Health Month (April).

OSDCP	2022 Total	2023 Total	2024 Q1 Total
Applied at THU	232	272	45
Applied Online	19	26	1
Unique Seniors Served at THU	182	262	80
Total OSDCP Preventive Appointments at THU	197	280	101
Unique Seniors Served by Providers	554	697	198
Total OSDCP Appointments by Providers	686	901	276



## Substance Use and Injury Prevention

### Alcohol and Drug Use, Enhanced Harm Reduction Program and Ontario Naloxone Program:

#### Work Completed:

- Development of mobile outreach program for harm reduction supply provision and sexual health services; coordinated presentation to Timiskaming Drug and Alcohol Strategy partners.
- Launched campaign to raise awareness around Cannabis edibles and unintentional childhood poisonings
- Presented about Planet Youth Timiskaming to Timiskaming Drug and Alcohol Strategy Prevention Pillar and to school boards
- Completed and distributed [Progress Update for Planet Youth Timiskaming](#)
- Ongoing backbone support for Timiskaming Drug and Alcohol Strategy: coordination, Steering Committee co-chair, chairing three of four working groups.
- Completed and circulated bilingual [Substance Use Referral Flow Chart](#)
- Completed map of justice/health system intersections to inform planning
- Hosted one Timiskaming Substance Use Knowledge Network session: Moms Stop the Harm (63 participants)
- Completed onboarding of [NEO 360 provincial harm reduction database](#)
- Submitted three funding proposals to Temiskaming Foundation
- Submitted proposal to [Sustainable Development Goals Funding Program](#)

### Needle Exchange and Harm Reduction Program

Internal Program						
<i>Client Services</i>	2019	2020	2021	2022	2023	2024
<i>Total # Encounters NEP and Other HR Supplies</i>	498	355	159	249	413	54
<i>Total # of needles provided</i>	-	24,380	31,638	37,260	24,856	3,621
<i>Total # of bowl pipes provided</i>	-	4,620	12,962	15,366	19,027	1,908
<i>Total # of Naloxone kits provided</i>	-	236	234	256	260	36
<i>Total # of Naloxone refills provided</i>	--	43	45	39	94	6

**Comprehensive Tobacco Control:**

**Work Completed:**

- Regular compliance inspections and surveillance commenced for the year, as well as youth test shopper program
- Promoted National Non-Smoking Week: [CBC radio interview](#), reach via FB: 5529; Instagram: 1587

Tobacco Enforcement								
	2017	2018	2019	2020	2021	2022	2023	2024
Inspections	355	336	357	220	163	267	348	57
Charges	6	9	7	1	8	5	5	0
Warnings	103	82	166	73	136	144	108	21

**Injury Prevention, including On- and Off-Road Safety:**

**Work Completed:**

- Ongoing backbone support for Timiskaming Community Safety and Wellbeing Plan implementation: Coordinator, co-chair steering committee, chair two of three working groups. Completed progress-to-date infographic, submitted funding proposal to United Way for local transportation pilot project; submitted funding proposal to Temiskaming Foundation; supported advocacy to Ontario Minister of the Solicitor General and Rural Ontario Municipal Association for CSWB support.
- Promoted snowmobiling safety messages on social media (6 posts); Facebook and Instagram: 5741 accounts reached and 62 engagements/likes.

**Healthy Aging:**

**Work Completed:**

- Implemented SOYF communications campaign
- Continued to lead regional SOYF communications (website & social media)
- Joined Healthy provincial Aging Public Health Network
- Delivered Home Support Exercise Program to 12 Northern College nursing students
- Completed evaluation of SOYF Northeast initiative (final report not yet available)

**Variance:**

- Not implementing Home Support Exercise Program into PSW curriculum at Northern College as planned due to lack of interest from the college. Will continue to partner to offer information to students.
- Did not work with Temiskaming Home Support to integrate volunteers to deliver Home Support Exercise Program at Adult Day program and home visits as planned due to lack of THS staff/volunteers
- Outreach to Indigenous service providers and communities to share Stay on Your Feet deferred to later in year.
- Work to promote transportation options for older adults deferred.

## Healthy Built Environments:

### Work Completed:

- Joined new rural active transportation provincial working group

### Variance:

- Development of 1-page primers for municipalities on health in all policies delayed

## Healthy Growth and Development

From January to March 2024, we have had 78 births within our district. Healthy Growth and Development initiatives continue to prioritize and promote preconception, pregnancy, newborn, child, youth, parental and family health.

### Breastfeeding and Infant Feeding:

#### Work Completed:

- THU has supported 6 families with hospital grade breasts pump so far this year. Manual breast pumps also remain available as needed for a minimal fee.
- We continue to maintain and support the Timiskaming Breastfeeding Buddies Facebook group. The Facebook page has 194 followers. Weekly breastfeeding posts are shared.
- Lactation consulting support continues throughout the district; a total of 24 breastfeeding interactions have occurred with families so far this year.
- We are in the early stages of building relationships with the local La Lèche League to explore supporting a breastfeeding peer support program.

### Prenatal Education:

#### Work Completed:

- We continue to offer the online bilingual course for THU residents via Public Health Sudbury and Districts.
- THU continues to partner with Timiskaming Brighter Futures to offer virtual prenatal sessions.
- Final revisions and updates have been made to THU's in-person prenatal classes. The HG&D team will be offering in-person prenatal classes in April and September of 2024.
- From January to March 2024, THU has completed four prenatal sessions with four moms and two support partners. They are all first-time parents.

### Well-baby Visits (WBV):

THU continues to offer WBV throughout the district. These visits reach children aged 0 to 6 years and offer services such as immunizations, weights, and developmental screening.

#### Work Completed:

- THU continues to offer weekly Well Baby Clinics (WBC) throughout the district. We continue to see an increase in 4-year immunization boosters at the WBC.
- A total of 206 children accessed clinical services from January to March 2024. (NL: 93, KL: 75, Englehart: 38).

- We are strengthening collaboration with the Kirkland Lake District Family Health Team (KDFHT). As part of this partnership, we have a PHN doing lunch and learn moments with their nursing team. KDFHT is also going to support THU in completing the prenatal HBHC screens so that we can better support families in need and offer needed services and programs during pregnancy.

### **Mental Health:**

#### **Work Completed:**

- We continue to screen families using the Edinburgh Postnatal Depression Scale prenatally, 48 hours after hospital discharge, at 2-months, and at 6-months post-partum. No referrals were made between January to March 2024. Those that scored high on the Edinburgh were already receiving services.

### **Parenting:**

#### **Work Completed:**

- THU continues to update the Parenting in Timiskaming website and newsletter content.
- Parenting in Timiskaming Facebook page: posts are ongoing. Page also aims to share parenting-related activities and information from community partners. Cross-posting to THU page & Youth Insta as relevant. Includes monitoring page and replying to comments.
- Local Parenting Working Group continues to meet bi-monthly. With a priority placed on cross-promotion and cross-collaboration, the group has led to some joint program planning and sharing of local data.
  - Also led to supporting “Attendance Matters” campaign in collaboration with THU & PHU-area school boards. Adapted from NBPSHU, the campaign highlights the importance of not missing days of school and ways stakeholders can support students.
  - Also working on a shared inventory of local parenting-related resources
- We continue to collaborate and look for ways we can engage and work with local child care providers and programs.
- THU Public Health Promoter contributed to PHN-Prep sleep resource review.

### **Road Safety and Car Seat Safety:**

#### **Work Completed:**

- Established a local “Car Seat Collaborative”: a mailing list with the intention of collaboration with regards to car seats (programs, clinics, planning, support).
- Ongoing car seat inspections performed as requested by the community. Ten car seats have been inspected by THU staff from January to March 2024.
- We continue to work collaboratively with other agencies that have trained technicians.

### **Healthy Eating:**

#### **Work Completed:**

- Developed posts on Practical Tips to help children try new foods for the Parenting in Timiskaming website and social media platforms.
- Developed posts on breastfeeding and alcohol and cannabis use and on cow’s milk introduction.

### Healthy Babies Healthy Children (HBHC) Program:

The goal of the HBHC program is to optimize newborn and child healthy growth and development and reduce health inequities for families. The program includes the following components: (1) Screening – prenatal, postpartum and early childhood (2) In-depth assessment (IDA) contact and assessment for families with risk (3) Postpartum Contact (4) Blended Home-Visiting and Family Service Plan.

The table below outlines the percentage of births that received a prenatal and postpartum screen as well as the percentage of eligible children (6 weeks to 70 months) who received an early childhood screen. We continue to see an increase in families accessing the HBHC program in the south end of THU’s catchment area since resuming regular programming.

Percent of births receiving a prenatal and postnatal HBHC screen and % of eligible children with an early childhood HBHC screen in Timiskaming Health Unit area.							Provincial Target
Screen	2019	2020	2021	2022	2023	2024	
Prenatal	82%	65%	82%	75.4% (46.5%)*	62% (49.5%)*	71% (55%)	10%
Postpartum	96%	70%	84%	82.8% (69.8%)*	79% (78.9%)*	77% (82%)	80%
Early Childhood	3%	2%	0.7%	3.6% (68.4%)*	4% (67.3%)*	0.8% (88.9%)	5%
*Clients who are considered high-risk as defined by the Healthy Babies Healthy Children Screen							

### Blended Home-Visiting (BHV) Program:

Healthy Babies Healthy Children In-Depth Assessments (IDA), Home Visits and Family Service Plans							
		2019	2020	2021	2022	2023	2024
Number of individuals confirmed with moderate or high risk (eligible for home visit) through an IDA	Prenatal	16 (66.6%)	6 (54.5%)	11 (91.7%)	7 (87.5%)	9 (75%)	21 (70%)
	Postpartum	33 (53.2%)	16 (51.6%)	34 (73.9%)	30 (73.2%)	48 (87.2%)	39 (79.6%)
	Early Childhood	18 (72%)	9 (90%)	11 (78.6%)	21 (77.8%)	13 (52.2%)	12 (75%)
Number of families served with ≥ 2 home visits		41	26	29	46	69	43
Number of families who received an IDA.		111	52	72	76	91	30
Number of families with a family service plan initiated			10	9	30	48	10
Total # of Home Visits (with a FHV, PHN or both)		206	140	88	498	727	196



## HBHC Screening and Hospital Liaison:

### Work Completed:

- We continue to offer daily weekday hospital liaison visits to Temiskaming Hospital. These visits also allow the PHNs to complete a formal post-partum Healthy Babies Healthy Children screen as mandated by the ministry. The visits enable PHNs to assist families with breastfeeding and to discuss and promote services at THU and within the community.

## School and Child Care Health

### Oral Health and Vision Screening:

The Oral and Vision Health team has returned to full services in-school. All mandated programming is being completed.

#### Work completed:

- Planning work is underway to complete a feasibility study related to evaluating the Child Care Fluoride Varnish program.
- Healthy Smile Program resource was updated in preparation for Oral Health Month (April 2024).



### Variance:

- We continue to post the maternity leave dental assistant job posting. We have been unsuccessful at recruiting for this position.
- The Child Care Fluoride varnish program (non-mandatory) remains on hold related to capacity issues.

Oral Health - Dental Screenings

	2016	2017	2018	2019	2020	2021	2022	2023	2024 (Jan-Mar)
Pre-K/JK & Grade 2 In-School Mandatory Program	937	800	624	925	279	0*	518	904	375
Regular Screened (all other grades including rescreens/parent request)	---	---	985	1840	632	0*	751	1129	284
Office Screenings	238	248	231	193	105	150	88	466	126

\*This program was impacted by staff redeployment to the COVID-19 pandemic and the impact of COVID-19 measures on school partners.

\*\*Data for this section was not captured in the same fashion it was starting in 2018, therefore it is not specific to the grades required.

\*\*\*Title renamed to better reflect ministry reporting (2024). It used to be Pre-Kind/Kind, Grade 2, 4 & 7 In-School Mandatory Program

## School Health Immunization and Licensed Child Care:

### Work Completed:

- The school team worked on ISPA preparation and the suspension process started.
- The school nurses increased immunization calls to parents regarding overdue 4-year booster immunizations. Approximately 200 calls were completed. They also worked with principals on getting this information through schools as well.

- The school team supported the NL and KL office with school immunization during the regular routine evening immunization clinic.
- Support and collaboration continue with our licensed child care providers.

#### **Comprehensive School and Child Care Health:**

##### **Work Completed:**

- The school team continues to support IPM activities.
- IPM information shared with parents through school council meetings. Engagement continues with our schools as well.
- We provided JK resources and supports to all schools. We attended a few school open houses to support JK registration day.

#### **Infectious Diseases and Infection Prevention and Control:**

##### **Work Completed:**

- We continued to support our local schools with IPAC resources as needed.
- We continue to make sure that THU website information for schools and child care remains up to date.
- With support from the IPAC team, the school team supported the development of parent information related to the increase in measles seen in the province. Parent information was shared with our anabaptist schools and communities as well with all our public schools.

#### **Healthy Eating and Active Living:**

##### **Work Completed:**

- We continue to share nutritional supports/resources/grants with schools as requested.
- We continue to support the schools with the NFVP and SNP programs. The dietitian is helping with coordination and evaluation of the NFVP program as she works with our schools and school nurses.
- Promotion posters were updated to share with schools promoting Nutrition Month activities during March related to the Blender Bike.
- We promote local food bank locations and hours to schools for students and families.
- THU continues to support the Playground Activity Leaders in Schools (PALS) program. PALS is a playground leadership program that encourages all children to participate in activities regardless of their gender, size or ability.
- Winter Walk Day was in February, and we supported 9 schools with resources and participation incentives (approximately 100 teachers and 2,000 students). Students were encouraged to walk to school on this day and teachers were encouraged to provide opportunities for walking at recess or in class. Handouts with were prepared for teachers to copy and distribute, and each student was given a Winter Walk Day sticker. Prizes including winter, hats, mitts, gloves were also given to each school to hold a draw for their students.
- The Walk 'N Roll program had previously written a memo to the City of Temiskaming Shores recommending improvements based on our school zone safety assessments at École Catholique St. Michel, and we recently received confirmation that council has budgeted \$80,000 in 2024 to build a pathway connecting the back of St. Michel school to the Dymond neighbourhood.

## **Sexual Health and Healthy Sexuality:**

### **Work Completed:**

- THU has seen an increase in students accessing nurses during the healthy relationship clinics in 4 of 5 of our high schools. The purpose of the healthy relationship clinic is to build relationships with students by offering services that include sexual health (birth control, pregnancy tests, STI testing), healthy relationship, mental health, tobacco, and vaping supports.
- The healthy relationship clinics are being promoted via TikTok videos and on the @youthtimiskaming Instagram page. Some videos are getting around 900 views.
- Curriculum support for sexual health co-teaching in some of our high schools were completed (ESCSM and Envolée du Nord).

## **Substance Use:**

### **Work Completed:**

- We continue to support our local schools with resources and information on tobacco, vaping and cannabis as requested.
- Vaping booths were set up in our high schools with an interactive activity for students. The school nurses interacted with many students during this booth. They showcased the hairspray versus water vapors to students.
- A local high school with the support of the school nurse is working on Not An Experiment escape room.
- The school team is working with our local drug strategy to ensure supports and information is being shared with them.
- The tobacco enforcement officer is planning on increasing his visits to the local high schools.
- Opioid and Bullying activities were held at some of our local high schools; students were engaged with the activities (TDSS and KLDCS).

## **Mental Health:**

### **Work Completed:**

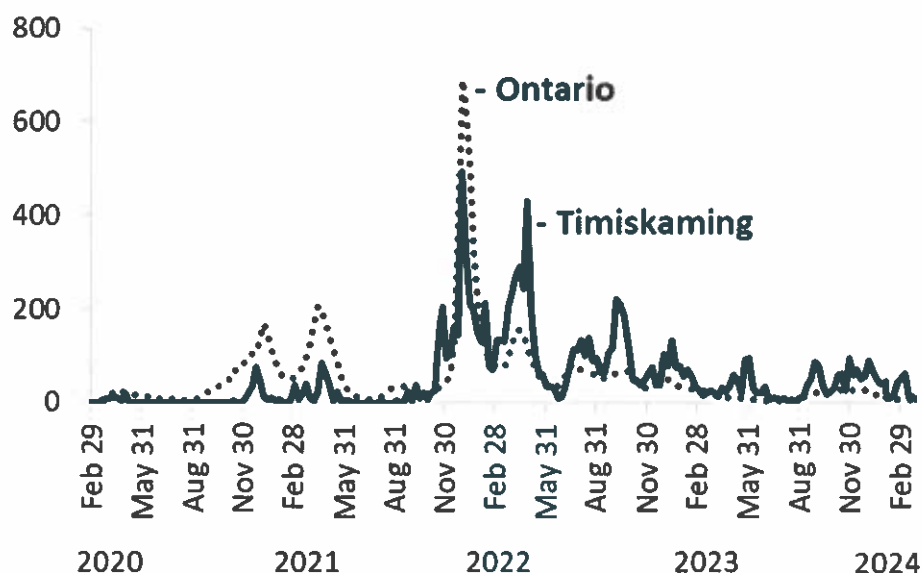
- The school nurses continue to support the RNAO Youth Wellness Initiative.
- The school nurses also supported health promoters with work related to Planet Youth. THU and PHU are planning meetings with DOEs to share the IPM community and school survey results (April).

## Infectious and Communicable Disease Prevention and Control

Outbreaks 2024 Q1	Number of outbreaks	Number of cases					Number of deaths
		Staff	Resident /patient	Student	Visitor	Other	
Long-Term Care & nursing homes	7	4	73	0	0	0	2
Hospitals	2	3	13	0	0	0	1
Congregate living	0	0	0	0	0	0	0
Community	0	0	0	0	0	0	0
Daycare/school	2	12	0	13	0	0	0
<b>TOTAL</b>	<b>11</b>	<b>19</b>	<b>86</b>	<b>13</b>	<b>0</b>	<b>0</b>	<b>3</b>

### COVID-19 2024 Q1

- 153 confirmed cases in total for Q1 2024
- Outbreaks:
  - 4 Long-Term Care Home/Nursing Home
  - 2 Hospital
- The rate of COVID cases in THU have mostly been higher than Ontario's during Q1.



**COVID-19 Communications:**

**Public and External**

- Information regarding current regarding local and provincial guidance and recommendations for the public and various sectors including regulation changes are shared as appropriate via mainstream media and social media. Planning for Spring COVID Vaccine campaign for Q2.
- Weekly risk assessment for all respiratory diseases are updated on our website.

**Media Relations**

- Media questions continued to be fielded from media locally and across the province.

**Internal**

- Updates for our area and for the province were communicated internally via all-staff emails as well as a virtual all-staff meeting.
- Social media pages from other Ontario health units are monitored for internal planning.

**IPAC Hub:**

Work continues and relationships are maintained with the IPAC Hub and THU staff provide regular education and support to congregate care settings in the district (5 Long Term Care, 1 Retirement Home and 4 Community Living Sites). Meetings continue to be held as needs arose, and updates from the province were provided as available. A survey was sent to our partners asking which education topic would be of interest to them for future planning of the Community of Practice (CoP).

**Work Completed:**

- Education session provided to LTCH/RH and CL partners on Invasive Group A Strep.
- Finalized presentation for Q2 on Tuberculosis.
- Internal committee continues to meet regularly to discuss outbreaks and relevant topics.
- Participate in the Regional IPAC Hub table which was meeting every 2 months.
- Complete and submit monthly reporting tool on THU IPAC activities.
- Completed IPAC audits to several settings within the district.
- Completed IPAC audits to several programs within THU.

**Variance:**

- Unable to complete IPAC audits/site visits to all congregate care settings (2 of the 5) due to staff limitations.

**Other Diseases of Public Health Significance**

Reportable Diseases and Infection Control						
Client Services	2019	2020	2021	2022	2023	2024 Q1
Reportable Investigations (non-STI)	91	154	652	1,342	1,261	194
Outbreaks - Institutional	18	25	16	18	37	11
Outbreaks - Community	0	2	23	0	2	2
Animal Bite Reporting	72	64	62	74	51	25

Sexually transmitted infections (STI)	67	75	69	28	50	18
Personal service settings inspections (hair salons, tattoos, piercings, aesthetics)	49	31	10	14	19	29

### Sexual Health Program:

The goal of the Sexual Health Program is to promote healthy sexuality.

Sexual health services at THU include:

- STIs and testing,
- Pregnancy testing/options counselling,
- Sexuality,
- Sexual health,
- Free condoms,
- Low-cost birth control.

Client Services	2017	2018	2019	2020	2021	2022	2023	2024
Male Clients	127	164	308	292	142	68	179	37
Female Clients	805	644	1014	690	295	137	291	107
% of clients between 12-24	-	66%	63%	56.3%	49.2%	46.8%	59.1%	58%
Contraceptives (sold)	846	198	195	72	38	29	12*	3
Contraceptives (prescribed)	-	-	-	138	47	83	72	17
Plan B	25	23	25	16	3	13	7	0
STI Tests	201	257	329	241	102	111	186	**
Pregnancy Tests	36	37	39	20	12	19	31	7
IUD/Pregnancy Referrals and (F/U)***								7
Blood-Borne Infection Tests	97	140	148	58	27	42	77	97**
Treatment Prescribed for STI	-	-	-	-	29	40	39	1
Pap tests	-	-	-	-	10	11	5	2

\*this number denotes the amount of visits where contraceptives were sold, not the amount of contraceptives provided  
 \*\* STI and STBBI are now captured under the same category to follow most appropriate and inclusive language  
 \*\*\*this new reporting category was added to highlight the referrals to other providers for various services not offered at THU, including terminations

**Work Completed:**

- Continued with the creation of social media posts on various sexual health topics in collaboration with the youth initiative.
- Connected with internal partners (school team, health promotion) to discuss bridging services and reaching more students.
- Participated in several learning opportunities to increase staff knowledge and competence.

**Variance:**

- New SH PHN in the south end continues to seek mentorship and education opportunities to enhance her knowledge.

## Immunizations

### Immunization – Vaccine Safety and Vaccine Administration

#### COVID-19 Vaccine Program

**Communications:**

Continued social and traditional media and building on partnerships with community organizations to reach specific populations.

Other COVID-19 vaccine program highlights:

- Participated in bi-weekly ministry calls to learn more and plan for the end of the Fall Vaccine Campaign and to plan for the Spring Vaccine Campaign.
- Collaborated with pharmacy partners to ensure they have access to the COVID-19 vaccine.

Routine Immunizations:

Immunization Program					
Immunizations Administered in Office	NL	KL	ENG	Total 2023	2024
# of clients receiving immunizations	524	286	94	2130	636
# of immunizations administered	845	487	165	4165	936
<b>Note: These numbers do not include Influenza Vaccine Generated from PANORAMA-R07090 Immunization Administered or Wasted at Health Unit</b>					

## Cold Chain Inspections

Year	Vaccine Fridges - Cold Chain Inspections					
	KL		NL		ENG	
	Total inspections	Total failures	Total inspections	Total failures	Total inspections	Total failures
2018	15	11	32	10	5	1
2019	15	7	30	12	10	2
2020	18	11	24	3	8	1
2021	19	4	28	3	9	0
2022	19	9	25	4	8	0
2023	16	9	24	2	8	1
2024	1	2	2	2	0	0

## Land Control

Septic Systems	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
<i>Permits Issued</i>	131	111	124	38	66	76	106	125	93	1
<i>File Searches</i>	60	60	66	28	55	65	54	53	41	6
<i>Severance/Subdivision</i>	15	15	29	10	13	8	13	14	12	0

## Safe Water

<i>Drinking Water</i>	2018	2019	2020	2021	2022	2023	2024
Small Drinking Water Systems	13	48	2	3	36	34	0
<i>Recreational Water</i>							
Public Beaches ( <i>Seasonal Jul-Aug</i> )	17	17	19	0	0	17	0
Pools	18	28	8	13	8	18	3
Recreational Camps/Beachfront ( <i>Seasonal Jul-Aug</i> )	9	11	0	5	9	7	0

### Variance:

- The vast majority of this program's work takes place in other quarters due to its seasonal nature.



## Healthy Environments and Climate Change

We continued to analyze the findings in the climate change and health [report](#), which was completed through the collaborative project of the northeastern health units. To increase the awareness of this topic the report was released and plans for next steps have been worked on in 2023. Our approach at this point has been to use the report to assist with prioritizing health concerns related to climate change that are of a greater risk specifically in our district. In partnership with Porcupine Health Unit, THU will continue to work to identify adaptation and mitigation strategies while still leveraging the knowledge and experience of the initial group when appropriate.

### Variance:

- Some initial planning has taken place in Q1 of 2024 but no firm actions have been initiated at this point in the year. Prioritizing capacity for this work remains a challenge.

## Food Safety

### Food Premises - Compliance Inspections

	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
High Risk	165	184	109	93	88	47	29	29	40	14
Medium Risk	206	110	187	214	192	96	60	93	122	35
Low Risk	149	204	160	129	135	62	58	126	129	36
<b>Total</b>	<b>520</b>	<b>498</b>	<b>456</b>	<b>436</b>	<b>415</b>	<b>205</b>	<b>147</b>	<b>248</b>	<b>291</b>	<b>85</b>

### Food Handler Certifications

	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Englehart	63	26	23	75	58	3	24	10	37	17
New Liskeard/Tem	90	68	144	351	182	19	55	29	177	29
Kirkland Lake	70	41	58	127	15	34	5	12	19	2
<b>Total</b>	<b>223</b>	<b>135</b>	<b>225</b>	<b>553</b>	<b>255</b>	<b>56</b>	<b>84</b>	<b>51</b>	<b>233</b>	<b>48</b>

**Variance:** Additional opportunities will take place in Q4 for people to obtain their certification. Anyone at any time can take the on-line course as well.

# Human Resource Update

## The comings and goings of our colleagues



### New Staff:

- Public Health Inspector, Temporary, Kirkland Lake (May 2024-May 2025)

### Retirement:

- n/a

### Resignation:

- n/a

### Current Vacancies:

- Public Health Inspector, Permanent, Kirkland Lake
- Dental Assistant, Temporary, Kirkland Lake
- Registered Dietitian, Permanent, Full-Time, District-Wide

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**Report contributors:** Randy Winters –Director of Corporate & Health Protection Services, Erin Cowan –Director of Strategic Services & Health Promotion/CNO. Program Managers: Ryan Peters, Angie Manners, Amanda Mongeon, Jennifer Cardinal. Executive Assistant: Rachelle Cote.

Prepared By: The Ontario Clean Water Agency

Prepared for: The Township of McGarry

### SYSTEM OVERVIEW

January 1 to March 31, 2024

#### HIGHLIGHTS

##### Virginiatown-Kearns Drinking Water System

- Looking at the Langelier Index, which is an indicator of corrosivity, through jar testing which will guide process changes at the plant. We have recommended they install a corrosion control system in order to reduce the negative impacts to infrastructure. Adjusting the pH of the water could save the township a significant amount of money and time in water main repairs and replacement. OCWA is compiling information to provide to the Township

##### McGarry Wastewater Treatment Lagoon

- No significant issues

#### CAPITAL PLAN PROGRESS

The Capital Letter which provides a list of recommended capital and major maintenance for 2024 was provided to the Owner in December 2023. Approval or rejection of the capital projects identified in the letter is a requirement under the system's Quality and Environmental Management System. OCWA is awaiting a response.

Status of capital work completed in 2024.

CAPITAL WORK – WATER TREATMENT SYSTEM	STATUS
Minor capital	Billed

CAPITAL WORK - WASTEWATER LAGOON SYSTEM	STATUS
Minor capital	Billed

#### INCIDENTS

##### Virginiatown Drinking Water System:

March 6    AWQI 164558

Unplanned/Emergency Water main Repair at House #5 - 28th St. The affected section of town encompasses 17 houses. The planned work started at 09:00 and the water will be restored before the end of the day. The residents affected by the loss of water are able to use the Community Complex for their water needs. Because of the loss of pressure a Boil Water Advisory (BWA) was issued. After two sets of samples were taken and free of bacteria, the BWA was lifted on March 9.

March 29 AWQI 164700

Watermain Break on Casselman Ave. (Kearns). The break was isolated. The loss of pressure involves 12 houses. 11 on Casselman and one on Kearns Ave. Because of the loss of pressure, a Boil Water Advisory (BWA) was issued. After two sets of samples were taken and free of bacteria, the BWA was lifted on March 31.

McGarry Lagoon:

FEBRUARY 2024 Event #1-4SVTZM - the effluent exceeded the average total phosphorus concentration limit of 0.5 mg/L having a monthly average concentration of 0.678 mg/L. Ice cover on the lagoons affecting lagoon process and phosphorus levels. Alum pump was not pumping at full capacity

MARCH 2024 Event # 1-5X88PX - average Total Phosphorous Loading was 0.674 kg/d, which exceeds the average limit of 0.6 kg/d. The phosphorous concentration did not exceed the limit, but the high loadings are attributed to the high flows.

**COMPLAINTS**

No complaints were documented this quarter.

**CALL-OUT SUMMARY**

<b>Number of Call-outs this Quarter:</b>	0
<b>Total Call-outs to Date (2024):</b>	0
<b>Annual Call-out Allowance:</b>	8
<b>Details of the Call-outs:</b>	Refer to Appendix A for a call-out summary.

Note: Not all call backs are billed to the Owner; depends on the nature of the call.

**REGULATORY**

Inspections

- There were no regulatory inspections during the quarter

Quality & Environmental Management System (QEMS)

- The management review was conducted on February 1
- The annual compliance and summary report for the drinking water system was submitted by February 28
- The annual wastewater system performance report was submitted by March 31

Sampling, Testing and Monitoring

- Refer to Appendix A for Quarterly Data Summaries.

Reporting

- No reporting was required this quarter.

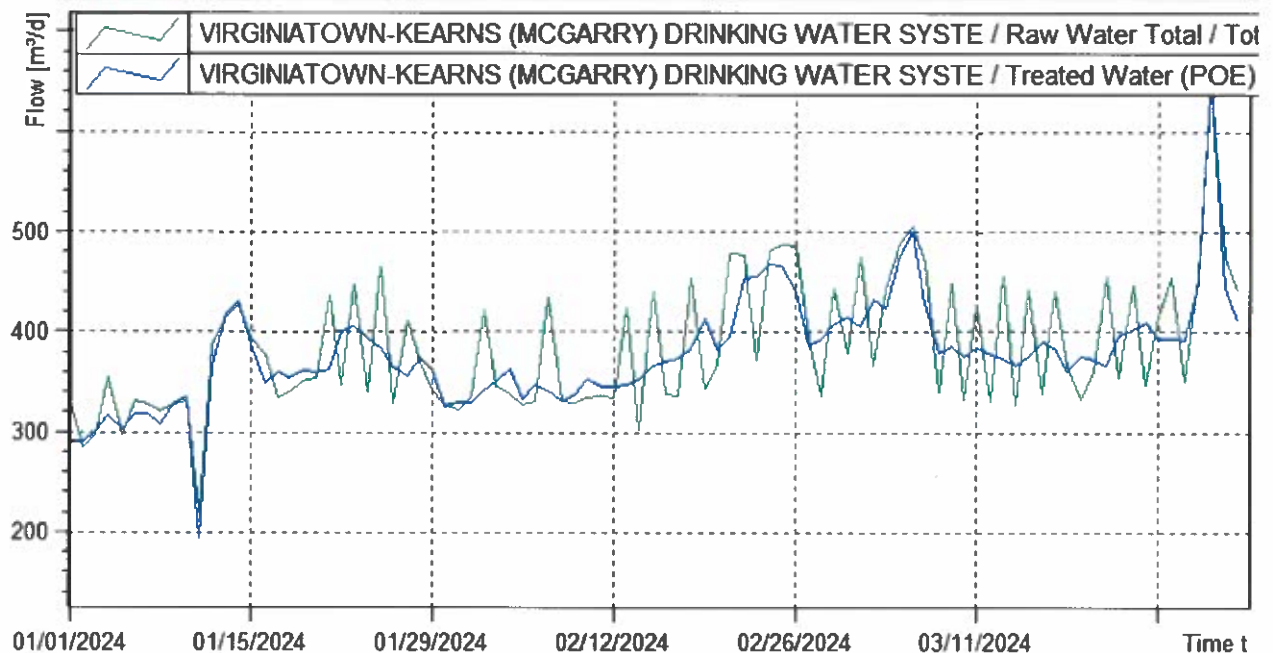
### FLOW SUMMARIES

#### Virginiatown-Kearns Water Treatment Plant (Tower Flows)

	Total Raw Flows (m <sup>3</sup> )	Total Treated Flows (m <sup>3</sup> )	Average Daily Treated Flow (m <sup>3</sup> /d)	Maximum Treated Flow (m <sup>3</sup> /d)
January	10,946	10,758	347	431
February	11,162	10,978	379	468
March	12,921	12,690	409	643
Compliance	-	-	-	2,045

#### Raw Flow verses Treated Flow

January 1 to March 31, 2024

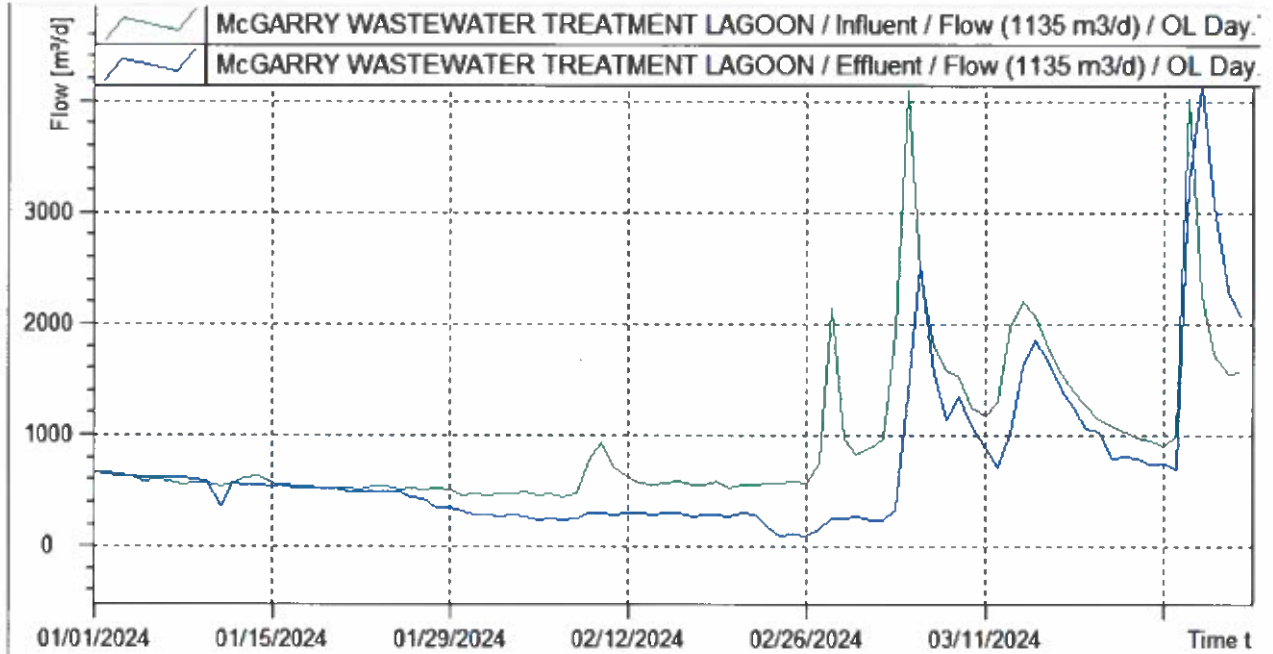


#### McGarry Lagoon

Year	Total Effluent Flow (m <sup>3</sup> )	Total Influent Flow (m <sup>3</sup> )	Maximum Influent Flow (m <sup>3</sup> /d)	Average Daily Influent Flow (m <sup>3</sup> /d)
January	16162	17323	668	559
February	7341	18660	2,143	643
March	42099	50343	4,096	1,624
Compliance	-	-	-	1,135

### Influent Flow versus Effluent Flow

January 1 to March 31, 2024



### **HEALTH AND SAFETY**

- All safety equipment at the plant was checked monthly to ensure that they are in good working order.
- Health and Safety Training/Sessions completed this quarter include:
  - ✓ WHMIS
  - ✓ Respiratory Protection
  - ✓ Hazard Inspections



# **APPENDIX A**

## Quarterly Data Summaries

# VIRGINIATOWN-KEARNS (McGarry) DRINKING WATER SYSTEM

## Quarterly Data Report

Q1: January 1 to March 31, 2024



Virginiatown-Kearns Drinking Water System		January	February	March	Compliance
<b>Flows</b>					
Total Raw Flow - Max. Daily Volume	m <sup>3</sup> /d	464	488	650	Max. = 2044.8
Well 1 Flow - Maximum Daily Volume	m <sup>3</sup> /d	464	488	650	Max. = 2044.8
Well 1 Flow - Maximum Flow Rate	L/min	1,400	1,374	1,333	Max. = 1420
Well 2 Flow - Maximum Daily Volume	m <sup>3</sup> /d	83	101	124	Max. = 1500
Well 2 Flow - Maximum Flow Rate	L/min	1,102	1,103	1,100	Max. = 1105
Tower Flow - Maximum Daily Volume	m <sup>3</sup> /d	431	468	643	Max. = 2045
<b>Raw Water</b>					
Well 1 Total Coliforms - Maximum	c/100mL	0	0	0	N/A
Well 1 <i>E.coli</i> - Maximum	c/100mL	0	0	0	N/A
Well 2 Total Coliforms - Maximum	c/100mL	0	0	0	N/A
Well 2 <i>E.coli</i> - Maximum	c/100mL	0	0	0	N/A
Well 1 Turbidity - Maximum	NTU	0.40	0.11	0.19	N/A
Well 2 Turbidity - Maximum	NTU	1.19	1.71	0.32	N/A
<b>Treated Water</b>					
Free Chlorine Residual - Minimum	mg/L	0.527	1.11	0.962	Min. = 0.10 (CT) <sup>1</sup>
Total Coliforms - Maximum	c/100mL	0	0	0	Max. = 0
<i>E. coli</i> - Maximum	c/100mL	0	0	0	Max. = 0
Nitrate	mg/L	0.07	-	-	Max. = 10
Nitrite	mg/L	<0.05	-	-	Max. = 1
<b>Distribution Water</b>					
Free Chlorine Residual - Minimum	mg/L	0.69	0.93	0.78	Min. = 0.05
Total Coliforms - Maximum	c/100mL	0	0	0	Max. = 0
<i>E.coli</i> - Maximum	c/100mL	0	0	0	Max. = 0
Trihalomethanes (THMs)	µg/L	3.2	-	-	Max. = 100 µg/L <sup>2</sup>



# VIRGINIATOWN-KEARNS (McGarry) DRINKING WATER SYSTEM

## Quarterly Data Report

Q1: January 1 to March 31, 2024



Distribution Water	µg/L	January	February	March	Max. = 80 µg/L <sup>3</sup>
Haloacetic Acids (HAAs)	µg/L	<8	-	-	Max. = 80 µg/L <sup>3</sup>
Lead – Maximum	µg/L	-	-	-	Max. = 10 µg/L <sup>4</sup>
Alkalinity - Maximum	mg/L	-	-	-	N/A <sup>5</sup>

### Notes:

- 1 CT is the concentration of chlorine in the water times the time of contact that the chlorine has with the water. It is used to demonstrate the level of disinfection treatment in the water. CT calculations are performed for the Virginiatown-Kearns water plant if the free chlorine residual level drops below 0.10 mg/L to ensure primary disinfection is achieved. Primary disinfection was achieved this quarter.
- 2 Maximum Allowable Concentration (MAC) for Trihalomethanes (THMs) = 100 ug/L (Four Quarter Running Average).
- 3 Maximum Allowable Concentration (MAC) for Haloacetic Acids (HAAs) = 80 ug/L (Four Quarter Running Average).
- 4 Lead testing required every 3 years.
- 5 Alkalinity testing required twice per year. Sampling is done in March/April and September/October of each year.

# McGARRY WASTEWATER SYSTEM

## Quarterly Data Report

Q1: January 1 to March 31, 2024



McGarry Waste Water System		January	February	March	Compliance
<b>Flows</b>					
Influent – Average Daily Flow	m <sup>3</sup> /d	559	643	1,624	Average = 1135
Influent – Maximum Daily Flow	m <sup>3</sup> /d	668	2,143	4,096	N/A
Effluent – Average Daily Flow	m <sup>3</sup> /d	521	253	1,358	Average = 1135
Effluent – Maximum Daily Flow	m <sup>3</sup> /d	667	306	4,134	N/A
<b>Influent</b>					
BOD <sub>5</sub> – Average	mg/L	16	18	2.4	N/A
Total Kjeldahl Nitrogen (TKN) – Average	mg/L	7.6	4.4	2.8	N/A
Total Phosphorus (TP) – Average	mg/L	0.830	0.513	0.377	N/A
Total Suspended Solids (TSS) – Average	mg/L	12.0	<1.0	5.5	N/A
<b>Effluent</b>					
cBOD <sub>5</sub> – Average	mg/L	1.6	<0.63	2.2	Monthly Average = 25
cBOD <sub>5</sub> Loading	kg/d	0.70	<0.14	3.0	Monthly Average = 28.4
TSS – Average	mg/L	<2.1	<1.9	<1.5	Monthly Average = 25
TSS Loading	kg/d	<0.97	<0.48	<1.7	Monthly Average = 28.4
TP – Average	mg/L	0.38	0.68	0.50	Monthly Average = 0.5
TP Loading	kg/d	0.18	0.17	0.69	Monthly Average = 0.6
Total Ammonia Nitrogen (TAN) – Average	mg/L	1.86	0.38	2.09	Monthly Average = 5
TAN Loading	kg/d	0.71	0.10	3.8	Monthly Average = 5.7



# 10 (h)

Minutes of a Strategic Planning Committee Meeting held on Tuesday May 28<sup>th</sup> 2024 at 7:00 p.m. in person in the meeting room or by phone.

**1. Opening of Meeting by the Committee Chair:**

The Chair called the meeting to order at 7:00 p.m. and welcomed those in attendance.

**2. Roll Call:**

<u>Attendance:</u>	<u>Present</u>	<u>Absent</u>
Chair Councillor Elaine Fic	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Co-Chair Councillor Annie Keft	<input type="checkbox"/>	<input checked="" type="checkbox"/>
John Gabourie	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Wendy Weller	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Mayor Bonita Culhane	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Deputy Clerk: Melanie Jensen  
Member of the audience: 2

Move by Wendy Weller 21/2024  
Seconded by Bonita Culhane Absent

THAT a Chair agrees to grant a leave of absence to Member Annie Keft for the Strategic Planning Committee Meeting of May 28<sup>th</sup> , 2024, due to appropriate advance notice submitted to the Clerk or Chair.

Carried

**3. Adoption of the Agenda and Addendum:**

Moved by Bonita Culhane 22/2024  
Seconded by Wendy Weller Agenda

THAT the agenda for the Strategic Planning Committee Meeting held on May 28<sup>th</sup>, 2024 be adopted with addition of item 10 (e) parks.

Carried

**4. Disclosure of Pecuniary Interest: None**

**5. Minutes of Previous Meetings :**

Moved by John Gabourie  
Seconded by Wendy Weller

**23/2024  
Minutes**

THAT the minutes of the Strategic Planning Committee Meeting held on April 23<sup>rd</sup>, 2024, be adopted.

Carried

**6. Matters arising from the minutes: None**

**7. Deputations: None**

**8. Correspondence, Information:**

**9. Members Update Reports:**

-Members gave a verbal report.

**10. New Business:**

**a) Voting New Member:**

Moved by Wendy Weller  
Seconded by John Gabourie

**24/2024  
New Member**

THAT the Strategic Planning accepts new members Rodney Pennington and brings it forward to Council for final approval.

Carried

**b) Draft Strategic Planning review:**

- Members discussed the Draft Strategic Plan.

**c) Garden Boxes:**

- Members discussed the garden boxes.

**d) Future ideas for committee:**

- Members discussed future ideas for the strategic committee.

**e) Parks:**

- Members discussed helping out with the painting of the parks.

**11. a) Submitted Questions: None**

**b) Audience Questions:**

A question period was held.

**12. Adjournment:**

Moved by Wendy Weller  
Seconded by John Gabourie

**25/2024**  
**Adjournment**

THAT this meeting be adjourned at 7:47 p.m.

Carried

---

Chair Councillor Elaine Fic



May 28<sup>th</sup>, 2024

Resolution No. 24/2024

**THE CORPORATION OF THE TOWNSHIP OF MCGARRY  
STRATEGIC PLANNING COMMITTEE  
P.O. BOX 99  
VIRGINIATOWN, ON. P0K 1X0**

MOVED BY Wendy Weller

SECONDED BY [Signature]

THAT the Strategic Planning Committee accepts new member Rodney Pennington and brings it forward to Council for final approval.

Defeated \_\_\_\_\_ / Carried Elaine Fic  
Chair Chair

Recorded Vote	Requested by _____	
	YES	NO
Chair Councillor Elaine Fic	_____	_____
Co-Chair Councillor Annie Keft	_____	_____
Wendy Weller	_____	_____
John Gabourie	_____	_____
Mayor Bonita Culhane	_____	_____